

INSTITUTIONAL REVIEW COMMITTEE

Role

The Institutional Review Committee develops the models, methodology, and processes by which all programs and services at Palomar College are reviewed on an annual basis to evaluate their efficiency, effectiveness, and alignment with the Strategic Plan, Educational and Facilities Master Plan and those institution-wide plans to be developed in the future. The Committee develops specific criteria and procedures by which individual programs, functions, and services are evaluated. It works with the appropriate staff to develop criteria, gather data, and coordinate reviews for the Planning Councils.

Products

- Procedures, criteria, and tools relating to the evaluation of all District functions and activities
- Develop and provide training pertinent to institutional review

Reporting Relationship

Strategic Planning Council for role, process, and updates; Planning Councils for products

Meeting Schedule

4th Thursday of every month, 2:00 – 3:30 p.m.

Chairs

A faculty member from the membership of the Committee appointed by the Faculty Senate
An administrator appointed by the Superintendent/ President

Members

- Vice President for Instruction (or designee)
- Vice President for Human Resources (or designee)
- Vice President for Student Services (or designee)
- Vice President for Finance and Administrative Services (or designee)
- Seven Faculty Members representing divisions, library, or student services, appointed by the Faculty Senate
- Two Classified Unit Employees appointed by CCE/AFT
- One Administrative Association Member appointed by AA
- One Confidential and Supervisory Team Member appointed by CAST
- Director of Institutional Research and Planning (or designee)
- One Student appointed by ASG
- Faculty Co-Chair of the Curriculum Committee

Approved by SPC 12-02-03