



PALOMAR COLLEGE

Professional Development
Learning for Success

MEETING TYPE: PD Advisory Board
Agenda

Date: Tuesday, October 12, 2010

Starting Time: 3:00 p.m.

Ending Time: 4:00 p.m.

Place: NS-145

CHAIR: Leanne Maunu

MEMBERS: Terrie Canon, Sherry Goldsmith, Dewi Hokett,
Rafiki Jenkins, Rob Jones, Byung Kang, Kalyna Lesyna,
Steve McDonald, Chuong Nguyen, Janice Schultz,
Richard Stegman

RECORDER: Glenda Gardner

Agenda:

1. Introduction of members
2. Approval of minutes from 9/14/2010
3. Upcoming changes to PD Department
4. Service Points
 - Do we want to continue to look into whether or not we should get rid of Service Points and allow for committee work to be used as PD hours instead?
5. Grace period for late contracts
 - Can we re-address the seven-day grace period for late contracts now that the system automated?
 - From the April PD Advisory Board minutes: "Appeals Process – Reviewed handout from PFF Agreement, 10.9, which states that any decision by the PD Coordinator may be appealed in writing to the VP for Instruction who will make the final decision. The statement then outlines the appeals process. The Advisory Board unanimously voted to remove the appeals process the Advisory Board put in place during the meeting of February 9, 2010 since any faculty member who wishes to appeal a PD decision may do so per 10.9 of the PFF Agreement. However, the Advisory Board did keep in place the 7 day grace period to submit PD contracts after the stated deadline in the PFF agreement."

6. Update of PD contract website
 - Do we want to make Arranged Activities a new tab/step so that it's easier to see?
 - Are there any other changes the committee would like to see?
7. Discussion of various PD contract issues that have come up
 - Do we want to set a maximum number of hours for books that are read? If so, do we want to set different times for different kinds of books (e.g., a textbook or scholarly book will take more time to read than a novel for the Palomar Reads program)?
 - Some faculty members claimed both code "2o/133 Observe a colleague's teaching" and Peer Review Committee for observing the same person. How can we make it clearer that they cannot do this?
 - For Peer Review of part-time faculty members, should full-time faculty be able to claim the Service Points as both Member and Chair of that committee?
8. Participation of non-Palomar instructors in our PD workshops
 - Should we allow instructors from other colleges in our workshops if they are not hired at Palomar?
9. Spring 2011 workshop planning
10. Teaching Professor DVD's and CD's

**The next meeting is scheduled for Tuesday, November 9, 2010
3:00 p.m. – 4:00 p.m. in NS-145
(2nd Tuesday of the month)**