

**PALOMAR COLLEGE
CURRICULUM COMMITTEE MEETING
AGENDA**

Wednesday, March 18, 2009
Room SU-18 at 3:00 p.m.

I. CALL TO ORDER

II. MINUTES OF February 18, 2009 (Attachment A)

III. ANNOUNCEMENTS

IV. ACTION ITEMS

Details of all program and course proposals can be viewed at:
<http://www.curricunet.com/palomar>

- Select Track, All Proposals.
- From the list of pending proposals, select the Check Status button for the program or course you wish to view.
- Select the Pencil Icon in order to navigate through the various pages of the proposal, or
- Select the "WR" Icon to view the Course Outline of Record or Program Report, or
- Select the "CC" Icon to view a report that displays proposed changes for the course outline of record or program
- Select the "CR" Icon to view a report that displays ALL proposed changes for the course

To view Packages:

- Select Packages under Create/Edit Proposals, then select the Pencil Icon to see the individual proposals included in the Package. Various Icons will be accessible for creating Reports or viewing the various pages of each proposal.

A. CONSENT CALENDAR

There will be no separate discussion of these items unless a Curriculum Committee member or guest requests that a particular item be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be routine and will be approved by one motion.

The following curricular changes, pending appropriate approvals, will be effective FALL 2009:

A. Credit Course/Program Packages

1. Package Title: CI 105 & CI 106
Discipline: Construction Inspection (CI)
Description: Changed course descriptions, added SLOs, etc.
Mollie R. Smith

A. Construction Inspection - Credit Course Changes

- i. Course Number and Title: CI 105 Electrical Codes I
Discipline: Construction Inspection (CI)
Course Included in the following programs:
 - A. Construction Inspection, A.A. Degree Major or Certificate of Achievement
 - B. Electro-Mechanical Equipment Technician, Certificate of Achievement
 - C. Mail Processing Equipment Mechanic, Certificate of AchievementTransfer Acceptability: CSU
Repeatability: May be taken 2 times.
Updated catalog description and course objectives, added methods of instruction, updated outline, added required reading, required writing and critical thinking, updated outside assignments and methods of assessment, and updated repeatability. Added student learning outcomes.
Mollie R. Smith
- ii. Course Number and Title: CI 106 Electrical Codes II
Discipline: Construction Inspection (CI)
Prerequisites: CI 105
Course Included in the following programs:
 - A. Construction Inspection, A.A. Degree Major or Certificate of Achievement
 - B. Electro-Mechanical Equipment Technician, Certificate of Achievement
 - C. Mail Processing Equipment Mechanic, Certificate of AchievementTransfer Acceptability: CSU
Repeatability: May be taken 2 times.
Updated catalog description and course objectives, added methods of instruction, updated outline, added required reading, and critical thinking. Updated required writing outside assignments and methods of assessment, and updated repeatability. Added student learning outcomes.
Mollie R. Smith

2. Package Title: OFFICE INFORMATION SYSTEMS CHANGES
 Discipline: Office Information Systems (OIS)
 Description: Changes to OIS 101 and OIS 102 to 2 units lab from 3 units lecture/lab and add SLOs. Changes to the following Certificate/AA programs to reflect the above change: Administrative Assistant (BUS 105 and BUS 105L); Data Entry; International Administrative Assistant; Legal Secretary; Medical Language Specialist; and, Receptionist.

Judith L. Dolan

A. Office Information Systems - Credit Course Changes

- i. Course Number and Title: OIS 101 Beginning Keyboarding
 Discipline: Office Information Systems (OIS)
 Course Included in the following programs:
- A. Accounting, A.A. Degree Major or Certificate of Achievement
 - B. Advertising, Marketing, and Merchandising, A.A. Degree Major or Certificate of Achievement
 - C. Business-General A.A. Degree Major
 - D. Clinical Medical Assisting, A.A. Degree Major or Certificate of Achievement
 - E. Data Entry, Certificate of Proficiency

Transfer Acceptability: CSU

Distance Learning Offering(s): Online

Decreased unit value, deleted L/L component and added lab component, deleted lec/lab method of instruction, added other methods of instruction, updated outline content, textbooks, required reading, critical thinking, required writing, outside assignments and methods of assessment. Added suggested reading. Added Student Learning Outcomes.

