



INDEPENDENT CITIZENS' OVERSIGHT COMMITTEE
Friday, September 23, 2011
MINUTES

Call to Order

The meeting was called to order at 12:30 p.m., by Robert Deegan, Facilitator of the meeting.

Members Present: Terry Ardinger, Jesse Lyn Clark, Rod Jones, Evelyn Lucero, John Nabors, Glen Winn

Members Absent: Thomas Clark

District Representatives: Robert Deegan, Superintendent/President
Laura Gropen, Interim Director, Marketing
Phyllis Laderman, Director, Fiscal Services
Kelley Hudson-Maclsaac, Interim Director, Facilities
Eileen Poole, Contracts Specialist, Business & Contract Services

Guests: David Casnocha

Introductions

President Deegan welcomed all newly appointed committee members (Clark, Jones, Nabors) and thanked them for volunteering to serve on the District's ICOC. Introductions and roll call followed.

Public Comments

Public comments were solicited. There were none.

Approval of Minutes – June 10, 2011

MSC: Clark/Lucero - The minutes were approved and will be posted on the ICOC website.

Roles & Responsibilities of ICOC - By-Laws Review

President Deegan introduced Bond Counsel, Mr. David Casnocha of Stradling, Yocca, Carlson & Rauth. Mr. Casnocha reviewed the By-Laws of the Independent Citizens' Oversight Committee (ICOC), which were approved by the Palomar College Governing Board on September 26, 2006. Mr. Casnocha briefly explained a General Obligation 39 (GO39) Bond and its requirement of 55% voter approval. Additionally, he explained that GO39 bonds require a college Governing Board to solicit and appoint citizens to an oversight committee with regard to the use of proposition funds. Further discussion followed regarding the ICOC's role, responsibilities, liabilities and meeting protocols. Mr. Casnocha encouraged questions and informed the committee that as Bond Counsel he would attend any meeting of the ICOC as requested by the committee membership through the District's Liaison.

Organizational Business

Appointment of Chair and Co-Chair for FY2010-11

President Deegan informed the committee that in accordance with the ICOC By-Laws, a Chair and Co-Chair must be elected for fiscal year (FY) 2011-12, effective July 1st through June 30th. President Deegan called for nominations or volunteers for ICOC Chair and Terry Ardinger nominated Glen Winn. Mr. Winn accepted the nomination to serve as ICOC Chair for FY 2011-12 after a unanimous vote.

President Deegan turned the meeting over to the newly elected Chair and Glen called for nominations or volunteers for ICOC Co-Chair. Terry Ardinger was nominated for the position. After a unanimous vote, Mr. Ardinger was elected to serve as Co-Chair for FY 2011-12.



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ICOC Meeting Schedule for FY 2011-12

Glen advised committee members that the ICOC has been meeting on the 1st Friday of the third month of each quarter, starting with the September meeting. The previously scheduled remaining meeting dates for FY2011-12 are: December 9, 2011, March 9, 2012 and June 8, 2012. The committee members agreed to keep the scheduled meeting dates. (Clark/Nabors)

District Reports

President Deegan stated that given there are new ICOC members he asked Interim Facilities Director, Kelley Hudson-Maclsaac to present an overview of the District's Master Plan 2022.

Overview of District's Master Plan 2022

Kelley presented a PowerPoint overview of the District's Master Plan 2022, which was published in August 2003. Discussion and Q & A followed.

Series "A" & "B" Project Updates (budget & construction)

Bonnie asked Kelley and Phyllis Laderman to provide quarterly construction and budget reports.

Kelley distributed a handout and reviewed the following project highlights with the members:

PC North Education Center – The Horse Ranch Creek Road Project is currently well underway and road grading is substantially complete. Storm drain installation is over 50% complete and water line installation will begin in mid-October, followed by underground dry-utility installation.

PC North Education Center (CEQA/EIR) – The District is currently working with Center for Natural Lands Management (CNLM) on the conservation easement and land management agreement.

PC South Education Center – The District has engaged a Consultant to assist with Center Status Approval. The design team of LPA Architects, Irvine, California, has been selected as the Architect-of-Record for the project. A kick-off meeting of the design is scheduled in October.

Humanities Building – Construction documents were awarded at the September 13th Governing Board meeting. Construction is scheduled to begin on October 3, 2011.

Industrial Technology Center – Construction of the project is 88% complete. Furniture, Fixtures & Equipment (FF&E) shall begin on October 5, 2011. Classes are scheduled to begin in January 2012.

T-Building Renovation – The plans have been submitted to the Department of State Architect (DSA). The plans will be resubmitted for back-check on October 20, 2011. The District anticipates going out for bid on the project in November or December, 2011.

Theater Addition & Remodel – Construction began on July 5, 2011. The site and interior demolition is 90% complete. The projected date for completion of project is March 7, 2013.

Multimedia Lab & Planetarium – The Planetarium is 80% complete.

Child Development Center – The project kick-off meeting for design of a new 10,000 gsf Child Development Center is scheduled for September 26, 2011.

Relocation of Baseball Playing Field – The baseball field will be relocated from the south end of the San Marcos campus on Mission Road to the north end of the San Marcos campus. The Resource Management Plan is currently under review. The District is working with the San Diego Conservancy to establish a conservation easement for onsite mitigation to allow for the construction of the baseball field.



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Landscape Improvements – San Marcos – The plans for the Arboretum trail and irrigation system are currently in review with DSA. The District is responding to DSA back-check comments.

Infrastructure Improvement Projects – Phase II of implementation of 12KV upgrade for the San Marcos campus is approximately 54% complete. Completion of the project is expected in July, 2012.

Fire Alarm System Upgrade – The fire alarm system upgrade on the San Marcos campus has been awarded. The scheduled and logistic plans have been approved. The project is approximately 48% complete. Completion is scheduled by year end of 2011.

San Marcos Land Acquisition – The District purchased property (3 acres) adjacent to the San Marcos campus, located west of Comet Circle. Plans are being developed to convert property into a temporary lot for construction parking.

Escondido Center Improvements Phase 1 – The project to renovate the existing Escondido Center is currently in design development. Construction documents are expected to be submitted to DSA for plan review by the end of 2011.

Financial Report – Phyllis Laderman distributed the Financial Data Report for Prop M Bond Series “A” and Series “B” Projects as of September 15, 2011. She noted that the report has been modified to include expenditures for Series “A” and Series “B” projects and provided members with an overview of the report. Discussion followed.

State Budget & Fiscal Crisis Impact Update

No report.

Comments from Members

None.

Adjournment

There being no further business, meeting adjourned at 2:12 p.m. The next meeting is tentatively scheduled for December 9, 2011. Agenda and minutes will be distributed prior to the meeting with a call for agenda items in advance of their distribution.