

# Mail Services

## Special Services Billing

June, 2008

The following information is provided for your information. The following amounts are being posted to the accounts listed for postage charges during the period listed above.

Postage Acct.	Department	Discipline						Mailbox Keys	Business Reply Env.	Folder/Stuffer		Total
									# Env.	Cost		
165	Admissions						0.00	0.00	5,299	185.47	185.47	
		555100	11	552100	67200	10 2009	0000000					
165	Admissions						0.00	0.00	289	10.12	10.12	
		555100	11	552100	67200	10 2009	0000000					
105	Admissions						0.00	0.00	4,206	147.21	147.21	
		555100	11	421100	62100	10 2009	0000000					
105	Admissions						0.00	0.00	497	17.40	17.40	
		555100	11	421100	62100	10 2009	0000000					

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DO NOT PAY!**

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Postage Acct.	Department	Discipline	Mailbox Keys	Business Reply Env.	Folder/Stuffer	Total
					# Env. Cost	
105	Admissions	Records	0.00	0.00	249 8.72	8.72
105	Admissions	Records	0.00	0.00	197 6.90	6.90

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Postage Acct.	Department	Discipline						Mailbox Keys	Business Reply Env.	Folder/Stuffer	Total
									# Env.	Cost	
185	Financial Aid						0.00	0.00	167	5.85	5.85
		555100	11	475100	64600	10	2009	0000000			

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Postage Acct.	Department	Discipline						Mailbox Keys	Business Reply Env.	Folder/Stuffer	Total
									# Env.	Cost	
122	Payroll						0.00	0.00	559	19.57	19.57
		555100	11	551100	67310	10	2009	0000000			
122	Payroll						0.00	0.00	550	19.25	19.25
		555100	11	551100	67310	10	2009	0000000			
122	Payroll						0.00	0.00	499	17.47	17.47
		555100	11	551100	67310	10	2009	0000000			

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