



**STRATEGIC PLANNING COUNCIL
SPECIAL MEETING MINUTES
August 6, 2009**

A special meeting of the Palomar College Strategic Planning Council, with members of the Budget Committee invited to attend, scheduled for August 6, 2009, was held in B-5. President Robert Deegan called the meeting to order at 1:00 p.m.

Roll Call

Members Present: Barton, Brannick, Cerda, Claypool, Cuaron, Deegan, Dimmick, Dowd, Gowen, Halttunen, Hoffmann, Laughlin, Lienhart, McCluskey, Owens, Titus, Vernoy, Wick
Recorder: Cheryl Ashour
Members Absent: Hishmeh, Japtok, Talmo, Towfiq, Tortarolo
Guests: Joan Decker, Candi Francis, Glynda Knighten, Phyllis Laderman, Brandi Taveuveu, Norma Miyamoto

A. PLANNING AND RESOURCE ALLOCATION MODEL

Michelle Barton distributed and discussed ACCJC's recommendations and our self-identified planning agendas. Everyone agreed with the recommendations and planning agendas as presented.

Michelle Barton distributed a packet of information and discussion ensued on each item:

1. Overview of Discussion
2. List of Members
3. Draft of Integrated Planning, Evaluation, & Resource Allocation Decision Making Model
4. Palomar Master, Strategic, & Program Planning Cycles (Perfect World Scenario)
5. Program Review & Planning Flowsheet
6. Integrated Planning & Budget Development Model
7. Budget Planning & Development & Timeline
8. Meeting highlights of:
 - a. July 9, 2009 SPC Working Group
 - b. July 20, 2009 SPC Working Group
 - c. July 22, 2009 SPC Working Group

Everyone concurred that the Decision Making Model was appropriate and that there must be communication throughout the process; that the flow chart on program review and planning showed how review and planning flows through to SPC; and the chart of planning cycles clearly outlined the three levels of planning at the college.

Discussion ensued on where we are now and what we still need to do. Michelle Barton presented the four general recommendations of the SPC Working Group. Everyone agreed that they need to work within the timeline recommended by the work group in order to complete the work by the end of the fall semester.

MSC (Halttunen/Vernoy) to accept the SPC Working Group's recommendations to include meeting every Tuesday during the fall semester. The budget committee will be invited to attend the SPC meetings as guests to participate in the development of the process for strengthening the college's current planning and budgeting model. It was recommended that the Working Group remain active as it has worked well this summer to address issues requiring attention beyond the normal SPC meeting time. It was also recommended that rather than having reports from constituent groups, the leadership of each group communicate via email to all SPC members when they have news to share/report upon.

B. BUDGET UPDATE

Vice President Dowd gave a budget update as of August 6, 2009. Discussion ensued on the impact of the State budget cuts to the Palomar College budget as known at this point in time to include the workload adjustment that is being done to each district to address the state's fiscal crisis and its impact on FTES apportionment.

Meeting adjourned at 3:30 p.m.