

## QUESTIONS REGARDING CHAPTER 2 POLICIES AND PROCEDURES

### BP 2015

- 2<sup>ND</sup> paragraph, 2<sup>nd</sup> sentence. What defines a “resident”? It was suggested the sentence change to say “legal” resident.

**Action Taken:** After careful consideration, President Deegan is suggesting no changes.

- The Student Trustee has an advisory vote. Insert verbiage from last page regarding this into policy at the bottom with the other “privileges” mentioned.

**Action Taken:** See changes in **blue** ink.

### BP 2105

- Bruce Bishop said 3<sup>rd</sup> paragraph not accurate. Mr. Bishop to provide verbiage.
- John Tortarolo suggested a policy if both President and VP ineligible. Mr. Bishop to provide verbiage

**Action Taken:** No recommendations submitted; no changes made.

### BP 2210

- There are questions regarding duties of the Vice President. First, the last 3 bullets say same as first bullet, but more specific.
- Should the 2<sup>nd</sup> bullet say President at any Regular and/or Special meetings **in the absence of the President**.
- Should the last bullet say “other Governing Board **members** (meaning Palomar members) or “other Governing **Boards**” (meaning other Districts)

**Action Taken:** See changes in **blue** ink.

### BP 2220

- There was a question on paragraph 2 regarding quorum. Bruce Bishop is checking on the issue.

**Action Taken:** No recommendations submitted; no changes made.

### BP 2315

- It was suggested that the first sentence, second line say “applicable legal provisions **of the Brown Act** (delete including but not limited to)
- 2<sup>nd</sup> page, second paragraph there is a question about the meaning of “complaint”. Some believe the language is ambiguous. BP 2345 says anyone can speak in front of the Board and complain about a staff or faculty member. BP2315 talks about first going to the President and eventually to closed session. Should the first sentence of the 2<sup>nd</sup>

paragraph say “If any person requests an opportunity to present **formal** complaints to the Governing Board...” so that it is distinguished from just a common “complaint”

**Action Taken:** See changes in **blue** ink.

#### **BP 2330**

- Third paragraph talks about majority vote of all the membership of the Board. Is it the majority of **those voting**, or the majority **of all board members**, even if some aren't there? For instance, if only 3 members are present, do all 3 have to vote the same? In this case if the vote is 2-1 it would not pass because you need 3 to have a majority. Requests clarification.

**Action Taken:** See changes in **blue** ink.

#### **2340 BP & AP**

- The 6<sup>th</sup> paragraph in Policy that a written summary must be signed by the initiator is not in Procedures

**Action Taken:** See changes in **blue** ink.

#### **BP 2345**

- It was requested that the first sentence of paragraph under #1, say “Members wishing to present such items shall submit a written request **prior to the public comment section of the Agenda** to the Superintendent/President...”

**Action Taken:** See changes in **blue** ink.

#### **BP & AP 2365**

- It was requested that tapes be kept for 2 years instead of 30 days.

**Action Taken:** See changes in **blue** ink.

#### **AP 2410**

- Berta Cuaron suggests that in the third paragraph, numbers 3-6 be deleted. These councils report to SPC, who is the group that makes a recommendation. A recommendation does not come directly from these Councils.

**Action Taken:** See changes in **blue** ink.

#### **BP 2432**

- It was requested that the term “chief” be replaced with “Vice President” in the bulleted section to reflect Palomar’s “culture” of using Vice President instead of Chief.

**Action Taken:** After careful consideration, President Deegan is suggesting no changes because this conforms to the System Office.

**AP 2435**

- It was requested that it be made clear that after the evaluation of the Superintendent/President his/her evaluation will be placed in their personnel file.

**Action Taken:** See changes in **blue** ink.

**AP 2510**

- 2<sup>ND</sup> page, under “Recommendation Process”, it is recommended the second sentence say “When consensus cannot be reached, a majority of **those voting** shall determine the recommendation.

**Action Taken:** See changes in **blue** ink.

- The definitions of Governance Structure are not correct. New definitions were approved last fall.

**Action Taken:** See changes in **blue** ink.

- Under the Open Access section on third page there was a question about the phrase “requesting and receiving permission” (third line). You don’t need permission to speak. This sounds like the chair has the ability to deny permission to speak. It was suggested the second sentence say “In addition to representation afforded to individuals through constituencies, other individuals and groups will be heard in accordance to the Brown Act.” Reword the section to reflect this.

**Action Taken:** See changes in **blue** ink.

**BP 2610**

- The second paragraph refers to the "the following timelines:" with no timeline information included.

**Action Taken:** See changes in **blue** ink.

**BP 2710**

- It was recommended adding “and designated employees” to the first sentence of the first paragraph.

**Action Taken:** See changes in **blue** ink.

**AP 2712**

- It was recommended that the words “Section 13” replace “the Appendix” in the Section 2 paragraph.

**Action Taken:** See changes in **blue** ink.

- It was noted that the footnote number is not accurately reflected (it should be small) in Sections 7 (A), (B), and (C). Good recommendation! All the footnotes in this procedure (including Sections 3 and 4) were formatted to be superscript.

**Action Taken:** Change was made

- It was suggested reference to a part-time member in Section 8(A) be deleted, as we do not have part-time members.

**Action Taken:** Part-time member language deleted

- SPC noted that in Sections 8.1(A) and 9(E) there was not a written form of \$360 included as in other sections.

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**Action Taken:** See changes in **blue** ink.

#### **BP 2715**

- In Item 10, it was recommended including the phrase “in accordance with the Brown Act” in place of “without the approval of the Board by majority vote.”

**Action Taken:** See changes in **blue** ink.

#### **BP 2725**

- It was noted that the paragraph uses the terms student member as well as student trustee. Since the term student member was referenced twice and appears to be consistent with the use of “Board member,” the single reference to “student trustee” will be revised to be:

**Action Taken:** See changes in **blue** ink.

- It was noted that the last sentence in BP 2725 is identical to a sentence in BP 2730 titled Health Benefits. The phrase “except for the non-voting student member” was added to BP 2730 for consistency.

**Action Taken:** See changes in **blue** ink.