

**PALOMAR COLLEGE
CURRICULUM COMMITTEE MEETING
AGENDA**

Wednesday, April 15, 2009
Room SU-18 at 3:00 pm

I. ACTION ITEMS

II. MINUTES OF March 18, 2009 (Attachment A)

III. ANNOUNCEMENTS

IV. ACTION ITEMS

Details of all program and course proposals can be viewed at:
<http://www.curricunet.com/palomar>

- Select Track, All Proposals.
- From the list of pending proposals, select the Check Status button for the program or course you wish to view.
- Select the Pencil Icon in order to navigate through the various pages of the proposal, or
- Select the "WR" Icon to view the Course Outline of Record or Program Report, or
- Select the "CC" Icon to view a report that displays proposed changes for the course outline of record or program
- Select the "CR" Icon to view a report that displays ALL proposed changes for the course

To view Packages:

- Select Packages under Create/Edit Proposals, then select the Pencil Icon to see the individual proposals included in the Package. Various Icons will be accessible for creating Reports or viewing the various pages of each proposal.

A. CONSENT CALENDAR

There will be no separate discussion of these items unless a Curriculum Committee member or guest requests that a particular item be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be routine and will be approved by one motion.

The following curricular changes, pending appropriate approvals, will be effective FALL 2009:

A. Credit Course/Program Packages

1. Package Title: 2009 Deactivate-AP C 238 & AP C 240
Discipline: AP Carpentry (AP C)
Description: 2009 Deactivate-AP C 238 & AP C 240
Reason for Deactivation: No longer offered at Carpentry Training Center.
Mollie R. Smith

A. Package Courses

- A. Course Number and Title: AP C 238 Wood/Metal Jambs and Pre-hung Doors
Short Title: Wood/Metal Jambs/Prehung Doors
Discipline: AP Carpentry (AP C)
Course included in the following programs:
 - A. Apprenticeship-Carpentry, A.A. Degree Major or Certificate of AchievementRepeatability: May be taken 2 times.
Reason for Deactivation: No longer offered at Carpentry Training Center.
Mollie R. Smith

- Course Number and Title: AP C 240 Cylindrical and Mortise Locksets
Short Title: Cylindrical/Mortise Locksets
Discipline: AP Carpentry (AP C)
Course included in the following programs:
 - A. Apprenticeship-Carpentry, A.A. Degree Major or Certificate of AchievementRepeatability: May be taken 2 times.
Reason for Deactivation: No longer offered at Carpentry Training Center.
Mollie R. Smith

B. Noncredit Course/Program Packages

1. There are no Noncredit Course/Program Packages for this agenda.

C. New Programs

1. There are no New Programs for this agenda.

D. Program Changes

1. Program Title: Associate of Arts in Nursing-ADN Curriculum
Discipline: Nursing Education (NURS)
Award Type: A.A. Degree Major
Total Units: 80.00

Updated title, reflected decrease in units for BIOL 102 from 4 to 3 units, MICR 200 from 5 to 4 units, ZOO 200 from 5 to 4 units, ZOO 203 from 5 to 4 units, NURS 203 from 2 to 1 unit, increased total unit value from 75-80 units, updated footnotes.

Judith G. Eckhart

2. Program Title: Associate of Arts in Nursing-ADN Curriculum (LVN-RN)
Discipline: Nursing Education (NURS)
Award Type: A.A. Degree Major
Total Units: 52.00

Updated title, reflected decrease in units for BIOL 102 from 4 to 3 units, MICR 200 from 5 to 4 units, ZOO 200 from 5 to 4 units, ZOO 203 from 5 to 4 units, NURS 203 from 2 to 1 unit, decreased total unit value from 57-52 units, updated footnotes.

Judith G. Eckhart

3. Program Title: Escrow
Discipline: Real Estate (RE)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 23.00 - 25.00

Removed BUS 105 and RE 150 from electives, decreased unit value of OIS 102 from 3 to 2 units.

Sherry L. Gordon

4. Program Title: Family and Consumer Science-General
Discipline: Family and Consumer Sciences (FCS)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 24

Proposed to reflect title change of FCS 101.