Judith L. Dolan

- ii. Course Number and Title: OIS 102 Intermediate Keyboarding
 Discipline: Office Information Systems (OIS)
 Recommended Prep: OIS 101, or a keyboarding speed of 30 net words per minute
 Course Included in the following programs:
- A. Business-General A.A. Degree Major
 - B. Legal Support Assistant, Certificate of Proficiency

- C. Administrative Medical Assisting, A.A. Degree Major or Certificate of Achievement
- D. International Administrative Assistant, A.A. Degree Major or Certificate of Achievement
- E. Legal Secretary, A.A. Degree Major or Certificate of Achievement
- F. Medical Language Specialist, A.A. Degree Major or Certificate of Achievement
- G. Medical Office Specialist, A.A. Degree Major or Certificate of Achievement
- H. Medical Transcriptionist, A.A. Degree Major or Certificate of Achievement
- I. Office Assistant, Certificate of Proficiency
- J. Receptionist, Certificate of Proficiency
- K. Escrow, A.A. Degree Major or Certificate of Achievement

Transfer Acceptability: CSU

Distance Learning Offering(s): Online

Decreased unit value, deleted L/L component and added lab component, updated catalog description, and objectives, deleted lec/lab method of instruction, added other methods of instruction, updated textbooks, critical thinking, required writing, outside assignments and methods of assessment. Added required reading and suggested reading. Added Student Learning Outcomes.

Judith L. Dolan

B. Office Information Systems – Program Changes

- i. Program Title: Administrative Assistant
Discipline: Office Information Systems (OIS)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 28.5 - 31.5

Increased the unit value of BUS 105, added BUS 105L, increased total unit value range.

Judith L. Dolan

- ii. Program Title: Data Entry
Discipline: Office Information Systems (OIS)
Award Type: Certificate of Proficiency
Total Units: 7

Decreased unit value of OIS 101. Decreased total unit range.

Judith L. Dolan

- iii. Program Title: International Administrative Assistant
 Discipline: Office Information Systems (OIS)
 Award Type: A.A. Degree Major or Certificate of Achievement
 Total Units: 28 – 31
 Decreased unit value of OIS 102. Decreased total unit range.
Judith L. Dolan
- iv. Program Title: Legal Secretary
 Discipline: Office Information Systems (OIS)
 Award Type: A.A. Degree Major or Certificate of Achievement
 Total Units: 24 – 27
 Decreased unit value of OIS 102. Decreased total unit range. Removed PLS cross-listings. Deleted PLS 246.
Judith L. Dolan
- v. Program Title: Medical Language Specialist
 Discipline: Office Information Systems (OIS)
 Award Type: A.A. Degree Major or Certificate of Achievement
 Total Units: 26.00 - 29.00
 Changed program title and catalog description, decreased unit value of OIS 102. Decreased total unit range. Deleted OIS 231.5 and OIS 231.6.
Judith L. Dolan
- vi. Program Title: Receptionist
 Discipline: Office Information Systems (OIS)
 Award Type: Certificate of Proficiency
 Total Units: 13
 Decreased unit value of OIS 102. Decreased total unit range.
Judith L. Dolan

3. Package Title: OFFICE INFORMATION SYSTEMS

DEACTIVATIONS

Discipline: Office Information Systems (OIS)

Description: Courses: OIS 50/51/146.1-.2-.3/231.5-.6 Programs:

Medical Office Specialist Office Assistant

Judith L. Dolan

**A. Office Information Systems – Credit Course
 Deactivations**

- i. Course Number and Title: OIS 146.1 Shorthand Skill Development I
Discipline: Office Information Systems (OIS)
Recommended Prep: A minimum grade of C in OIS 102, and minimum dictation speed of 60 wpm for three minutes
Reason for deactivation: Course no longer necessary to the curriculum.
Judith L. Dolan

- ii. Course Number and Title: OIS 146.2 Shorthand Skill Development II
Discipline: Office Information Systems (OIS)
Recommended Prep: A minimum grade of C in OIS 146.1, and minimum dictation speed of 70 wpm for three minutes
Reason for deactivation: Course no longer necessary to the curriculum.
Judith L. Dolan

- iii. Course Number and Title: OIS 146.3 Shorthand Skill Development III
Short Title: Shorthand Skill Dev III
Discipline: Office Information Systems (OIS)
Recommended Prep: A minimum grade of C in OIS 146.2, and minimum dictation speed of 80 wpm for three minutes
Reason for deactivation: Course no longer necessary to the curriculum.
Judith L. Dolan

- iv. Course Number and Title: OIS 231.5 Medical Machine Transcription V
Short Title: Med Machine Transcription V
Discipline: Office Information Systems (OIS)
Recommended Prep: A minimum grade of C in OIS 231.4
Course Included in the following programs:
 A. Medical Transcriptionist, A.A. Degree
 Major or Certificate of Achievement
Transfer Acceptability: CSU
Reason for deactivation: Deactivated to address new Title 5 repeatability changes.
Judith L. Dolan

- v. Course Number and Title: OIS 231.6 Medical Machine Transcription VI
Short Title: Med Machine Transcription VI
Discipline: Office Information Systems (OIS)
Recommended Prep: A minimum grade of C in OIS 231.5
Course Included in the following programs:
 - 1. Medical Transcriptionist, A.A. Degree Major or Certificate of Achievement
 Transfer Acceptability: CSU
Reason for deactivation: Deactivated to address new Title 5 repeatability changes.
Judith L. Dolan

