

Instructional Services
DRAFT as of 9/18/09

AP 4227 REPEATABLE COURSES

References:

Title 5 Sections 55040, 55041, 55253, and 56029

Under special circumstances, students may repeat courses in which a C or better grade was earned.

Students are allowed to repeat a course without petition when repetition is necessary to enable that student to meet a legally mandated training requirement as a condition of volunteer or continued paid employment. Students can repeat such courses any number of times, even if they receive a grade of C or better; however, the grade received by the student each time will be included in the calculations of the student's grade point average.

To enhance skills and proficiencies, students may repeat activity courses where it is found that the course content differs each time it is offered. Activity courses are defined as career/technical courses where the content differs each time the course is offered, but the primary educational activity remains the same. Examples of activity courses that qualify as repeatable courses include physical education and courses in music, fine arts, theater, and dance. Absent substandard academic work, courses may not be repeated for more than three semesters or five quarters including summers and intersessions.

Students with disabilities making measurable progress can repeat a special course, designed for students with disabilities any number of times when an individualized determination verifies that such repetition is required as a disability-related accommodation for the student for one of the reasons specified in Title 5 Section 56029.

Students are allowed to repeat an occupational work experience course. Where only one occupational work experience course is offered subject to the above conditions, students may be permitted to repeat this course any number of times as long as they do not exceed the limit on the number of units of occupational work experience set forth in Title 5 Section 55253(a).

A student may file a petition on the basis that the student's previous grade was, at least in part, the result of extenuating circumstances. Extenuating circumstances are verified cases of accidents, illness, or other circumstances beyond the control of the student.

Office of Primary Responsibility: Student Services

NOTE: This procedure is **legally required**. The language in **red ink** is recommended from the Community College League and legal counsel (Liebert Cassidy Whitmore). The information in **blue ink** is additional language to consider including in this procedure. The wording in **green ink** was added by the Admissions Office. The Task Force reviewed this procedure at the August 28, 2009 and September 18, 2009 Task Force Meetings.

Date Approved:

(This is a new procedure recommended by the CCLC and the League's legal counsel)