Nancy J. Galli

5. Program Title: Fashion Merchandising
Discipline: Fashion (FASH)
Award Type: A.A. Degree Major
Total Units: 32.5 - 33.5

Changed program title, removed BUS 155/BMGT 105 option from program requirements, reflect unit increase from 3.0 to 3.5 for FASH 115, deleted FASH 145 from program requirements, decrease in total units for program requirements.

Nancy J. Galli

6. Program Title: International Business
Discipline: International Business (IBUS)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 34 – 36

Removed HIST 110 from recommended electives.

Alba-Maria Armistead

E. Program Deactivations

1. Program Title: Applications Support Specialist
Discipline: Computer Science and Information Systems (R CSIS)
Award Type: Certificate of Proficiency
Total Units: 13.00
Reason for Deactivation: ROP Computer Technology program ending Spring 2009.
Bruce Gan
2. Program Title: Fashion Merchandising/Entry-Level
Discipline: Fashion (FASH)
Award Type: Certificate of Achievement
Total Units: 25 – 26
Reason for Deactivation: Streamlining programs in the Fashion area.
Nancy J. Galli

F. Credit Courses – New

1. There are no New Credit Courses for this agenda.

G. Credit Course – Change

1. Course Number and Title: ACCT 115 Sales Tax, Payroll Taxes, and Employee Benefits
Short Title: Sales/Payroll Tax/Empl Benefit
Discipline: Accounting (ACCT)
Course included in the following programs:
 - A. Accounting, A.A. Degree Major or Certificate of Achievement
 - B. Business-General, A.A. Degree MajorTransfer Acceptability: CSU
Distance Learning Offering(s): Online
Very minor update to catalog description, added method of instruction and distance learning contact types, updated textbook, added critical thinking, added method of assessment. Added Student Learning Outcomes.
Sherry L. Gordon
2. Course Number and Title: CSCI 110 Programming for Computer Science
Short Title: Programming/Computer Science
Discipline: Computer Science and Information Systems - Computer Science (CSCI)
Prerequisites: CSCI 108
Course included in the following programs:
 - A. Computer Science, A.A. Degree Major or Certificate of Achievement

- B. Computer Science with Emphasis in Video Gaming, A.A. Degree Major or Certificate of Achievement
- C. Java Software Development, Certificate of Proficiency
- D. Mathematics, A.A. Degree Major
- E. University Studies - Emphasis in Business, A.A. Degree Major
- F. University Studies - Emphasis in Mathematics and Science, A.A. Degree Major

Transfer Acceptability: UC, CSU

Distance Learning Offering(s): Online

Changed CSCI 105 to CSCI 108 to reflect number change in prerequisite, updated textbook. Added Student Learning Outcomes.

Anthony W. Smith

3. Course Number and Title: CSCI 220 C Programming
 Discipline: Computer Science and Information Systems - Computer Science (CSCI)
 Course included in the following programs:
 - A. Computer Science, A.A. Degree Major or Certificate of Achievement
 - B. Computer Science with Emphasis in Video Gaming, A.A. Degree Major or Certificate of Achievement
 - C. Mathematics, A.A. Degree Major
 - D. University Studies - Emphasis in Mathematics and Science, A.A. Degree Major

Transfer Acceptability: UC, CSU

Distance Learning Offering(s): Computer Assisted, Telecourse, Online
 Updated textbook, added Student Learning Outcomes.

Anthony W. Smith

4. Course Number and Title: ENG 97 English Topics
 Discipline: English (ENG)
 Repeatability: May be taken 3 times.
 L/L and Lab components removed, units and hours changed, added objective, removed method of instruction, updated course outline statement and required reading, added critical thinking, decreased repeatability, updated Title 5 repeatability language, added Student Learning Outcomes
Fergal C. O'Doherty
5. Course Number and Title: R OT 70 Ophthalmic Medical Assisting I
 Discipline: Optical Technology (R OT)
 Grading Basis: Grade Only
 Removed R OT 50 as prerequisite, added critical thinking, added Student Learning Outcomes
Paul Kelly

