



HRS PLANNING COUNCIL MINUTES

October 11, 2005

The meeting of the Human Resource Services Planning Council was held on Tuesday, October 11, 2005, in room SU-18. The meeting was called to order by Jack Miyamoto at 3:30 p.m.

Roll Call

Members Present: Molly Faulkner, Marsha Gable (for Jo Anne Giese), Tawn Gregg (for Carmen Eckman), Suzanna Grenz, Shawna Hearn, Nancy Horio, Kelley Hudson-MacIsaac, Wendy Metzger

Members Absent: Ernie Carson

Guest: Sara Thompson

I. Minutes

The minutes from the September 27, 2005 meeting were reviewed and approved.

II. New Business

A. Institutional Review

Dean Sara Thompson presented an overview of the new Institutional Review process and explained the Council's role in the process. Institutional Review is tied to planning, and eventually, to the budget. Human Resource Services will complete the Non-Instructional Programs form for Institutional Review.

This new process has been in the making for the last two years. The process includes a "self-study" by the Human Resource Services staff. President Deegan and the Vice Presidents strongly support the new process, and the accreditation process calls for this review.

The timeline calls for the department to complete its self-study by November 4, 2005, and forward it to the Vice President. The Vice President will prepare an executive summary and present it to the Human Resource Services Planning Council in December 2005.

Dean Thompson reviewed the documents and explained the types of responses that are needed by the Institutional Review Committee (IRC). Dean Thompson was thanked for her time spent addressing the Council.

III. Adjournment

The meeting was adjourned at 4:30 p.m.