- vi. Course Number and Title: OIS 50 CAP Review I
Discipline: Office Information Systems (OIS)
Reason for Deactivation: Low Student Demand
Judith L. Dolan

- vii. Course Number and Title: OIS 51 CAP Review II
Discipline: Office Information Systems (OIS)
Reason for Deactivation: Low Student Demand
Judith L. Dolan

B. Office Information Systems – Package Program Deactivations

- i. Program Title: Medical Office Specialist
Discipline: Office Information Systems (OIS)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 31 – 34
Reason for Deactivation: Department has decided that the courses of this program are best placed in the Administrative Medical Assisting Certificate/AA program.
Judith L. Dolan

- ii. Program Title: Office Assistant
Discipline: Office Information Systems (OIS)
Award Type: Certificate of Proficiency
Total Units: 17
Reason for Deactivation: Low Student Demand
Judith L. Dolan

B. Noncredit Course/Program Packages

1. There are no Noncredit Course/Program Packages for this agenda.

C. **New Programs**

1. There are no New Programs for this agenda.

D. **Program Changes**

1. Program Title: Alcohol and Other Drug Studies
Discipline: Alcohol and Other Drug Studies (AODS)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 37.00 - 38.00
Changed PSYC/SOC/AODS 150 to reflect name change.
Maria Miller
2. Program Title: Architectural Drafting Technology
Discipline: Drafting Technology (DT)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 40.00
Removed ROP cross listings. Deleted DT 185. Added DT 202
Kenneth e. Swift
3. Program Title: Cabinetmaking and Furniture Design
Discipline: Cabinet and Furniture Technology (CFT)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 40.00 - 56.00
Updated catalog description, deleted CFT 150 and 152 from Group 1 options, added CFT 122, 124, 128, 131, 145, 148, 150, 152, 173 and 176 to Group 2 options.
Jon K. Stone
4. Program Title: Cabinetmaking and Millwork
Discipline: Cabinet and Furniture Technology (CFT)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 36.00 - 48.00
Updated catalog description, deleted CFT 152 from Group 1 options, 150 and 171 from Group 2 options, added CFT 122, 124, 128, 130, 131, 144, 145, 148, 169, 173, 176 to Group 2 options.
Jon K. Stone
5. Program Title: Computer Assisted Drafting
Discipline: Drafting Technology (DT)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 29.00
Removed ROP cross-listings, corrected unit value.
Dennis C. Lutz

6. Program Title: Computer Network Administration with Emphasis in Cisco and Linux Management
Discipline: Computer Science and Information Systems - Networking (CSNT)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 40
Removed ROP cross listings, added CSNT 160, changed CSCI 105 to reflect new number, CSCI 108.
Nicholas R. Green
7. Program Title: Computer Network Administration with Emphasis in Cisco and Microsoft Management
Discipline: Computer Science and Information Systems - Networking (CSNT)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 41
Removed ROP cross listings, added CSNT 160, changed CSCI 105 to reflect new number, CSCI 108.
Nicholas R. Green
8. Program Title: Computer Network Administration with Emphasis in Microsoft and Linux Management
Discipline: Computer Science and Information Systems - Networking (CSNT)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 40.00
Removed ROP cross listings, changed CSCI 105 to reflect new number, CSCI 108.
Nicholas R. Green
9. Program Title: Computer Science with Emphasis in Video Gaming
Discipline: Computer Science and Information Systems - Computer Science (CSCI)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 47.50 - 48.50
Removed ROP cross listings.
Anthony W. Smith
10. Program Title: Drafting Technology-Multimedia
Discipline: Drafting Technology (DT)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 32.00
Removed ROP cross-listings, change IT 100 to IT/WELD 108, deleted AT 241 from elective option.
Dennis C. Lutz

11. Program Title: Drafting Technology-Technical
Discipline: Drafting Technology (DT)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 31.00
Removed ROP cross-listings, decreased unit value.
Dennis C. Lutz
12. Program Title: Electro-Mechanical Drafting and Design
Discipline: Drafting Technology (DT)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 31.00
Removed ROP cross-listings and ECHT 160, decreased unit value.
Dennis C. Lutz
13. Program Title: Furniture Making
Discipline: Cabinet and Furniture Technology (CFT)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 30.00 - 52.00
Updated catalog description, added CFT 149 to program requirements, deleted CFT 152 and 154 from program requirements, deleted CFT 149 and 150 from Group 1 options, and CFT 171 from Group 2 options.
Added CFT 122, 124, 128, 131, 145, 148, 173, 176 to group 2 Options.
Jon K. Stone
14. Program Title: Video Game Artist
Discipline: Computer Science and Information Systems - Computer Science (CSCI)
Award Type: Certificate of Proficiency
Total Units: 16.00 - 17.00
Removed ART 241 from program requirements.
Anthony W. Smith

