



HRS PLANNING COUNCIL MINUTES

November 9, 2004

The meeting of the Human Resource Services Planning Council was held on Tuesday, November 9, 2004, in room SU-18. The meeting was called to order by Dr. Miyamoto at 3:30 p.m.

Roll Call

Members Present: Suzanna Grenz, Kris Haas, Nancy Horio, Wendy Metzger, Jack Miyamoto, Bob Sasse

Members Absent: Carmen Eckman, Jo Anne Giese, Kathleen Morrison, Mary San Agustin

I. Minutes

A. The minutes from the October 26, 2004 meeting were reviewed and approved.

II. Old Business

None

III. New Business

A. Faculty Job Announcements

Nancy Horio discussed changes that are being made to the Faculty Position Announcements. The changes include more information about the college, including demographics, as well as our core value statement. Other format changes are being instituted to make the announcement more visually pleasant. The Council accepted the changes and thanked Nancy and her staff for their work.

B. Diversity Statement

Nancy distributed an information sheet, which includes a statement encouraging diversity, that will be provided to the Chair of each new hiring committee. The statement notes that the last accreditation study recommended that Palomar College become more ethnically diverse in its hiring of new faculty. A statement that urges selection committees to reflect diversity will also be sent to the Department Chairs.

C. Annual Implementation Plan – Goal #6

The Council continued to discuss the development of Goal #6. Wendy Metzger suggested that a call go out to faculty asking who would be willing to invite other departments' staff into their classrooms to observe various teaching methods. The entire Council, including faculty members present, thought this was a great idea.

Other suggestions were to set up a FAQ page and/or streaming video introduction under each department link on the website to provide general information about the department's operations and personnel. Another idea was to have each department set up a brief orientation that other faculty and staff members could attend.

Jack said that he would like for the committee to wrap up its work on Goal #6 by the end of this semester, so that they could begin developing the next goal in the spring semester.

IV. **Other**

The HRSPC went on record as supporting the position of Vice President, Human Resource Services. The Council took a formal position to support the position of Vice President, Human Resource Services and not to have the position downgraded.

V. **Adjournment**

The meeting was adjourned at 4:30pm.

Next meeting: November 23, 2004