H. Credit Courses - Reactivations

1. There are no Credit Course Reactivations for this agenda.

I. Credit Courses – Deactivations

1. Course Number and Title: R ACR 56 Advanced Air Conditioning, Heating and Refrigeration
Short Title: ADV AIR COND, HEATING, REFRIG
Discipline: Air Conditioning/Heating/Refrigeration (R ACR)
Prerequisites: R ACR 50, and R ACR 55
Course Included in the following programs:
 1. Air Conditioning/Heating/Refrigeration, Certificate of ProficiencyGrading Basis: Grade Only
Repeatability: May be taken 2 times.
Reason for Deactivation: ROP Air Conditioning, Heating, and Refrigeration program ending Spring 2009.
Paul Kelly

2. Course Number and Title: R ACR 58 Refrigerant Recovery
Discipline: Air Conditioning/Heating/Refrigeration (R ACR)
Course Included in the following programs:
 - A. Air Conditioning/Heating/Refrigeration, Certificate of ProficiencyGrading Basis: Grade Only
Repeatability: May be taken 2 times.
Reason for Deactivation: ROP Air Conditioning, Heating, and Refrigeration program ending Spring 2009.
Paul Kelly

3. Course Number and Title: R ACR 97 Air Conditioning, Heating, and Refrigeration Topics
Short Title: AIR COND/HEATING/REFRIG TOPICS
Discipline: Air Conditioning/Heating/Refrigeration (R ACR)
Course Included in the following programs:
 - A. Air Conditioning/Heating/Refrigeration, Certificate of ProficiencyGrading Basis: Grade Only
Repeatability: May be taken 4 times.
Reason for Deactivation: ROP Air Conditioning, Heating, and Refrigeration program ending Spring 2009.
Paul Kelly

J. Noncredit Course - New

1. There are no New Noncredit Courses for this agenda.

K. Noncredit Course - Change

1. There are no Noncredit Course Changes for this agenda.

L. Noncredit Course - Deactivation

1. There are no Noncredit Course Deactivations for this agenda

M. Distance Learning*

The following courses may be offered as distance learning and meet Title 5 Regulations 55200-55210, effective Fall 2009:

<u>Catalog Subject/Number</u>	<u>Distance Learning Offering (s)</u>
ACCT 115	Online
CSCI 110	Online
CSCI 220	Computer Assisted, Telecourse, Online

**underline indicates new, ~~strikethrough~~ indicates deletion, plain text indicates no change*

N. Requisites and Advisories*

The establishment of the following advisories meets Title 5 Regulation 55003, effective Fall 2009:

<u>Catalog Subject/Number</u>	<u>Type</u>	<u>Description</u>	<u>Proposal Type</u>
CSCI 110	Prerequisite	CSCI 405 108	Change

**underline indicates new, ~~strikethrough~~ indicates deletion, plain text indicates no change*

B. RESUMPTION OF REGULAR AGENDA

A. ITEMS REMOVED FROM THE CONSENT CALENDAR

B. PROGRAM REVIEW

C. INFORMATION/DISCUSSION

1. Status of Course Outline Reviews

- A. The following courses have completed the course outline review process between March 13 and April 3, 2009, and are effective Fall 2009.

AIS	120	Indians of the Americas
ANTH	100	Introduction to Biological Anthropology
ANTH	105	Introduction to Cultural Anthropology
ANTH	110	Introduction To Archaeology
AVIA	100	Introduction To Aviation Sciences
AVIA	105	Basic Pilot Ground School

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AVIA	107	Instrument Pilot Ground School
AVIA	108	Flight Instructor Ground School
AVIA	110	Basic Pilot Flight Procedures
AVIA	115	Air Traffic Control
AVIA	120	Aviation Weather
AVIA	125	Instrument Simulator Laboratory
AVIA	140	Aviation Mathematics and Modern Navigation Systems
AVIA	197	Aviation Sciences Topics
AVIA	205	Principles of Aerodynamics
AVIA	295	Directed Study in Aviation Sciences
AVIA	75	Private Pilot Certification
AVIA	80	Instrument Rating Certification
AVIA	85	Commercial Pilot Certification
AVIA	90	Multi-Engine Rating Certification
FREN	197	French Topics
GEOL	100	Basic Geology
HIST	121	History of California
MATH	97	Mathematics Topics
MUS	105	Music Theory I
MUS	106	Music Theory II
MUS	151	Concert Band
R CSIS	116	Introduction to Computers
R CSIS	127	Word Processing Software – Basic
RS	110	Religion in America

