



**PROFESSIONAL DEVELOPMENT
ADVISORY BOARD MEETING**
April 14, 2009

MEETING TYPE: PD Advisory Board

Date: Tuesday, April 14, 2009
Starting Time: 9:30 a.m.
Ending Time: 10:30 a.m.
Place: AA-109

CHAIR: Martin Japtok

MEMBERS PRESENT: Janice Schultz, Patrick O'Brien, Byung Kang, Steve McDonald, Chuong Nguyen

ABSENT Rand Green, Chris Lowry

RECORDER: Terri Wallace

- PD Coordinator, Martin Japtok, called the meeting to order at 9:30am.
- Approval of Minutes from March 10, 2009 after minor changes.
- Committee approved Martin Japtok's 2008-2009 Professional Development Contract.
- Martin reported that the Annual Professional Development Needs Assessment Survey was sent to faculty on April 7th and the response had doubled from the previous year. The idea of rephrasing some of the survey questions was discussed. The survey closes on April 24 and a report of the results will be available for planning and discussion.
- Fall 09 Plenaries and Workshops were discussed with the idea of having an expanded campus wide forum to share issues such as Accreditation, SLOs, HSI Grant, New TLC and shorter workshop sessions. Martin will discuss the ideas with Berta to see if a different venue will meet the current needs of President Deegan and the Instruction Division.
- Meeting adjourned at 10:30am

**Next Meeting – Tuesday, May 12, 2009 (2nd Tuesday of the Month)
9:30am 10:30 am in Room AA-109**