

# quick tips

## Audit of Class Schedule Data Entry Edits and Error Messages

Test #	Edit Description	Error Message
1	Grading Basis: Class Association grading basis should equal Catalog grading basis	(1) 'The grading basis in Class Association #'  edit(&A.ASSOCIATED_CLASS,'99')   ' does not match the Course Catalog.'
2	Associated Classes: The required LAB does not exist.	(2) 'ASSOC #'    edit(&A.ASSOCIATED_CLASS,'99')   ' the associated LAB does not exist.'
3	Associated Classes: LAB is Enroll; s/b Non-Enroll	(3) 'ASSOC #'    edit(&A.ASSOCIATED_CLASS,'99')   ' the LAB is enroll; it may need to be changed to non-enroll.'
4	Associated Classes: The required LEC does not exist.	(4) 'ASSOC #'    edit(&A.ASSOCIATED_CLASS,'99')   ' the associated LEC does not exist.'
5	Associated Classes: LEC is Non-Enroll; s/b Enroll	(5) 'ASSOC #'    edit(&A.ASSOCIATED_CLASS,'99')   ' the LEC is non-enroll; it may need to be changed to enroll.'
6	Units: Minimum = Maximum	(6) 'ASSOC#'   edit(&A.ASSOCIATED_CLASS,'99')  ': Min units'   edit(&ASSOC.UNITS_MINIMUM,'99.0')   ' do not equal Max units '   edit(&ASSOC.UNITS_MAXIMUM,'99.0')
7	Multiple Components: LEC s/b Graded Component	(7) 'ASSOC#'    edit(&A.ASSOCIATED_CLASS,'99')': the graded component should be LEC.'
8	Multiple Components: LEC s/b Primary Component	(8) 'ASSOC#' '   edit(&A.ASSOCIATED_CLASS,'99')   ' Class has multiple components: the primary component should be LEC.'
9a	Section Numbering: Evening start time, verify the section numbers	(9a) 'Evening class: valid section numbers are in the ranges: 50-96, 150-199, or 250-299.'
9b	Section Numbering: Day start time, verify the section numbers	(9b) 'Day class: valid section numbers are in the ranges: 1-49, 100-149, or 200-249.'
10	Meeting Pattern: No meeting pattern information	(10) 'Meeting pattern information is blank.'
11	Meeting Times: Basic Class Data and Meeting Pattern Information does not match.	(11) 'Verify Start and End dates. Start or End dates do not match between the Basic Class and Meeting Pattern information.'
12a	Assignment Type CRC: Account code does not match.	(12a) 'EmplID '  &INSTR.EMPLID   ' ; Assignment type and Account Code are inconsistent. Assignment Type is CRG; Account code is'   &DTL.ACCT_CD   ' . Account Code for CRC assignment types should be blank.'
12b	Assignment Type CRC: Job code does not match.	(12b) 'EmplID '  &INSTR.EMPLID   ' ; Assignment type and Job Code are inconsistent. Assignment Type is CRG; Job code is'   &DTL.JOBCODE   ' . Job Codes for CRC are 020004, 020005, 020009, 020013.'
13	Assignment Type OVL, LB: Job code does not match	(13) 'EmplID '  &INSTR.EMPLID   ' ; Assignment type and Job Code are inconsistent. Assignment Type is '   &DTL.INSTR_ASSGN_TYPE   ' ; Job code is'   &DTL.JOBCODE   ' . Job Code for '   &DTL.INSTR_ASSGN_TYPE   ' is 020011.'
14	Assignment Type OVL, LB: Account code does not match for summer term	(14) EmplID '  &INSTR.EMPLID   ' Assgn Type '  &DTL.INSTR_ASSGN_TYPE   ' ; The account code is not valid for a Summer term. Use accounts starting with A135700, K135700, or N135700.'