2. Progress on Course and Program Student Learning Outcomes
3. SLO Timeline/Faculty Involvement
4. Other

D. REPORTS

1. Articulation
2. Title 5, Chapter 6 Change Update
3. Multicultural Subcommittee
4. Distance Learning Subcommittee
5. Information Competency/Computer Literacy
6. Academic Technology
7. Learning Outcomes/Basic Skills

8. Prerequisite Subcommittee

E. FUTURE ITEMS FOR DISCUSSION

F. NEXT MEETING

Wednesday, May 6, 2009
3:00 pm, Room SU-18

G. ADJOURNMENT

**PALOMAR COLLEGE
CURRICULUM COMMITTEE MEETING
MINUTES**

Wednesday, April 15, 2009

I. ACTION ITEMS

II. CALL TO ORDER

Ms. Brannick determined a quorum and called the meeting to order at 3:00 pm.

MEMBERS PRESENT

Monika Brannick

Carol Bruton

Judy Cater

Valerie Chau

Berta Cuaron

Justine Cunningham

Judy Dolan

Judy Eckhart

Matt Estes

Candice Francis

Marty Furch

Gene Gushansky

Terry Humphrey

Gloria Kerkhoff

Linda Locklear

Jackie Martin-Klement

Steve McDonald

Norma Miyamoto

Lillian Payn

Gary Sosa

Carla Thomson

Mark Vernoy

SUPPORT STAFF PRESENT

Cheryl DeLoatch

Diane Veach

III. MINUTES OF March 18, 2009

MSC, Cater, Estes to approve the minutes with changes.

IV. ANNOUNCEMENTS

Linda Locklear received training regarding stand alone courses.

V. ACTION ITEMS

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Ms. Brannick announced a change to item D.2., page 3 of the Consent Calendar. The unit range should read 57-62.

MSC, Chau, Cater to approve the Consent Calendar with correction.

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 Description: 2009 Deactivate-AP C 238 & AP C 240
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Mollie R. Smith

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 Course included in the following programs:
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 Repeatability: May be taken 2 times.
 Reason for Deactivation: No longer offered at Carpentry Training Center.
Mollie R. Smith

Course Number and Title: AP C 240 Cylindrical and Mortise Locksets
 Short Title: Cylindrical/Mortise Locksets

Discipline: AP Carpentry (AP C)

Course included in the following programs:

- A. Apprenticeship-Carpentry, A.A. Degree Major or Certificate of Achievement

Repeatability: May be taken 2 times.

Reason for Deactivation: No longer offered at Carpentry Training Center.

Mollie R. Smith

B. Noncredit Course/Program Packages

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C. New Programs

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Discipline: Real Estate (RE)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 23.00 - 25.00
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 Discipline: Family and Consumer Sciences (FCS)
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 Total Units: 24
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 Discipline: Fashion (FASH)
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 Changed program title, removed BUS 155/BMGT 105 option from program requirements, reflect unit increase from 3.0 to 3.5 for FASH 115, deleted FASH 145 from program requirements, decrease in total units for program requirements.
Nancy J. Galli

6. Program Title: International Business
 Discipline: International Business (IBUS)
 Award Type: A.A. Degree Major or Certificate of Achievement
 Total Units: 34 – 36
 Removed HIST 110 from recommended electives.
Alba-Maria Armistead

E. Program Deactivations

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 Discipline: Computer Science and Information Systems (R CSIS)
 Award Type: Certificate of Proficiency
 Total Units: 13.00
 Reason for Deactivation: ROP Computer Technology program ending Spring 2009.
Bruce Gan

2. Program Title: Fashion Merchandising/Entry-Level
 Discipline: Fashion (FASH)
 Award Type: Certificate of Achievement
 Total Units: 25 – 26
 Reason for Deactivation: Streamlining programs in the Fashion area.
Nancy J. Galli

