



**STRATEGIC PLANNING COUNCIL
MEETING MINUTES
September 22, 2009**

A regular meeting of the Palomar College Strategic Planning Council scheduled for September 22, 2009, was held in SU-18. President Robert Deegan called the meeting to order at 2:00 p.m.

Roll Call

SPC Members Present: Barton, Bissell, Brannick, Claypool, Cuaron, Deegan, Dowd, Faulkner, Francis, Gowen, Halttunen, Hong, Japtok, Kovrig, Laughlin, Lienhart, McCluskey, O'Brien, Titus, Vernoy

Budget Committee

Members Present: Brannick, Claypool, Cuaron, Dimmick, Dowd, Duran, Gowen, Kelber, Kovrig, Laughlin, Lienhart, McCluskey, Sivert, Towfiq, Vernoy

Members Absent: Cerda (SPC/BC), Hoffmann (SPC), Talmo (SPC), Tortarolo (SPC/BC), Wick (BC)

Recorder: Cheryl Ashour

Guests: Kathleen Gannett for Phil Cerda, Laura Gropen, Glynda Knighten, Phyllis Laderman

A. MINUTES

MSC (Kovrig/Laughlin)

The minutes of the meeting of September 15, 2009 were approved with the following corrections:

A sentence was added to E3, paragraph one: "The General Fund will not be impacted by the grant."

Two sentences were added to E3, paragraph two: "Concerns were raised that faculty from the Multicultural Studies department were not involved in writing the grant. Ms. Barton responded that they were invited to the meetings."

B. PROGRESS/IMPLEMENTATION STATUS ON ACCREDITATION RECOMMENDATIONS

1. Review/Revise Vision, Mission, and Values

Michelle Barton distributed a draft Mission statement and Values that she and Brent Gowen had revised based on the recommendations from the September 15 SPC meeting. SPC reviewed the draft statements, made suggestion and revisions, and came to consensus on the Mission and Values statements. The group also agreed to send the draft Mission and Values out for comment.

Ms. Barton led a discussion on our Vision. She stated that vision statements can be short or long and need to show action. The current Vision statement will continue to be used on our letterhead, logo, print media and website. Various vision statements were proposed and the list was narrowed down to four vision statements:

- Changing lives through education
- Transforming lives through education
- Empowering lives through education
- Learning for success

Ms. Barton will send the revised Mission statement, Values, and the four suggested vision statements to members so they can be shared with others for general comment. Members are asked to also share the definition of Vision and SPC's Vision suggestions for feedback and additional suggestions. All feedback is due to Michelle Barton by Monday, September 28 so that they can be discussed at the September 29 SPC meeting and be ready for a first reading at the October 6 SPC meeting.

A request was made and everyone concurred to move items C-1 and C-2 forward on the agenda.

C. ACTION ITEMS/SECOND READING**1. Board Policies 4010, 4070, 4110, 4226**

There were no questions or comments.

MSC (Cuaron/Kovrig) to approve Board Policies 4010, 4070, 4110, and 4226

2. Administrative Procedures 4010, 4070, 4110, 4226, 4230, 5075

There were no questions or comments.

MSC (Brannick/Laughlin) to approve Administrative Procedures 4010, 4070, 4110, 4226, 4230 and 5075

The meeting returned to its normal agenda.

B. PROGRESS/IMPLEMENTATION STATUS ON ACCREDITATION RECOMMENDATIONS**2. Resource Allocation Model**

Vice President Dowd stated that there are ten guiding principles of our current budget model. In the fall of 2004, a task force had been convened to formulate a two-year fiscal plan. The principles were included in the mid-year report which was presented to SPC and the Governing Board in December 2004 and the Final Report and Two-year Fiscal Plan for FY2004-05 and FY2005-06 dated April 26, 2005 was presented to the Governing Board in the spring of 2005. Dr. Dowd reviewed each principle with committee members. She distributed and reviewed a document listing the budget assumptions for the FY 2009-10 Adopted Budget. Numbers 1-7 are revenue assumptions; numbers 8-16 are expense assumptions. Discussion ensued. A list of Palomar's obligations that show non-discretionary items will be reviewed at the next SPC meeting. Information on the impact to categorical programs will be presented in the near future.

The remaining agenda items were not discussed because of time constraints. Meeting adjourned 4:55 p.m. The next SPC meeting is scheduled for September 29, 2009.