E. **Program Deactivations**

1. Program Title: Air Conditioning/Heating/Refrigeration
Discipline: Air Conditioning/Heating/Refrigeration (R ACR)
Award Type: Certificate of Proficiency
Total Units: 13
ROP Air Conditioning, Heating, and Refrigeration program ending Spring 2009.
Paul Kelly
2. Program Title: Computer Technology
Discipline: Computer Science and Information Systems (R CSIS)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 32.00 - 35.00

ROP Computer Technology program ending Spring 2009.

Bruce Gan

3. Program Title: Microcomputer Operating Systems
Discipline: Computer Science and Information Systems (R CSIS) (R CSIS)
Award Type: Certificate of Proficiency
Total Units: 15
ROP Computer Technology program ending Spring 2009.
Bruce Gan
4. Program Title: Microcomputer Technology
Discipline: Computer Science and Information Systems (R CSIS) (R CSIS)
Award Type: Certificate of Proficiency
Total Units: 12
ROP Computer Technology program ending Spring 2009.
Bruce Gan
5. Program Title: Optical Technology
Discipline: Optical Technology (R OT)
Award Type: Certificate of Proficiency
Total Units: 16
ROP Air Conditioning, Heating, and Refrigeration program ending Spring 2009.
Paul Kelly
6. Program Title: PC Repair Technician
Discipline: Computer Science and Information Systems (R CSIS) (R CSIS)
Award Type: Certificate of Proficiency
Total Units: 6
ROP Computer Technology program ending Spring 2009.
Bruce Gan
7. Program Title: PC Support Technician
Discipline: Computer Science and Information Systems (R CSIS) (R CSIS)
Award Type: Certificate of Proficiency
Total Units: 6
ROP Computer Technology program ending Spring 2009.
Bruce Gan

F. **Credit Courses – New**

1. Course Number and Title: PHOT 155 Digital Photography II
Discipline: Photography (PHOT)
Prerequisites: PHOT 150
Transfer Acceptability: CSU
Standalone Course
Added Student Learning Outcomes.
Paul W. Stachelek

2. Course Number and Title: PHYS 197 Physics Topics
Discipline: Physics (PHYS)
Repeatability: May be taken 3 times.
Transferability: CSU/UC (*pending*)
Standalone Course
Takashi Nakajima

G. **Credit Course – Change**

1. Course Number and Title: DT 127 AutoCAD Customization
Discipline: Drafting Technology (DT)
Prerequisites: DT 125
Course Included in the following programs:
 - A. Architectural Drafting Technology, A.A. Degree Major or Certificate of Achievement
 - B. Computer Assisted Drafting, A.A. Degree Major or Certificate of Achievement
 - C. Drafting Technology-Technical, A.A. Degree Major or Certificate of Achievement
 - D. Electro-Mechanical Drafting and Design, A.A. Degree Major or Certificate of AchievementTransfer Acceptability: CSU
Distance Learning Offering(s): Computer Assisted, Online
Repeatability: May be taken 2 times.
Removed ROP cross listing from course and prerequisite, added required reading and critical thinking. Update Title 5 repeatability language.
Added Student Learning Outcomes.
Dennis C. Lutz

2. Course Number and Title: DT 130 CAD/CAM Machining
Discipline: Drafting Technology (DT)
Prerequisites: DT 110, and DT 128
Course Included in the following programs:
 - A. Drafting Technology-Multimedia, A.A. Degree Major or Certificate of Achievement
 - B. Drafting Technology-Technical, A.A. Degree Major or Certificate of Achievement

C. Electro-Mechanical Drafting and Design, A.A. Degree Major or Certificate of Achievement

Repeatability: May be taken 2 times.

Removed ROP cross listings from course title and prerequisites, added required reading and critical thinking. Updated Title 5 Repeatability language. Added Student Learning Outcomes.

Dennis C. Lutz

3. Course Number and Title: DT 200 Advanced Computer Aided Architectural Drafting
Short Title: Adv Computer Aided Arch Draft
Discipline: Drafting Technology (DT)
Prerequisites: DT 125,
Course Included in the following programs:
A. Architectural Drafting Technology, A.A. Degree Major or Certificate of Achievement
B. Computer Assisted Drafting, A.A. Degree Major or Certificate of Achievement

Transfer Acceptability: CSU

Repeatability: May be taken 2 times.