F. Credit Courses – New

1. There are no New Credit Courses for this agenda.

G. Credit Course – Change

1. Course Number and Title: ACCT 115 Sales Tax, Payroll Taxes, and Employee Benefits
Short Title: Sales/Payroll Tax/Empl Benefit
Discipline: Accounting (ACCT)
Course included in the following programs:
 - A. Accounting, A.A. Degree Major or Certificate of Achievement
 - B. Business-General, A.A. Degree MajorTransfer Acceptability: CSU
Distance Learning Offering(s): Online
Very minor update to catalog description, added method of instruction and distance learning contact types, updated textbook, added critical thinking, added method of assessment. Added Student Learning Outcomes.
Sherry L. Gordon

2. Course Number and Title: CSCI 110 Programming for Computer Science
Short Title: Programming/Computer Science
Discipline: Computer Science and Information Systems - Computer Science (CSCI)
Prerequisites: CSCI 108
Course included in the following programs:
 - A. Computer Science, A.A. Degree Major or Certificate of Achievement
 - B. Computer Science with Emphasis in Video Gaming, A.A. Degree Major or Certificate of Achievement
 - C. Java Software Development, Certificate of Proficiency
 - D. Mathematics, A.A. Degree Major
 - E. University Studies - Emphasis in Business, A.A. Degree Major
 - F. University Studies - Emphasis in Mathematics and Science, A.A. Degree MajorTransfer Acceptability: UC, CSU
Distance Learning Offering(s): Online
Changed CSCI 105 to CSCI 108 to reflect number change in prerequisite, updated textbook. Added Student Learning Outcomes.
Anthony W. Smith

3. Course Number and Title: CSCI 220 C Programming
Discipline: Computer Science and Information Systems - Computer Science (CSCI)
Course included in the following programs:
 - A. Computer Science, A.A. Degree Major or Certificate of Achievement
 - B. Computer Science with Emphasis in Video Gaming, A.A. Degree Major or Certificate of Achievement
 - C. Mathematics, A.A. Degree Major
 - D. University Studies - Emphasis in Mathematics and Science, A.A. Degree Major

Transfer Acceptability: UC, CSU

Distance Learning Offering(s): Computer Assisted, Telecourse, Online

Updated textbook, added Student Learning Outcomes.

Anthony W. Smith

4. Course Number and Title: ENG 97 English Topics

Discipline: English (ENG)

Repeatability: May be taken 3 times.

L/L and Lab components removed, units and hours changed, added objective, removed method of instruction, updated course outline statement and required reading, added critical thinking, decreased repeatability, updated Title 5 repeatability language, added Student Learning Outcomes

Fergal C. O'Doherty

5. Course Number and Title: R OT 70 Ophthalmic Medical Assisting I

Discipline: Optical Technology (R OT)

Grading Basis: Grade Only

Removed R OT 50 as prerequisite, added critical thinking, added Student Learning Outcomes

Paul Kelly

H. Credit Courses - Reactivations

1. There are no Credit Course Reactivations for this agenda.

I. Credit Courses – Deactivations

1. Course Number and Title: R ACR 56 Advanced Air Conditioning, Heating and Refrigeration

Short Title: ADV AIR COND, HEATING, REFRIG

Discipline: Air Conditioning/Heating/Refrigeration (R ACR)

Prerequisites: R ACR 50, and R ACR 55

Course Included in the following programs:

1. Air Conditioning/Heating/Refrigeration, Certificate of Proficiency

Grading Basis: Grade Only

Repeatability: May be taken 2 times.

Reason for Deactivation: ROP Air Conditioning, Heating, and Refrigeration program ending Spring 2009.

Paul Kelly

2. Course Number and Title: R ACR 58 Refrigerant Recovery

Discipline: Air Conditioning/Heating/Refrigeration (R ACR)

Course Included in the following programs:

- A. Air Conditioning/Heating/Refrigeration, Certificate of Proficiency

Grading Basis: Grade Only

Repeatability: May be taken 2 times.

