

## Social and Behavioral Sciences Division

### Minutes of September 1, 2010

Agenda Item	Information/Discussion
<b>Welcome/Introductions</b>	Introductions – Steve Crouthamel, AIS Dept. Chair and Terri Canela, Temp. Academic Dept. Assistant at the Library are the newest members.
<b>Accreditation</b>	Reviewed ACCJC Recommendations.
<b>SLOs &amp; SLOAC Cycle</b>	Some departments have completed the assessments. VP Cuaron has funds available to pay part-time faculty for their work on SLOs.  The Learning Outcomes Council has already met and are focusing on TrackDat (Palomar Outcomes Database).
<b>Summer 2011/Fall 2011 Scheduling</b>	Review draft documents of important schedule dates. Departments have done well to schedule within parameters. Only 2 classes were cancelled this Fall due to low enrollment. The Division does well to meet deadlines.
<b>Budgets</b>	IPC has voted to increase the budget allotments for the 200010, 400010 and 500010 accounts to 95% of the 08/09 or 09/10 actuals, whichever is larger. The extra 5% will be allocated to funding PRP priorities and small contingencies.  A new budget model is being implemented. .5% off the top of the District budget will be allocated by SPC for special projects and planning.
<b>Faculty Hiring Priority</b>	Review priority recommendations for 2010-2011. This list will be used for the current academic year and a new list will be developed for next year. There's discussion at the State level about suspending the FON (faculty obligation number). No news yet. We're also working on an overall staffing plan for Classified, CAST and Administrative positions.
<b>Other</b>	Reminder – Dept. Chairs need to sign ADA time sheets and submit to the Division Office for Dean Cater's signature.  HS Building is open for the Fall semester.  The Division Office is currently working on plans for keying the MD Building. We don't have a move in date yet. Faculty and staff will pack their own offices and a moving company will move all the boxes into the appropriate office spaces in the MD Building.
<b>Department Reports</b>	Linda Morrow – The Library is requesting department books to support students. They need more copies if possible.  Terry Humphrey – Preparing for move to MD Building.  John Valdez – Welcomes new tenure track faculty member, Dr. Rodolfo Jacobo.  Ruth Barnaba – Looking for ECON tutor. A tutoring workshop schedule will be coming out soon.  Chris Johnson – EHPS is participating in Constitution Day on Sept. 16 <sup>th</sup> in the Student Union.