



HRS PLANNING COUNCIL
Information Only

March 6, 2007

The meeting of the Human Resource Services Planning Council was held on Tuesday, March 6, 2007, in room SU-18.

Roll Call

Members Present: Ernie Carson, Debbie Claypool, Molly Faulkner, Shawna Hearn, Lynne Henson, Nancy Horio, Craig Thompson, John Tortarolo,

Members Absent: Jo Anne Giese, Kelley Hudson-Maclsaac,

Recorder: Lisa Hornsby

I. Minutes

The minutes from the February 6, 2007 meeting were approved with changes.

II. Introduction

John Tortarolo introduced the newly appointed member by the PFF Craig Thompson.

III. Old Business

IV. New Business

A. Human Resource Services 2007-2008 Budget

The Human Resource Services budget was presented and two exceptions were identified and explained that require augmentations: 1) Terry Manges will manage the reclassification study, and 2) anticipated increased hiring costs.

The Team Life budget reflects an increase in the number of events for next year.

The Human Resource Services and Team Life budgets were approved.

V. Information Items

A. Model EEO Plan

The EEO Committee will continue working on other sections of the Model EEO Plan.

B. Staff Development and Training Committee

The Committee is currently defining the Role, Products, and Reporting Relationships, identifying the use of Staff Development and Training funds. The funds will be placed in a designated account which will allow the funds to carry over to next year. The Committee is currently working on a proposal for the use of funds. It was indicated that

a committee member representing CCE had not been identified. John Tortarolo asked Ernie Carson to follow up with Becky McCluskey for a member.

C. Institutional Review

The Committee discussed past practices for Institutional Review and how the requirements have improved. The Committee indicated that the concern is that the budget does not tie to Institutional Review and would like to tie planning and the budget process at the council level. John Tortarolo asked the members to give some thought and bring back to the next meeting. Molly Faulkner asked to reflect budget to the Annual Implementation Plan and then plan by the AIP for funding, staffing, and such.

D. Annual Implementation Plan

John Tortarolo indicated that the Annual Implementation Plan for FTF and progress toward the 75/25 FT/PT faculty ratio depends on growth funding. Palomar College did not receive growth funding in 2005-2006, and is not anticipated to grow in 2006-2007.

V. Other

VI. Adjournment

The meeting was adjourned at 5:08 p.m.