



HRS PLANNING COUNCIL MINUTES

March 8, 2005

The meeting of the Human Resource Services Planning Council was held on Tuesday, March 8, 2005, in room SU-18. The meeting was called to order by Dr. Miyamoto at 3:30 p.m.

Roll Call

Members Present: Jo Anne Giese, Carmen Eckman, Shawna Hearn, Nancy Horio, Suzanna Grenz, Bob Sasse, Mary San Agustin, Jack Miyamoto

Members Absent: Wendy Metzger

I. Minutes

A. The minutes from the February 8, 2005 meeting were reviewed and approved.

II. Special Presentation

A. Financial Aid Videos

Mary San Agustin showed the Council a video presentation that runs continuously in the Student Services area during registration. The video provides students with information about the Free Application for Student Aid (FAFSA), BOG (Board of Governors) fee waivers, e-services and scholarship information. The Council commented on the professional nature of the video and thanked Mary for sharing them.

III. Old Business

A. Annual Implementation Plan – Goal #6

Jack Miyamoto said that the AIP Goal #6 is essentially complete, and he will write up the final version to share with the Council and forward to SPC before the May deadline.

Mary San Agustin said that she still has been unable to arrange a time when the Instruction Office employees may visit Student Services for “educational cross-training”. Mary will continue attempting to schedule this visit.

Jack said that AIP Goal #7 — which includes the Vice President of Human Resource Services, the Vice President of Instruction, and the Foundation Director — had not yet been convened and probably would not meet this year due to the lateness of hiring the new Foundation Director. The goal is centered around grant writing and getting more institutional money through grant funding.

IV. New Business

A. HRS Priority List for Discretionary Funds

Jack informed the Council that the Human Resources portion of the discretionary fund money had not yet been determined. Once the allotment has been decided, the Human Resource Services department will submit a list of needs to the Council for their input and recommendation.

V. Other

None

VI. Adjournment

The meeting was adjourned at 4:30 p.m.