Reason for Deactivation: ROP Air Conditioning, Heating, and Refrigeration program ending Spring 2009.

Paul Kelly

3. Course Number and Title: R ACR 97 Air Conditioning, Heating, and Refrigeration Topics

Short Title: AIR COND/HEATING/REFRIG TOPICS

Discipline: Air Conditioning/Heating/Refrigeration (R ACR)

Course Included in the following programs:

- A. Air Conditioning/Heating/Refrigeration, Certificate of Proficiency

Grading Basis: Grade Only

Repeatability: May be taken 4 times.

Reason for Deactivation: ROP Air Conditioning, Heating, and Refrigeration program ending Spring 2009.

Paul Kelly

J. Noncredit Course - New

1. There are no New Noncredit Courses for this agenda.

K. Noncredit Course - Change

1. There are no Noncredit Course Changes for this agenda.

L. Noncredit Course - Deactivation

1. There are no Noncredit Course Deactivations for this agenda

M. Distance Learning*

The following courses may be offered as distance learning and meet Title 5 Regulations 55200-55210, effective Fall 2009:

<u>Catalog Subject/Number</u>	<u>Distance Learning Offering (s)</u>
ACCT 115	Online
CSCI 110	Online
CSCI 220	Computer Assisted, Telecourse, Online

**underline indicates new, ~~strikethrough~~ indicates deletion, plain text indicates no change*

N. Requisites and Advisories*

The establishment of the following advisories meets Title 5 Regulation 55003, effective Fall 2009:

<u>Catalog</u>	<u>Description</u>	<u>Proposal Type</u>
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<u>Subject/Number</u>	<u>Type</u>		
CSCI 110	Prerequisite	CSCI 105 <u>108</u>	Change
<i>*underline indicates new, strikethrough indicates deletion, plain text indicates no change</i>			

B. RESUMPTION OF REGULAR AGENDA

A. ITEMS REMOVED FROM THE CONSENT CALENDAR

There were no items removed.

B. PROGRAM REVIEW

Program review is not yet up in Curricunet.

C. INFORMATION/DISCUSSION

1. Status of Course Outline Reviews

- A. The following courses have completed the course outline review process between March 13 and April 3, 2009, and are effective Fall 2009.

AIS	120	Indians of the Americas
ANTH	100	Introduction to Biological Anthropology
ANTH	105	Introduction to Cultural Anthropology
ANTH	110	Introduction To Archaeology
AVIA	100	Introduction To Aviation Sciences
AVIA	105	Basic Pilot Ground School
AVIA	107	Instrument Pilot Ground School
AVIA	108	Flight Instructor Ground School
AVIA	110	Basic Pilot Flight Procedures
AVIA	115	Air Traffic Control
AVIA	120	Aviation Weather
AVIA	125	Instrument Simulator Laboratory
AVIA	140	Aviation Mathematics and Modern Navigation Systems
AVIA	197	Aviation Sciences Topics
AVIA	205	Principles of Aerodynamics
AVIA	295	Directed Study in Aviation Sciences
AVIA	75	Private Pilot Certification
AVIA	80	Instrument Rating Certification
AVIA	85	Commercial Pilot Certification
AVIA	90	Multi-Engine Rating Certification
FREN	197	French Topics
GEOL	100	Basic Geology
HIST	121	History of California
MATH	97	Mathematics Topics
MUS	105	Music Theory I

MUS	106	Music Theory II
MUS	151	Concert Band
R CSIS	116	Introduction to Computers
R CSIS	127	Word Processing Software – Basic
RS	110	Religion in America

2. Progress on Course and Program Student Learning Outcomes

Ms. Brannick reported that we are continuing to make progress.

3. SLO Timeline/Faculty Involvement

Ms. Furch reported that Palomar must show proficiency by 2012. The Learning Outcomes Council has developed a timeline with that date as the goal. They are looking at ways to address Student Learning Outcomes and increase awareness and communication across the campus. Training will continue to be offered monthly and information will also be posted to Blackboard. They are looking to change the questions so that they are clearer to faculty as well as change the entry process in order to be able to produce statistics to present to ACCJC when the time comes.

