



GOVERNANCE STRUCTURE GROUP REQUEST

If change is requested, attach current structure and list proposed changes.

Request Submitted by Bonnie Dowd				Date: October 17, 2002 Revised: 12/3/02; 9/20/05, 2/28/06		
Proposed Name of Requested Group Revenue Allocation Committee						
	Council	X	Committee		Subcommittee	Task Force
Action Requested:			Add		Delete	X Change
<p>Role, Products, Reporting Relationships:</p> <p><u>Role:</u> The Revenue Allocation Committee establishes the guidelines and timelines for the preparation of the unrestricted and designated budgets. The committee will review the estimated revenue projections for the upcoming fiscal year to determine total funds available as well as projections for future years. The committee will review prioritized funding requests as submitted by the Strategic Planning Council and will recommend allocation and re-allocation/reductions of resources to the strategic plans. The recommended annual unrestricted and designated budgets will be forwarded to the Strategic Planning Council.</p> <p><u>Products:</u></p> <ul style="list-style-type: none"> • Establishes Guidelines/Timelines for Budget Development • Annual college unrestricted and designated budgets • Future Year Revenue Projections <p><u>Process:</u></p> <ul style="list-style-type: none"> • Reviews/approves revenue estimates <p><u>Reporting Relationship:</u></p> <ul style="list-style-type: none"> • Advises SPC of revenue estimates • Reviews SPC priorities and allocates funding 						
Meeting Schedule: 2 nd and 4 th Tuesday 2:00 p.m.- 3:30 p.m.						
<p>Chair:</p> <ul style="list-style-type: none"> • Vice President, Finance & Administrative Services 						
<p>Members:</p> <ul style="list-style-type: none"> • President, Vice President and Secretary of the Faculty Senate (or designee) • Co-Presidents, PFF (or designees) and one PFF representative • Vice President, Instruction • Vice President, Student Services • Vice President, Human Resource Services and Affirmative Action • One Administrative Association Member • One Confidential/Supervisory Team Member • Five Classified Unit Employees (who shall also serve as members of the bargaining unit) • One Student appointed by ASO 						

Reviewed by Strategic Planning Council:

12/17/02	First Reading	10/04/05 Revisions Approved
2/18/03	Approved	
05/20/05	Revisions Approved	