



STRATEGIC PLANNING COUNCIL MINUTES

A regular meeting of the Palomar College Strategic Planning Council scheduled for March 3, 2009, was held in SU-18. President Robert Deegan called the meeting to order at 2:00 p.m.

Roll Call

Members Present: Barton, Brannick, Brockett, Cuaron, Deegan, Dowd, Duran, Frederick, Gowen, Halttunen, Hoffmann, Japtok, Kovrig, Laughlin, Lienhart, Madrigal, McCluskey, Owens, Talmo, Titus, Tortarolo, Wick (for Claypool)

Recorder: Cheryl Ashour

Members Absent: Claypool, Jennum

Guests: Jayne Conway

A. MINUTES

MSC (Cuaron/Duran)

The minutes of the meeting of February 17, 2009, were approved with the following corrections:

The words "and Fund 12" were deleted from the second sentence of E1.

The fourth sentence of E4 was changed to read: "Sherry Titus gave a report on her effort working with the Foundation to provide student discounts from Dell and Apple ..."

B. ACTION ITEMS/SECOND READING

1. Holiday Schedule 2009-2010

MSC (Halttunen/Duran) to approve Holiday Schedule 2009-2010

2. Winter Holiday Schedules 2009-2010; 2010-2011; 2011-2012

MSC (Kovrig/Brannick) to approve Winter Holiday Schedules 2009-2010; 2010-2011; 2011

3. Student Services Planning Council Governance Structure

MSC (Madrigal/Duran) to approve the Student Services Planning Council Governance Structure

C. FIRST READING

1. Budget Committee Governance Structure

MSC (Dowd/Lienhart) to move to action items/second reading

MSC (Dowd/Frederick) to approve the Budget Committee Governance Structure

2. Board Policies 7310, 7365, 7900, 3260, 3310

Board Policies 7310, 7365, 7900, 3260, and 3310 were reviewed by John Tortarolo. They will return for action/second reading at the next SPC meeting. Grants will go through SPC until board procedures are developed.

3. Board Procedures AP 3280, 7110, 7600

Michelle Barton reviewed AP 3280. She reviewed the recommendations of the Grants Work Group. Discussion ensued. AP 3280 will return for action/second reading at the next SPC meeting.

John Tortarolo reviewed AP 7110 and 7600. Some SPC members thought the wording in the last paragraph of the first page of AP 7600 was confusing. It was decided that John Tortarolo will revise the wording or placement of

the sentences in the paragraph. AP 7110 and the revised AP 7600 will return for action/second reading at the next SPC meeting.

It was requested that the Policies and Procedures Task Force review all of the policies and procedures to ensure that language is consistent when referring to the "Office of" portion.

D. INFORMATION/DISCUSSION

1. Budget

Robert Deegan discussed the State budget and its effect on Palomar College's budget. Bonnie Ann Dowd discussed the P1 for 2008-2009. Dr. Dowd was successful in convincing the Chancellor's office to do a recalculation of the 2007-2008 budget to show that Palomar College has over 20,000 students and therefore will receive an additional one million dollars FY2007-08 and each year thereafter.

There was discussion about the faculty supply budget. Berta Cuaron confirmed that there is money to pay for instructional supplies needed by faculty.

All Councils were asked to share ideas at their next council meeting on ways to save money. A discussion of the ideas will take place at the next SPC meeting.

E. REPORTS FROM PLANNING COUNCILS

1. Finance & Administrative Services Planning Council

Bonnie Ann Dowd reported that the FASPC met February 19 and their next meeting is March 5. They discussed pay phone services. After reviewing usage of the pay phones on campus, FASPC decided to renew the contract with the pay phone vendor. FASPC discussed the budget and ideas were shared on ways to save money. They approved ASG's request to purchase their own table and be allowed to set it up themselves without going through the facilities request process.

2. Human Resource Services Planning Council

John Tortarolo reported that HRSPC did not meet February 17 because there was no quorum.

3. Instructional Planning Council

Berta Cuaron reported that IPC met last Wednesday. They continued their discussion on ways to save money and discussed the upcoming accreditation site visit.

4. Student Services Planning Council

Joe Madrigal reported that SSPC did not meet February 25. They plan to meet on March 11.

F. REPORT FROM ACCREDITATION SELF-STUDY

Berta Cuaron discussed the schedule of the site team during the week of March 9.

G. REPORT FROM BUDGET COMMITTEE

Bonnie Ann Dowd reported that the Budget Committee met on February 24 and will meet again March 10. They approved the changes to the Budget Committee Governance Structure and discussed the 2008-09 budget.

H. REPORTS OF CONSTITUENCIES

1. Administrative Association

Theo Brockett announced that she will be the acting AA president for the remainder of the semester. Everyone welcomed her to SPC.

2. Associated Student Government

Rob Frederick thanked FASPC for approving their request to purchase and set up their own table. Nine ASG members plan to attend a conference in Washington, DC where they plan to lobby congress regarding FASFA. Student government is working on a resolution regarding providing a link on the main Palomar web page showing which classes are cancelled that day.

3. Confidential/Supervisory Team – no report**4. CCE/AFT**

Neill Kovrig reported that plans for the March 25 Classified Staff Day is progressing. The theme this year is “Surviving Together.”

5. Faculty Senate

Monika Brannick reported that the Faculty Senate reviewed Chapter 4 of the policies and procedures. They approved changes to the Curriculum Committee Governance Structure, discussed faculty representation on the Matriculation and Transfer Committee, and discussed the policies on Academic Honesty and Administrative Retreat Rights.

6. PFF/AFT

Shannon Lienhart reported that five PFF members are attending the upcoming CFT conference. The first regular negotiations meeting is scheduled for this Thursday. Ms. Lienhart announced that Teresa Laughlin will be attending the remaining SPC meetings for the PFF co-chair, Carlos von Son. Everyone welcomed her to SPC.

I. PENDING ITEMS**J. OTHER**

Monika Brannick reminded everyone that the PC3H Equality vigil will be on Thursday at 5:00 p.m. in the Student Union.

Meeting adjourned at 3:50 p.m.