



**HRS PLANNING COUNCIL  
MINUTES**

The meeting of the Human Resource Services Planning Council was held on Friday, April 25, 2003, in Dr. Jack Miyamoto's office, Human Resource Services. The meeting was called to order by Dr. Jack Miyamoto at 9:30 a.m.

**Roll Call**

Members Present: Dr. Jack Miyamoto, Carmen Eckman, Nancy Horio, Helen Johnson  
Erin Messersmith, Jennifer Paris

Members Absent: Donna Baughn, Terri Canela, Susana Grenz, Patrick O'Brien

Guests Present: None

**A. Minutes**

Approved minutes of March 25, 2003

**B. Old Business – None**

1. SPC Review - Jack reviewed with the committee the discussion that took place at the SPC meeting on Tuesday, April 22, 2003, regarding the budget cuts. Jack handed out to the Committee each of the Vice President's recommendations for budget cuts in their respective areas. Jack said that the SPC will meet each Tuesday for the rest of the semester.
2. Human Resource Budget Cut Priority List – The HRSPC voted unanimously to assign the following priorities to the proposed budget cuts. That is, if money becomes available and the budget cuts don't need to be as "deep" as we are currently planning, Human Resources' cuts will be replaced in the following order:

Priority #1 Reinstatement of a 100% Functional Specialist position in Human Resources and Payroll (it is understood that this would also have to be a priority of Administrative Services)

Priority #2 Replace the Office Specialist position in Employment Services

Priority #3 Replace the \$22,000 cut from the Human Resources budget.

Note: The 50% Employment Services position that is recommended for elimination cannot be prioritized because the funding source of that position is from the CCCSAT grant. This grant is unable to continue to fund the position due to its reducing funding for future years.

The meeting was adjourned at 10:20 a.m.

**C. New Business**

**D. Action Items**

**E. Legislative Advocacy**

**F. Reports of Constituencies**

**G. Other Items**

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Meeting was adjourned at 4:15 p.m.