



**STRATEGIC PLANNING COUNCIL
MEETING MINUTES
November 3, 2009**

A regular meeting of the Palomar College Strategic Planning Council scheduled for November 3, 2009, was held in SU-18. President Robert Deegan called the meeting to order at 2:00 p.m.

Roll Call

SPC Members Present: Brannick, Claypool, Cuaron, Deegan, Dowd, Francis, Gowen, Halttunen, Hoffmann, Hong, Japtok, Kovrig, Laughlin, Lienhart, McCluskey, O'Brien, Talmo, Vernoy

Budget Committee

Members Present: Brannick, Cuaron, Dowd, Gowen, Kelber, Kovrig, Laughlin, Sivert, Towfiq, Vernoy, Wick

Members Absent: Barton (SPC), Cerda (SPC/BC), Dimmick (BC), Duran (BC), Titus (SPC), Tortarolo (SPC)

Recorder: Cheryl Ashour

Guests: Phyllis Laderman

A. MINUTES

MSC (Brannick/Francis)

The minutes of the meeting of October 16, 2009 were approved with the following revision:

Second paragraph of Brannick comments, first three sentences: "I 100% stand behind the statement that came out from PC3H. This email was hateful; it is hate mail and it is hate speech. I would like to ask those of you who read those emails did you ever talk to Sherry Titus? Did you ever ask her what happened?"

MSC (Brannick/Francis)

The minutes of the meeting of October 20, 2009 and October 23 were approved as written.

B. PROGRESS/IMPLEMENTATION STATUS ON ACCREDITATION RECOMMENDATIONS

1. Resource Allocation Model

Bonnie Ann Dowd distributed a revised resource allocation model that SPC has been discussing over the last two meetings. She explained the definitions of Physical Plant, Big Ticket, People, and Capital Goods which are within the circle of the model. Discussion ensued.

Vice President Dowd distributed and discussed the following documents

- FY 2008-09 Fund 10 (11 & 12) Actual Expenditures
- FY 2008-09 Fund 11 Only Actual Expenditures
- FY 2009-10 Fund 10 (11 & 12) Budget Expenditures
- FY 2009-10 Fund 11 Only Budget Expenditures

Vice President Dowd led a discussion on how funds 1000, 2000, 3000, 4000, 5000, 6000, and 7000 might be matched to the model (physical plant, big ticket, people, and capital goods). It was noted that some areas of the model might match to more than one fund.

Vice President Cuaron distributed and discussed a supplemental to the program review and planning narratives. The supplemental clarifies why resources identified in the narrative are needed. Vice President Dowd gave a rough estimate of how much money might be made available to work on priorities if five percent was taken from the following accounts: 2300, 2400, 4000, 5000, and 6000. This led to a discussion on the methods of building a budget, such as zero-based or incremental-based, and what is required from the Accrediting Commission. This item will return for discussion at the next SPC meeting.

C. ACTION ITEMS/SECOND READING

There were no items in this section.

D. FIRST READING**1. Board Policy 4225**

There were no questions or comments. This item will return for action/second reading at the next regular SPC meeting.

2. Administrative Procedures 3515, 4225, 4227

Monika Brannick stated that the Faculty Senate made a revision to AP 4225. It was decided to send AP 4225 back to the Policies and Procedures Committee for review. There were no questions or comments on AP 3515 or 4227; they will return for action/second reading at the next regular SPC meeting.

3. Campus Police Governance Structure Form

Mark Vernoy discussed the revisions to the Campus Police Governance Structure Form. The Chief of Police requested that he be removed as chair of the committee and instead be an ex officio member, along with the Police Lieutenant appointee. The chair of the committee will now be a committee member chosen by the committee.

E. INFORMATION/DISCUSSION**1. AA and PFF Representation on SSSPC and IPC**

Shannon Lienhart discussed the reasons why she believes PFF should have representatives on SSSPC and IPC. Brent Gowen stated that a motion to not support having PFF representation on sub-councils failed at the last Faculty Senate meeting. After discussion it was decided that SPC is responsible to make the final decision of whether PFF and AA will have representatives on SSSPC and IPC. It was requested to decide today on the matter.

MSC (Lienhart/Faulkner) to extend the meeting five minutes (9 aye, 8 nay)

MS (Faulkner/Japtok) to move to action (9 aye, 9 nay) Motion did not pass

This item will return as a first reading on the next regular SPC agenda.

The meeting adjourned at 5:05 p.m. The next regular meeting is scheduled for November 17, 2009. A workshop is scheduled for Friday, November 6, from 8:30 a.m. to 12:30 p.m. in SU-18.