

# Palomar College – Institutional Review and Planning Instructional Programs

**Purpose of Institutional Review and Planning:**

The institution assesses progress toward achieving stated goals and makes decisions regarding the improvement of institutional effectiveness in an on-going and systematic cycle of evaluation, integrated planning, resource allocation, implementation, and re-evaluation. Evaluation is based on analyses of both quantitative and qualitative data (ACCJC/WASC, Standard I, B.3.)

**Discipline: Multicultural Studies**

Instructional Discipline Reviewed

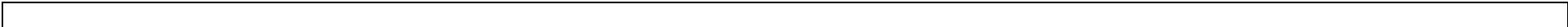
2007-08

**1. 3-year trend of quantitative data**

	Fall 2004	Fall 2005	Fall 2006	Definitions
<b>Enrollment at Census</b>	130	129	212	<i>Self Explanatory</i>
<b>Census Enrollment Load %</b>	60.47%	81.65%	75.71%	Enrollment at Census Divided By Sum of Caps (aka "Seats")
<b>WSCH</b>	413	407	661	Weekly Student Contact Hours
<b>FTEs</b>	13.78	13.57	22.02	One Full-Time Equivalent Student = 30 WSCH
<b>Total FTEF</b>	1.20	0.80	1.60	Total Full-Time Equivalent Faculty
<b>WSCH/FTEF</b>	345	509	413	WSCH Generated per Full-Time Equivalent Faculty Member
<b>Full-time FTEF</b>	0.60	0.60	0.80	FTEF from Contract Faculty
<b>Hourly FTEF</b>	0.60	0.20	0.80	FTEF from Hourly Faculty
<b>Overload FTEF</b>	-	-	-	FTEF from Contract Faculty Overload
<b>Part-Time FTEF</b>	0.60	0.20	0.80	Hourly FTEF + Overload FTEF
<b>Part-Time FTEF %</b>	50.00%	25.00%	50.00%	Percent of Total FTEF Taught By Part-Time Faculty
<b>Retention Rate</b>	93.70%	92.37%	92.96%	Non-W Grades (A,B,C,CR,D,F,FW,NC) Divided By A,B,C,CR,D,F,FW,NC,W Grades
<b>Success Rate</b>	86.61%	81.36%	80.40%	A,B,C,CR Grades Divided By A,B,C,CR,D,F,FW,NC,W Grades
<b>Degrees Awarded</b>	-	-	-	Total number of Degrees awarded for the Full Academic Year
<b>Certificates Awarded:</b>	-	-	-	Total number of Certificates awarded for the Full Academic Year
<b>- Under 18 Units</b>	-	-	-	Total number of Certificates awarded for the Full Academic Year
<b>- 18 or More Units</b>	-	-	-	Total number of Certificates awarded for the Full Academic Year

**2. Reflect upon and analyze the above 3-year trend data. Briefly discuss overall observations and any areas of concern or noteworthy trends.**

The positive enrollment increase is attributed to the multicultural requirement that is mandated by the Chancellor's office and to increase in part-time faculty in MCS, principally part-time faculty such as Gloria Gonzales and Sharon Allen who have offered new online courses. Students have taken advantage of the MCS 100 which introduces them to world and ethnic cultures rich in diversity. I expect this trend to grow, as we may increase more part-time faculty in this area.



**3. Reflecting on the 3-year trend data, describe/discuss discipline planning related to the following:**

PLAN – 2007-08	Progress – 2008-09
<p><b>a. Curriculum, programs, certificates and degrees (consider changes due to CSU/UC transfer language updates, articulation, workforce and labor market projections, certificate or degree completions, etc.)</b></p> <p>The new World Cultures certificate will have a positive impact in the area of Multicultural Studies.</p>	
<p><b>b. Class scheduling (consider enrollment trends, growth, course rotation, comprehensiveness, etc.)</b></p> <p>The new World Cultures certificate will have a positive impact in the area of Multicultural Studies. A modest increase in the MCS 100, either live or online, can be offered to allow students to fulfill the Multicultural Studies requirement and fulfill the new World Cultures certificate.</p>	

**4. Discuss/identify the resources necessary to successfully implement the planning described:**

<b>PLAN – 2007-08</b>	<b>Progress – 2008-09</b>
<p><b>a. Equipment/Technology – block grant funds, VTEA, other resources, etc.</b> N/A</p>	
<p><b>b. Budget – budget development process, one-time funds, grants, etc.</b> Slight. Continue funding for new DVD's, speaker funds, and student employment fund.</p>	
<p><b>c. Facilities – schedule maintenance needs, additional classrooms/labs due to growth, remodeling, etc.</b> Move to new MIB complex.</p>	
<p><b>d. Faculty position(s) – faculty priority process and projected full-time needs for 1 – 3 years</b> Possible future retirement in the MCS area will need to be replaced.</p>	
<p><b>e. Staff position(s) – changes in instructional or support needs due to program growth, new technology, etc.</b> N/A</p>	
<p><b>f. Other</b> N/A</p>	

**5. Discuss one discipline goal linked to Palomar's Strategic Plan 2009 and how it will support the success of students.**

All MCS classes contribute to cultural awareness at both the national and international levels and provide important educational and social perspectives for all students who need a positive understanding in dealing with all diverse cultures. The MCS program enables students to gain an appreciation of diverse cultures necessary for today's world.

**6. Student Learning Outcome progress:**

**a. Describe a learning outcome at the course or program level and the assessment used to measure student learning of that outcome.**

Students are able to embrace international and national American cultures in their studies which are comprised of written and oral reports. Students are encouraged to learn about their own ethnic backgrounds through assigned graded reports. Students are also given written exams.

**b. Discuss a learning outcome that is observable yet difficult to measure.**

Students learn to share and gain a greater awareness on the importance of culture and how it has shaped various diverse cultures. The classroom is a meeting ground of rich cultural exchange where students learn from each other.

**7. Describe a discipline accomplishment that you want to share with the college community.**

MCS course development has been very fruitful. New online courses have been developed in the studies of the Middle East and plans for a new course in Asian Studies are now being developed by Gloria Gonzales which will focus on China, Japan, and India. Courses in the Middle East are MCS 120 (Middle East traditions), MCS 122 (Survey course of Middle Eastern history), and MCS 124 (Islamic Cultures and traditions). These courses are also cross-listed in Religious Studies. The new World Cultures certificate also a positive development for the department. A newly approved student employee will assist in promoting the new World Cultures certificate through brochures and publicity.

**8. Are there other resources (including data) that you need to complete your discipline review and planning?**

N/A.

9. For programs with an external accreditation, indicate the date of the last accreditation visit and discuss recommendations and progress made on the recommendations.

N/A

10. Other comments, recommendations:

N/A

Please identify faculty and staff who participated in the development of the reviewer's planning:

John Valdez \_\_\_\_\_

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Department Chair/Designee Discipline Review and Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Division Dean Review and Signature

\_\_\_\_\_  
Date

\* By no later than 2/14/08, forward a hard copy to Instructional Services for review by IPC.

\* Also, by no later than 2/14/08, forward an electronic copy to Institutional Research and Planning.