

Mail Services

Special Services Billing

December, 2008

The following information is provided for your information. The following amounts are being posted to the accounts listed for postage charges during the period listed above.

Postage Acct.	Department	Discipline	Mailbox Keys	Business Reply Env.	Folder/Stuffer	Total
					# Env. Cost	
105	Admissions	Records	0.00	0.00	348 12.18	12.18
105	Admissions	Records	0.00	0.00	408 14.28	14.28
105	Admissions	Records	0.00	0.00	819 28.67	28.67
105	Admissions	Records	0.00	0.00	642 22.47	22.47

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					# Env. Cost	
105	Admissions	Records	0.00	0.00	156 5.46	5.46
105	Admissions	Records	0.00	0.00	480 16.80	16.80

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Postage Acct.	Department	Discipline	Mailbox Keys	Business Reply Env.	Folder/Stuffer	Total	
181	Design/Consumer Ed	FCS	2.25	0.00	# Env. 0	Cost 0.00	2.25
555100 11 335200 13010 10 2009 0000000							

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Postage Acct.	Department	Discipline						Mailbox Keys	Business Reply Env.	Folder/Stuffer	Total
									# Env.	Cost	
185	Financial Aid						0.00	0.00	876	30.66	30.66
		555100	11	475100	64600	10 2009	0000000				
185	Financial Aid						0.00	0.00	56	1.96	1.96
		555100	11	475100	64600	10 2009	0000000				
185	Financial Aid						0.00	0.00	37	1.30	1.30
		555100	11	475100	64600	10 2009	0000000				

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					# Env.	Cost	
165	Fiscal Services	Cashier	0.00	0.00	11,680	408.80	408.80
	555100	11 552100 67200 10 2009 0000000					
165	Fiscal Services	Cashier	0.00	0.00	144	5.04	5.04
	555100	11 552100 67200 10 2009 0000000					
165	Fiscal Services	Cashier	0.00	0.00	134	4.69	4.69
	555100	11 552100 67200 10 2009 0000000					

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									# Env.	Cost	
263	Foreign Languages						0.00	0.00	1	0.04	0.04
		555100	11	326900	11050	10	2009	0000000			

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Postage Acct.	Department	Discipline						Mailbox Keys	Business Reply Env.	Folder/Stuffer	Total
									# Env.	Cost	
122	Payroll						0.00	0.00	103	3.61	3.61
		555100	11	551100	67310	10 2009	0000000				
122	Payroll						0.00	0.00	459	16.07	16.07
		555100	11	551100	67310	10 2009	0000000				
122	Payroll						0.00	0.00	493	17.26	17.26
		555100	11	551100	67310	10 2009	0000000				
122	Payroll						0.00	0.00	596	20.86	20.86
		555100	11	551100	67310	10 2009	0000000				

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Postage Acct.	Department	Discipline	Mailbox Keys	Business Reply Env.	Folder/Stuffer	Total	
122	Payroll		0.00	0.00	<small># Env.</small> 3,285	<small>Cost</small> 114.98	114.98
		555100 11 551100 67310 10 2009 0000000					

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Postage Acct.	Department	Discipline	Mailbox Keys	Business Reply Env.	Folder/Stuffer	Total	
164	Performing Arts	Theater	2.25	0.00	# Env. 0	Cost 0.00	2.25
555100 11 327400 10070 10 2009 0000000							

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										# Env.	Cost	
175	TRIO							0.00	0.00	180	6.30	6.30
		555100	12	471300	64300	10	2009	1112300				
175	TRIO							0.00	0.00	184	6.44	6.44
		555100	12	471300	64300	10	2009	1112300				

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