Removed ROP cross listing from course and prerequisite, updated textbook, added required reading and critical thinking. Update Title 5 repeatability language. Added Student Learning Outcomes

Kenneth E. Swift

4. Course Number and Title: ENG 197 English Topics
Discipline: English (ENG)
Transfer Acceptability: UC, CSU
Repeatability: May be taken 3 times.
Changed unit value and lecture hours, deleted lab option and L/L option, added critical thinking, reduced repeatability and Title 5 repeatability language.
Susan B. Zolliker

5. Course Number and Title: FASH 146 Computer Aided Design (CAD) for Fashion
Short Title: Computer Aided Design/Fashion
Discipline: Fashion (FASH)
Co-requisites: FASH 168
Course Included in the following programs:
A. Costume Design for Theater, A.A. Degree Major
B. Fashion Design/Entry-Level, Certificate of Achievement
C. Fashion Design/Technical, A.A. Degree Major
Transfer Acceptability: CSU
Repeatability: May be taken 2 times.
Updated objectives, added method of instruction, updated outline, added

textbook, required reading, critical thinking, and methods of assessment. Updated Title 5 Repeatability language. Added Student Learning Outcomes.

Nancy J. Galli

6. Course Number and Title: FASH 147 Advanced Computer Aided Design(CAD)For Fashion
Short Title: Adv Comptr Aided Desgn/Fashion
Discipline: Fashion (FASH)
Prerequisites: FASH 146
Co-requisites: FASH 168
Course Included in the following programs:
A. Fashion Design/Technical, A.A. Degree Major
Transfer Acceptability: CSU
Repeatability: May be taken 2 times.
Added methods of instruction, updated outline, added textbook, required reading, critical thinking and methods of assessment. Updated Title 5 Repeatability language. Added Student Learning Outcomes.

Nancy J. Galli

7. Course Number and Title: FASH 148 Digital Design for Fashion
Discipline: Fashion (FASH)
Course Included in the following programs:
A. Costume Design for Theater, A.A. Degree Major
B. Fashion Design/Entry-Level, Certificate of Achievement
C. Fashion Design/Technical, A.A. Degree Major
D. Fashion Merchandising, A.A. Degree
E. Fashion Merchandising/Entry-Level, Certificate of Achievement
F. Fashion Merchandising/Technical, A.A. Degree Major
Transfer Acceptability: CSU
Repeatability: May be taken 2 times.
Updated course objectives, outline and textbooks. Added required reading, required writing and method of assessment. Updated Title 5 Repeatability language.

Nancy J. Galli

8. Course Number and Title: HUM 197 Humanities Topics
Discipline: Humanities (HUM)
Transfer Acceptability: UC, CSU
Repeatability: May be taken 3 times.
Changed unit value and lecture hours, deleted lab option and L/L option, deleted method of instruction, added method of assessment, decreased repeatability and Title 5 repeatability language.

Susan B. Zolliker

9. Course Number and Title: READ 120 Critical Reading
 Discipline: Reading (READ)
 Recommended Prep: READ 110
 Course Included in the following programs:
 A. General Studies-Emphasis in Arts and Humanities, A.A. Degree Major
 Associate Degree General Education - A2 Language and Rationality - Analytical Thinking & Oral Communication
 CSU GE Area A: Communication in the English Language and Critical Thinking - A3 - Critical Thinking
 Transfer Acceptability: CSU
 Distance Learning Offering(s): Online
 Updated course objectives and textbooks. Added Student Learning Outcomes
Carla B. Thomson

H. Credit Courses - Reactivations

1. There are no Credit Course Reactivations for this agenda.

I. Credit Courses – Deactivations

1. Course Number and Title: R CSIS 65 Help Desk Fundamentals
 Discipline: Computer Science and Information Systems (R CSIS)
 Recommended Prep: R CSIS 121, and R CSIS 172, or R CSIS 157, or R CSIS 158
 Course Included in the following programs:
 A. Computer Technology, A.A. Degree Major or Certificate of Achievement
 B. Application Support Specialist, Certificate of Proficiency
 Grading Basis: Grade Only
 Reason for Deactivation: ROP Computer Technology program ending Spring 2009.
Bruce W. Gan
2. Course Number and Title: R CSIS 97 Computer Science and Information Systems Topics
 Short Title: COMPUTER SCIENCE/INFO TOPICS
 Discipline: Computer Science and Information Systems (R CSIS)
 Grading Basis: Grade Only
 Repeatability: May be taken 4 times.
 Reason for Deactivation: ROP Computer Technology program ending Spring 2009.
Bruce W. Gan

3. Course Number and Title: R CSIS 159 Industry Certification: Review and Preparation
Short Title: INDUSTRY CERT: REVIEW & PREP
Discipline: Computer Science and Information Systems (R CSIS)
Course Included in the following programs:
 - A. Computer Technology, A.A. Degree Major or Certificate of Achievement
 - B. PC Repair Technician, Certificate of ProficiencyGrading Basis: Grade Only
Repeatability: May be taken 2 times.
Reason for Deactivation: ROP Computer Technology program ending Spring 2009.
Bruce W. Gan