The proposed timeline requests that departments and disciplines enter 1 SLO and 1 Assessment plan for 33% of their courses by the end of the Spring semester. They may enter more if they like. In the fall, the timeline asks that departments do the same for 33% more of their courses. Since we are currently at 30%, we would have more than 60% of our courses containing SLOs and at least half containing assessments by the time of the anticipated ACCJC site visit.

Discussion followed regarding rewriting the SLO questions in order to make them more clear to faculty and also to facilitate extracting the information from Curricunet. Ms. Furch explained the process that LOC is exploring for the SLOs to be entered into Curricunet. She suggested that faculty create assessment measures appropriate to their courses and then create viable systems to address the measures. She also reported that the LOC is looking for other ways to collect data so that it can be reported to ACCJC when necessary.

More discussion followed and the committee agreed to further discuss the revisions of the course SLO questions at a special meeting dedicated only to this subject on April 29 at 3:30 pm. Documentation comparing the current questions and format to the proposed questions and format will be available for the committee members.

4. Other

D. REPORTS

1. Articulation

Ms. Kerkhoff distributed her year-end Articulation report.

2. Title 5, Chapter 6 Change Update

Progress is ongoing.

3. Multicultural Subcommittee

Ms. Payn reported that the subcommittee approved AIS 125. They have a pending review of one student petition and one faculty submission. Ms. Payn also reported the addition of two new members, John Valdez and Linda Locklear.

4. Distance Learning Subcommittee

Mr. Estes reported that he and Mr. Gushansky developed a checklist that they will be using to evaluate whether courses meet Title 5 Distance Learning requirements as outlined in Curricunet. They will be paying particular attention to the content provided in the questions about tracking student performance and remediation and test security.

5. Information Competency/Computer Literacy

Ms. Brannick reported that ASG president Claudia Duran visited Monterey and observed that they do have a Computer Literacy/Information Competency assessment test. If students do not pass, they are required to enroll in a specified course. Ms. Martin-Klement agreed that there are many colleges that do and reported that there is a lot of momentum going on right now regarding this subject.

Ms. Martin-Klement reported that there 5 departments on campus in the process of piloting an assessment in Blackboard. The CLIC committee is looking at connecting an SLO with each assessment question and ways of exporting data so that they can get statistics. They would like to establish a link to the assessment in Blackboard from Compass. They are also looking at ways to link the assessment to student transcripts. Since both of these actions would require programming, they are working with IS to establish a plan.

6. Academic Technology

Ms. Payn reported that there was no quorum at the last Academic Technology meeting so they only had discussion and reports.

Faculty Workload reported that they will be distributing a survey through Research and Planning regarding workload. They want opinions about the percentage of faculty load which should be taught online.

Faculty Performance and Standards is looking at ways to further align online learning.

The Student Evaluations group is looking at ways to get feedback from students in online classes. Mary Ann Drinan has already done a video to online students requesting they participate in the evaluations process.

Of all areas being looked at, the Faculty Senate has a particular interest in student access. They want to know what kinds of access issues might face students if a course is only offered online.

7. Learning Outcomes/Basic Skills

Dean McDonald reported that there are six Learning Communities set to be offered for the fall semester. There have been workshops offered to faculty to show how Learning Communities work. They are looking at offering learning communities for both credit and noncredit.

Mr. Sosa reported that there is a lot of momentum in Basic Skills throughout the state. The TLC in Escondido is continuing to be developed hopefully for opening in June. They are looking at ways of utilizing tutors as a part of Basic Skills. Departments are being encouraged to hire and train their own tutors. Mr. Sosa also reported that they are looking at ways to collect data from students who use the TLC so that our progress in the area of Basic Skills may be documented.

8. Prerequisite Subcommittee

There was no report. Ms. Cuaron suggested that the committee begin to address prerequisites next curriculum cycle.

E. FUTURE ITEMS FOR DISCUSSION

F. NEXT MEETING

Special Meeting
Wednesday, April 29, 2009
3:30 pm, Room SU-18

G. ADJOURNMENT

The meeting was adjourned at 4:36