PALOMAR COLLEGE
Learning for Success

# GOVERNANCE STRUCTURE GROUP REQUEST

| **Request submitted by** Sherrill L. Amador | **Date** 4/1/03 |
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**Proposed Name of Requested Group**
Facilities Review Committee

| | Council | x | Committee | | Subcommittee | | Task Force |
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| **Action Requested:** | | **Add** | | **Delete** | | **Change** |
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## Role, Products, Reporting Relationships:

**Role**: The Facilities Review Committee generates the 20-Year Facilities Master Plan and keeps the plan current. It develops policy and plans to increase the quality and effective use of College facilities. It recommends the Scheduled Maintenance Plan and the Five-Year Capital Outlay Plan. It reviews requests for changes to the physical plant and the impact on various operations of Palomar College. It reviews (and recommends environmental impact studies by qualified consultants if significant environmental resources are potentially endangered by proposed earth movements or alterations of the natural habitat) the impact of the environment of all proposed earth movements or alterations of the natural habitat prior to the beginning of any project, work, or activity. It recommends measures for mitigating the impact within the mandated guidelines of the California Environmental Quality Act of 1970. Decisions will be made by majority vote. The committee will utilize an agenda which identifies and separates information and action items and requires that items be identified before being moved to action.

**Products**

- Five-year Capital Outlay Plan
- Scheduled Maintenance Plan
- Resource impact analysis of recommended policies and plan

**Reporting Relationship**
Administrative Services Planning Council/Strategic Planning Council

## Meeting Schedule:

4th Tuesday of every month, 2:00 – 3:00 p.m.

## Chair:

Vice President, Finance and Administrative Services

## Members:

- Facilities Director
- One Senior/Executive Administrator **(Instruction)**
- **One Senior/Executive Administrator (Student Services)**
- Facilities Planning Manager
- One Classified Unit Member
- Four Faculty Members from different divisions
- One Administrative Association Member
- One Student appointed by ASG
- One Confidential/Supervisory Team Member

Reviewed by Strategic Planning Council: Comments:

4/1/03 First Reading
4/1/03 Approved