4. Course Number and Title: R CSIS 160 Introduction to Local Area Networking
Short Title: INTRO LOCAL AREA NETWORKING
Discipline: Computer Science and Information Systems (R CSIS)
Prerequisites: R CSIS 155, and R CSIS 156
Course Included in the following programs:
 - A. Computer Technology, A.A. Degree Major or Certificate of Achievement
 - B. Computer Network Administration with Emphasis in Cisco and Linux Management, A.A. Degree Major or Certificate of Achievement
 - C. Computer Network Administration with Emphasis in Cisco and Microsoft Management, A.A. Degree Major or Certificate of Achievement
 - D. Computer Network Administration with Emphasis in Microsoft and Linux Management, A.A. Degree Major or Certificate of Achievement
 - E. Microcomputer Technology, Certificate of ProficiencyGrading Basis: Grade Only
Repeatability: May be taken 2 times.
Reason for Deactivation: ROP Computer Technology program ending Spring 2009.
Bruce W. Gan

5. Course Number and Title: R CSIS 161 PC/Network Security
Discipline: Computer Science and Information Systems (R CSIS)
Recommended Prep: R CSIS 161
Course Included in the following programs:
 - A. Computer Technology, A.A. Degree Major or Certificate of Achievement

B. Computer Network Administration with Emphasis in Cisco and Linux Management, A.A. Degree Major or Certificate of Achievement

C. Computer Network Administration with Emphasis in Cisco and Microsoft Management, A.A. Degree Major or Certificate of Achievement

D. Computer Network Administration with Emphasis in Microsoft and Linux Management, A.A. Degree Major or Certificate of Achievement

Transfer Acceptability: CSU

Grading Basis: Grade Only

Repeatability: May be taken 4 times.

Reason for Deactivation: ROP Computer Technology program ending Spring 2009.

Bruce W. Gan

6. Course Number and Title: R CSIS 172 Windows for Technicians
Discipline: Computer Science and Information Systems (R CSIS)
Prerequisites: R CSIS 170

Course Included in the following programs:

A. Computer Technology, A.A. Degree Major or Certificate of Achievement

B. Applications Support Specialist, Certificate of Proficiency

C. Microcomputer Operating Systems, Certificate of Proficiency

D. PC Repair Technician, Certificate of Proficiency

Grading Basis: Grade Only

Repeatability: May be taken 2 times.

Reason for Deactivation: ROP Computer Technology program ending Spring 2009.

Bruce W. Gan

7. Course Number and Title: R UP 75 Introduction to Upholstery

Discipline: Upholstery (R UP)

Grading Basis: Grade Only

Reason for Deactivation: ROP Upholstery transitioning to Design and Consumer Education effective Fall 2009 and there is no need for this course.

Nancy J. Galli

J. Noncredit Course - New

1. There are no New Noncredit Courses for this agenda.

K. Noncredit Course - Change

1. There are no Noncredit Course Changes for this agenda.

L. Noncredit Course - Deactivation

1. There are no Noncredit Course Deactivations for this agenda

M. Distance Learning*

The following courses may be offered as distance learning and meet Title 5 Regulations 55200-55210, effective Fall 2009:

<u>Catalog Subject/Number</u>	<u>Distance Learning Offering (s)</u>
DT 127	Computer Assisted, Online
OIS 101	Online
OIS 102	Online
READ 120	Online

**underline indicates new, ~~striketrough~~ indicates deletion, plain text indicates no change*

N. Requisites and Advisories*

The establishment of the following advisories meets Title 5 Regulation 55003, effective Fall 2009:

<u>Catalog Subject/Number</u>	<u>Type</u>	<u>Description</u>	<u>Proposal Type</u>
CI 106	Prerequisite	CI 105	Change
DT 127	Prerequisite	DT 125	Change
DT 130	Recomm. Prep.	DT 110 DT 128	Change
DT 200	Prerequisite	DT 125	Change
FASH 146	Corequisite	FASH 168	Change
FASH 147	Prerequisite	FASH 146	Change
	Corequisite	FASH 168	
GEOG 143	Prerequisite	GEOG 120	New
OIS 102	Recomm. Prep.	OIS 101 a keyboarding speed of 30 net words per minute	Change
PHOT 155	Prerequisite	PHOT 150	New
READ 120	Recomm. Prep.	READ 110	Change

**underline indicates new, ~~striketrough~~ indicates deletion, plain text indicates no change*

B. RESUMPTION OF REGULAR AGENDA

A. ITEMS REMOVED FROM THE CONSENT CALENDAR

B. MUS 251 – APPROVAL EFFECTIVE SUMMER 2009

Course was originally approved effective Fall 2009 but faculty has requested that the change be effective Summer 2009.

