



INSTRUCTIONAL SERVICES PLANNING COUNCIL Minutes

October 19, 2005

Members Present: M. Bealo, N. Bean, R. Borden, B. Cuaron, T. Egkan, K. Garlow, T. Humphrey, C. Maher, B. McClusky, K. Huffman, W. Owens, T. Riley, P. Schwerdtfeger, M. Vernoy

IPC Members Absent: J. Cater, T. Egkan, S. Thompson,

Recorder: Wendy Antes

I. Approval of October 19, 2005 Minutes

The minutes are not available for approval. Further editing is needed due to the scope of the minutes.

II. Criteria/Process for Faculty Position Priorities: Report/Draft from Work Group

The original rationale form and a draft of a re-worked rationale form were distributed to each Council member. During discussion a few changes were suggested. Links should be added from the original form to the draft so necessary information is still accessible to those completing the form out. Another draft will be sent to the IPC members as soon as these changes are completed. (See attached.) With a recommendation from the Joint Councils to address the counseling and library positions separately, there will be no further need for joint IPS/SSPC meetings.

III. Strategic Plan 2009

Three attachments were sent to the council members.

Student Success; Means and Standard Deviations by Order of Importance
Student Success
Task and Timeline for Strategic Report

The council members reviewed each document briefly. SPC will review the documents (November 1, 2005) and seeks input from all councils. The members were asked to review the information and be prepared to make recommendations on the proposed goals / objectives for the Strategic Plan 2009. Several questions, comments and suggestions were made on how these documents could be more user-friendly. Some of the information was incoherent, and numbering the items would have been more useful. The variance in some of the responses from the study could be due to different staff interactions with students and their perceptions of the students needs. Committee members engaged in conversation regarding the findings. A 'Lessons Learned' will be presented from this and other committees to SPC.

IV. Institutional Review

Postponed until next meeting.

V. Other

The Fiscal Stability Task Force (FSTF) recommended to SPC last year that all councils look at an ideal / functional organizational structure. Every area of the District needs to be reviewed in terms of organization and staffing. The District continues to grow and change and so how it was

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organized through time may no longer make sense. This discussion will take time to evaluate each area of operation to determine the most effective way to meet student needs.

One member brought up how the military organized its staffing by utilizing a Table of Organization (TO). This table listed each position each department had. Hiring could only be accomplished if there was position, and only if it was vacant. In jest, the committee members eluded to not wanting to participate. This discussion will be very sensitive and much time will be necessary to develop some recommendations. Council members expressed concern that there be commitment to follow through on its recommendations and that IPC not spend a lot of time doing this work and then there is no follow through. V.P. Cuaron will take this concern to SPC.

VI. Adjournment

The meeting adjourned at 4:10 p.m.

The next meeting will be November 9, 2005, SU-18, 2:30-4:00 p.m.