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15	Assignment Type OVL, LB: Account code does not match for Fall or Spring term	(15) EmplID '  &INSTR.EMPLID   ' Assgn Type '  &DTL.INSTR_ASSGN_TYPE   ' ; The account code is not valid for a Fall or Spring term. Use accounts starting with A135300, K135300, or N135300.'
16a	Assignment Type H: Job code does not match for summer term	(16a) 'EmplID '  &INSTR.EMPLID   ' Assgn Type '  &DTL.INSTR_ASSGN_TYPE   ' ; The Job Code is not valid for the Summer term. The summer Job Code for H is 100001.'
16b	Assignment Type H: Account code does not match for summer term	(16b) 'EmplID '  &INSTR.EMPLID   ' Assgn Type '  &DTL.INSTR_ASSGN_TYPE   ' ; The account code is not valid for a Summer term. Use accounts starting with A133300, K133300, or N133300.'
17	Assignment Type H: Job code does not match for Fall or Spring term	(17) 'EmplID '  &INSTR.EMPLID   ' Assgn Type '  &DTL.INSTR_ASSGN_TYPE   ' ; The Job Code is not valid for the Fall or Spring term. The Fall/Spring Job Code for H is 100000.'
18	Assignment Type H: Account code does not match for Fall or Spring term	(18) EmplID '  &INSTR.EMPLID   ' Assgn Type '  &DTL.INSTR_ASSGN_TYPE   ' ; The account code is not valid for the Fall or Spring terms. Use accounts starting with A133100, K133100, or N133100.'
19a	Music Only: Assignment Type ISP: Account code does not match for Summer term	(19a) 'EmplID '  &INSTR.EMPLID   ' Job Code '  &DTL.JOBCODE   ' ; The account code is not valid for a Summer term. Use accounts starting with A135700, K135700, or N135700.'
19b	Music Only: Assignment Type ISP: Account code does not match for Fall or Spring term	(19b) 'EmplID '  &INSTR.EMPLID   ' Job Code '  &DTL.JOBCODE   ' ; The account code is not valid for a Fall or Spring term. Use accounts starting with A135300, K135300, or N135300.'
20	Music Only: Assignment Type ISP: Account code does not match for Fall or Spring term	(20) 'EmplID '  &INSTR.EMPLID   ' Job Code '  &DTL.JOBCODE   ' ; The account code is not valid for a Fall or Spring term. Use accounts starting with A133100, K133100, or N133100.'
21	Music Only: Assignment Type ISP: Job code does not match for Summer term	(21) 'EmplID '  &INSTR.EMPLID   ' ; Assignment type '  &DTL.INSTR_ASSGN_TYPE   ' ; Job code '  &DTL.JOBCODE   ' is not valid for Summer term. Use Job Code 100001.'
22	Music Only: Assignment Type ISP: Account code does not match for Summer term	(22) 'EmplID '  &INSTR.EMPLID   ' Job Code '  &DTL.JOBCODE   ' ; The account code is not valid for a Summer term. Use accounts starting with A133300, K133300, or N133300.'
23	Music Only: Assignment Type ISP: Job code does not match for Fall or Spring term	(23) 'EmplID '  &INSTR.EMPLID   ' Job Code: '  &DTL.JOBCODE   ' ; Job Code is not valid for Fall/Spring term. Use 100000.
24	Music Only: Assignment Type ISP: Job code does not match Assignment Type	(24) 'EmplID '  &INSTR.EMPLID   ' Assgn Type '  &DTL.INSTR_ASSGN_TYPE   ' Job Code '  &DTL.JOBCODE   ' ; The Job Code is not valid for the assignment type. Use Job Codes 020011, 100000, 100001.'

# quick tips

## Audit of Class Schedule Data Entry Edits and Error Messages

Test #	Edit Description	Error Message
25	Meeting Dates: Basic Class Data and Instructor Detail Information does not match.	(25) 'Class #: '  edit(&A.CLASS_NBR,'99999')  '; Emplid '  &INSTR.EMPLID   ' ;Start or End dates do not match between the Basic Class and Instructor Detail information.'
26	ACCT = P: Invalid MOI	(26) 'Class #: '  edit(\$A.CLASS_NBR, '99999')   'Is Positive Attendance (ACCT = P); Verify the MOI (generally cannot be values of 20 thru 89).'
26a	ACCT = P: Attendance roster s/b YES	'Class #: '  edit(\$A.CLASS_NBR, '99999')   'Positive Attendance (ACCT = P); Generate Attendance Roster should be YES'
27a	ACCT = E: Attendance roster s/b YES	(27a) 'Class #: '  edit(\$A.CLASS_NBR, '99999')   'Open Entry/Open Exit Positive Attendance (ACCT = E); Generate Attendance Roster should be YES'
27b	ACCT = E: Invalid MOI	(27b) 'Class #: '  edit(\$A.CLASS_NBR, '99999')   'Is Open Entry/Open Exit Positive Attendance (ACCT = E); Verify the MOI (generally cannot be values of 20 thru 89).'
28	ACCT <> P,E: Attendance roster s/b NO	(28) 'Class #: '  edit(\$A.CLASS_NBR, '99999')   'Is not Positive Attendance; Generate Attendance Roster should be NO'
29	ACCT attribute does not exist	(29) 'Class #: '  edit(\$A.CLASS_NBR, '99999')   'Add ACCT attribute.'
30	Dynamic Dates: Spring Sessions - YES	(30) 'Session is '  &A.SESSION_CODE   ' . Set Dynamic Date Include to YES.'
31	Dynamic Dates: Fall Sessions - YES	(31) 'Session is '  &A.SESSION_CODE   ' . Set Dynamic Date Include to YES.'
32	Dynamic Dates: Summer Sessions - YES	(32) 'Session is '  &A.SESSION_CODE   ' . Set Dynamic Date Include to YES.'
33	Dynamic Dates: Spring Sessions - NO	(33) 'Session is '  &A.SESSION_CODE   ' . Set Dynamic Date Include to NO.'
34	Dynamic Dates: Fall Sessions - NO	(34) 'Session is '  &A.SESSION_CODE   ' . Set Dynamic Date Include to NO.'
35	Dynamic Dates: Summer Sessions - NO	(35) 'Session is '  &A.SESSION_CODE   ' . Set Dynamic Date Include to NO.'
36	Notes: Missing Distance Ed notes - LAB	(36) 'Verify LAB MOI: Dist Ed MOI, but no Dist Ed class note. MOI should be 04.'
37	Notes: Missing Distance Ed notes - LEC	(37) 'Verify LEC MOI: Dist Ed MOI, but no Dist Ed class note. MOI should be 02.'
38	Note 53: Verify MOI	(38) 'Verify MOI: Dist Ed note #53 exists, set MOI to 51.'
38	Note 53: Add attribute DIST	(38) 'Verify MOI: Dist Ed note #53 exists, add attribute DIST.'
39	Note 53: Verify DIST value	(39) 'Verify attribute DIST value: MOI = 51, then DIST should be 51.'
40	Note 50/55: Verify MOI	(40) 'Verify MOI: Dist Ed note #50 or #55 exists, set MOI to 72.'
41	Note 50/55: Add attribute DIST	(41) 'Verify MOI: Dist Ed note #50 or #55 exists, add attribute DIST.'
42	Note 50/55: Verify Dist value	(42) 'Verify attribute DIST value: MOI = 72, then DIST should be 55 or 72.'
43	Note 55/60/170: Verify MOI	(43) 'Verify MOI: TV note #55, #60, or #170 exists. Set MOI to 63.'
44	Note 55/60/170: Add attribute DIST	(44) 'Verify MOI: TV note #55, #60, or #170 exists, add attribute DIST.'
43	Note 55/60/170: Verify DIST value	(43) 'Verify attribute DIST value: MOI = 63, then DIST should be 55 or 63.'