Course Number and Title: MUS 251 Master Class in Keyboard Literature, Analysis and Performance

Short Title: MASTER CLASS/KEYBOARD LIT

Discipline: Music (MUS)

Prerequisites: MUS 225, or the passing of equivalency test

Transfer Acceptability: CSU

Repeatability: May be taken 4 times.

Existing Standalone Course.

Added methods of instruction, added textbook, required reading and critical thinking, increased repeatability, updated Title 5 Repeatability language. Added Student Learning Outcomes.

Peter F. Gach

C. TECHNICAL CORRECTIONS

1. The following courses were corrected to accurately reflect the Palomar College Hours Required per Unit grid.
 - A. GCIP255 Packaging Design – 4 units (3 hours Lec, 3 hours Lab)
 - B. GCMW105 Web Page Layout with CMS - 4 units (3 hours Lec, 3 hours Lab)
 - C. GCMW216 Web Database Design I - 4 units (3 hours Lec, 3 hours Lab)
 - D. GCMW226 Web Database Design II - 4 units (3 hours Lec, 3 hours Lab)

D. APPROVAL OF ASSOCIATE OF SCIENCE DEGREE FOR NURSING

E. PROGRAM REVIEW

F. INFORMATION/DISCUSSION

1. Status of Course Outline Reviews
 - A. The following courses have completed the course outline review process between February 9 and March 12, 2009, and are effective Fall 2009.

AIS	110	History of the Plains Indian
ANTH	225	Historical Archaeology
BMGT	125	Introduction to Labor Relations
BMGT	197	Business Management Topics
CFT	142	The Art and Craft of Planemaking
CHEM	10	Chemistry Calculations
CHEM	102	Chemistry and Society
CHEM	221	Organic Chemistry
CHEM	295	Directed Study in Chemistry
ENG	10	English Essentials
ENG	202	Critical Thinking and Composition
ENG	215	Introduction to the British Novel
ESL	102	Written Communication II

ESL	103	Written Communication III
GEOG	125	California Geology and Geography
HIST	108	World History Since 1650
ID	170	Space Planning
PSYC	100	Introduction to Psychology
PSYC	105	Marriage, Family, and Intimate Relationships
PSYC	230	Research Methods in Psychology
RE	155	Escrow and the Title Procedures
RE	156	Advanced Escrow Procedures
READ	50	Reading Improvement
SPAN	101	Spanish I
TA	115	Beginning Acting I: Fundamentals
TA	125	Beginning Oral Interpretation

2. AP IW - Apprenticeship-Inside Wireman
3. Progress on Course and Program Student Learning Outcomes
4. Other

G. REPORTS

1. Articulation
2. Title 5, Chapter 6 Change Update
3. Multicultural Subcommittee
4. Distance Learning Subcommittee
5. Information Competency/Computer Literacy
6. Academic Technology
7. Learning Outcomes/Basic Skills
8. Prerequisite Subcommittee

H. FUTURE ITEMS FOR DISCUSSION

I. NEXT MEETING

Wednesday, April 15, 2009
3:00 pm, Room SU-18

J. ADJOURNMENT

**PALOMAR COLLEGE
CURRICULUM COMMITTEE MEETING
AGENDA**

Wednesday, March 18, 2009

I. CALL TO ORDER

Ms. Brannick determined a quorum and called the meeting to order at 3:02 pm.

MEMBERS PRESENT

Monika Brannick
Carol Bruton
Judy Cater
Valerie Chau
Berta Cuaron
Judy Dolan
Judy Eckhart
Candice Francis
Marty Furch
Gene Gushansky
Terry Humphrey
Linda Locklear
Jackie Martin-Klement
Steve McDonald
Norma Miyamoto
Wilma Owens
Lillian Payn

Gary Sosa
Carla Thomson
Mark Vernoy

ASG REPRESENTATIVE

Ambar Castro

GUESTS

Katy French
Christopher Johnson
Terrie Canon
Mary Ann Drinan

SUPPORT STAFF PRESENT

Cheryl DeLoatch
Diane Veach

II. MINUTES OF February 18, 2009 (Attachment A)

MSC, Vernoy, Cater to approve the minutes of the January 28 Curriculum Committee meeting.

III. ANNOUNCEMENTS

IV. AGENDA CHANGES

MSC, Cater, Chau to move agenda to the report of the Computer Literacy and Information Competency (CLIC) committee.

CLIC committee members Judy Dolan, Katy French, Terrie Canon and Jackie Martin-Klement discussed plans to assess Computer Literacy to ensure proper student placement. Information about the committee and its goals are contained on the Library website. The assessment tool is also outlined and a sample provided. The exam utilizes 'hot spots' and is a timed exam administered via Blackboard from within the applications area. There will be an easy link from the Compass exam. The committee expects to pilot the tool after Spring Break.

