



**Social and Behavioral Sciences Division
Department Chairs**

AGENDA

Wednesday, September 16, 2009

9:30 am–11:00 am

Dean Cater's Office

I. Old Business

- A. Budget Update
- B. Class Schedules
- C. Hiring Freeze – no change
- D. Building Project Status
- E. Travel Money - \$49.00 per full-time faculty member
- F. Accreditation – SLO work

II. New Business

- A. Classified Employee Time Sheets – new signing procedure
- B. Institutional Review – new cycle this year – will be tied to planning & budget
- C. TLC Ribbon Cutting Ceremony today 4:00 – 7:00 pm
- D. Other

III. Department Reports

IV. Other

Next Meeting – Department Chairs
Wednesday, October 21, 2009 at 9:30 a.m.
Dean Cater's Office AA-132