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Test #	Edit Description	Error Message
45	N/A	N/A
46	Note 50: Verify MOI	(46) 'Verify MOI: On-Line note #50 exists. Set MOI to 72.'
47	Note 50: Verify facility ID s/b Internet	(47) 'Verify Facility ID: On-Line note #50 exists, set Facility ID to INTERNET.'
48	Note 50: Add attribute DIST	(48) 'Verify MOI: On-Line note #50 exists, add attribute DIST.'
49	Note 50: Verify DIST value	(49) 'Verify attribute DIST value: MOI = 72, then DIST should be 72.'
50	Note 50: Add attribute XB10	(50) 'Verify Internet Class: add attribute XB10.'
51	Meeting Dates: Short term classes should not have the same start and end dates of the term.	(51) 'Session is '  &A.SESSION_CODE   'Verify the start and end dates are correct for this class.'
52	Auto Enroll: Class is LAB, field s/b blank	(52) 'Verify Auto Enroll: 1st Auto Enroll Section should be blank unless the class is LEC. Course is '  &A.COMPONENT   ' and 1st Auto Enroll Section is '  &A.AUTO_ENROLL_SECT_1  '
53	Auto Enroll: Class is Non-enroll, field s/b blank	(53) 'Verify Enrollment Type: Auto Enroll Section should be blank for classes where Enrollment Status = Non-Enrollment.'
54	Auto Enroll: Auto enrolled section s/b LAB or L/L	(54) 'Verify Auto enroll setup. The Auto Enroll Sect_1 must be on a class type = E, or LEC.'
55	FLEX: Session = FT1, FT2; add attribute FLEX	(55) 'Add Attribute FLEX; this is a Fast Track class.'
56	MOI: Missing MOI information	(56) 'Enter Instruction Mode. Class #'  \$A.CLASS_NBR   ' has no Instruction Mode information.'
57	Meeting Pat #1: All classes must have a meeting pattern #1	(57) 'Class # _____ does not have a meeting pattern #1. Please reassign meeting numbers.'
58	not used	not used
59	PD missing H assignment: An Instructor detail assignment of PD must be accompanied with an assignment type of H.	(59) 'Class #_____, EMPLID #_____ has an assignment type of PD, but not an H, XTA, or ISP assignment type.'
60	Arranged Hours: Non-TBA classes with arranged hours must have hours on the TBA Page AND a numbered note stating the number of hours that are to be arranged.	(60) 'Class #_____ has a class note for arranged hours, but no hours are input on the TBA page.'
61	Arranged Hours: Non-TBA classes with arranged hours must have hours on the TBA Page AND a numbered note stating the number of hours that are to be arranged.	(61) 'Class #_____ has hours on the TBA page, but not a class note for arranged hours.'
62	Instructor role: The primary instructor (PI) must have grade roster access set to "Grade".	(62) 'Class #_____, EMPLID #_____, the primary instructor, does not have "Grade" access. Please correct.'
63	TBA page: Hours input on the TBA page must be associated with Meeting Pattern #1.	(63) 'Mtg Pat#____, Class #_____ has arranged hours on the TBA page. Only Mtg Pat #! Should have arranged hours on the TBA page. Please correct.'
64	H missing PD assignment: An Instructor detail assignment of H must be accompanied with an assignment type of PD.	(64) 'Class #_____, EMPLID #_____ has an assignment type of H, but not a PD assignment type.'