



**STRATEGIC PLANNING COUNCIL
SPECIAL MEETING MINUTES**

A special meeting of the Palomar College Strategic Planning Council scheduled for December 5, 2008, was held in SU-18. President Robert Deegan called the meeting to order at 9:00 a.m.

Roll Call

Members Present: Barton, Brannick, Claypool, Cuaron, Deegan, Dowd, Duran, Gropen, Halttunen, Hoffmann, Kelly, Kovrig, Lienhart, Madrigal, McCluskey, Owens, Talmo, Titus, Tortarolo
Recorder: Cheryl Ashour
Members Absent: Frederick, Gowen, Japtok, Jennum, von Son

President Deegan greeted everyone and stated that he wants everyone to feel free to share their ideas, thoughts and views.

I. REVIEW ACCREDITATION SELF STUDY PLANNING AGENDA ITEM #10

Berta Cuaron reviewed the Accreditation Self Study Planning Agenda Item #10. She stated that as a result of the self study, it was determined that there is a need to clarify roles and responsibilities, how and when decisions are made, and who gets to make those decisions. This is an opportunity to revisit our process and structure.

Michelle Barton stated that the purpose of today's meeting is to decide what we want to accomplish and reflect on what we think works about our governance process and what we think are the problems. Ms. Barton encouraged everybody to participate and to speak up at any time; everything will be honored in terms of our input. She reviewed the agenda for today's meeting.

II. DISCUSSION: WHAT IS WORKING? WHAT ARE OUR CHALLENGES?

Ms. Barton distributed an agenda packet, including reference information. She asked everyone to spend five minutes answering two questions:

- 1) What are the strengths of our shared governance structure/process?
- 2) What are the challenges/problems that we face with our governance structure process?

Members shared their answers to the above questions. The responses were written down and will be available at the next meeting.

III. REVIEW AND DISCUSSION: SHARED GOVERNANCE AS IT RELATES TO THE FOLLOWING:

- a. General Definition
- b. Roles and Responsibilities of Constituent Groups
- c. Shared Governance as Defined/Implemented at Palomar
- d. Roles and Responsibilities of Planning Councils

Michelle Barton asked everyone to consider the strengths and weaknesses that were just shared as they talk about governance and effective participation.

Ms. Barton gave a PowerPoint presentation on shared governance. She shared the Community College League of California's definition of shared governance and the State Academic Senate's guidelines for implementing shared governance. She discussed the roles and responsibilities of constituent groups and listed the seven constituent groups at Palomar College. Ms. Barton reviewed how Palomar College implements shared governance and discussed the roles and responsibilities of the planning councils and the budget committee. She reviewed what members can do to effectively participate in decision making.

Members shared their opinions throughout the presentation. Everyone agreed that communication is critical to the success of our governance structure

III. DISCUSSION: WHERE DO WE GO FROM HERE?

SPC members shared what they would like to discuss at future shared governance meetings.

IV. NEXT MEETING

Possible dates for the next meeting were discussed.