MSC, Cater, Chau to move agenda back to the Consent Calendar.

V. ACTION ITEMS

Details of all program and course proposals can be viewed at:
<http://www.curricunet.com/palomar>

- Select Track, All Proposals.
- From the list of pending proposals, select the Check Status button for the program or course you wish to view.
- Select the Pencil Icon in order to navigate through the various pages of the proposal, or
- Select the "WR" Icon to view the Course Outline of Record or Program Report, or
- Select the "CC" Icon to view a report that displays proposed changes for the course outline of record or program
- Select the "CR" Icon to view a report that displays ALL proposed changes for the course

To view Packages:

- Select Packages under Create/Edit Proposals, then select the Pencil Icon to see the individual proposals included in the Package. Various Icons will be accessible for creating Reports or viewing the various pages of each proposal.

A. CONSENT CALENDAR

There will be no separate discussion of these items unless a Curriculum Committee member or guest requests that a particular item be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be routine and will be approved by one motion.

MSC, Chau, Owens to approve the Consent Calendar.

A. Credit Course/Program Packages

1. Package Title: CI 105 & CI 106
 Discipline: Construction Inspection (CI)
 Description: Changed course descriptions, added SLOs, etc.
Mollie R. Smith

A. Construction Inspection - Credit Course Changes

- i. Course Number and Title: CI 105 Electrical Codes I
 Discipline: Construction Inspection (CI)
 Course Included in the following programs:
 - A. Construction Inspection, A.A. Degree Major or Certificate of Achievement
 - B. Electro-Mechanical Equipment Technician, Certificate of Achievement

C. Mail Processing Equipment Mechanic, Certificate of Achievement

Transfer Acceptability: CSU

Repeatability: May be taken 2 times.

Updated catalog description and course objectives, added methods of instruction, updated outline, added required reading, required writing and critical thinking, updated outside assignments and methods of assessment, and updated repeatability. Added student learning outcomes.

Mollie R. Smith

ii. Course Number and Title: CI 106 Electrical Codes II

Discipline: Construction Inspection (CI)

Prerequisites: CI 105

Course Included in the following programs:

A. Construction Inspection, A.A. Degree Major or Certificate of Achievement

B. Electro-Mechanical Equipment Technician, Certificate of Achievement

C. Mail Processing Equipment Mechanic, Certificate of Achievement

Transfer Acceptability: CSU

Repeatability: May be taken 2 times.

Updated catalog description and course objectives, added methods of instruction, updated outline, added required reading, and critical thinking. Updated required writing outside assignments and methods of assessment, and updated repeatability. Added student learning outcomes.

Mollie R. Smith

2. Package Title: OFFICE INFORMATION SYSTEMS CHANGES

Discipline: Office Information Systems (OIS)

Description: Changes to OIS 101 and OIS 102 to 2 units lab from 3 units lecture/lab and add SLOs. Changes to the following

Certificate/AA programs to reflect the above change:

Administrative Assistant (BUS 105 and BUS 105L); Data Entry; International Administrative Assistant; Legal Secretary; Medical Language Specialist; and, Receptionist.

Judith L. Dolan

A. Office Information Systems - Credit Course Changes

i. Course Number and Title: OIS 101 Beginning Keyboarding

Discipline: Office Information Systems (OIS)

Course Included in the following programs:

- A. Accounting, A.A. Degree Major or Certificate of Achievement
- B. Advertising, Marketing, and Merchandising, A.A. Degree Major or Certificate of Achievement
- C. Business-General A.A. Degree Major
- D. Clinical Medical Assisting, A.A. Degree Major or Certificate of Achievement
- E. Data Entry, Certificate of Proficiency

Transfer Acceptability: CSU

Distance Learning Offering(s): Online

Decreased unit value, deleted L/L component and added lab component, deleted lec/lab method of instruction, added other methods of instruction, updated outline content, textbooks, required reading, critical thinking, required writing, outside assignments and methods of assessment. Added suggested reading. Added Student Learning Outcomes.

Judith L. Dolan

- ii. Course Number and Title: OIS 102 Intermediate Keyboarding
Discipline: Office Information Systems (OIS)
Recommended Prep: OIS 101, or a keyboarding speed of 30 net words per minute
Course Included in the following programs:
 - A. Business-General A.A. Degree Major
 - B. Legal Support Assistant, Certificate of Proficiency
 - C. Administrative Medical Assisting, A.A. Degree Major or Certificate of Achievement
 - D. International Administrative Assistant, A.A. Degree Major or Certificate of Achievement
 - E. Legal Secretary, A.A. Degree Major or Certificate of Achievement
 - F. Medical Language Specialist, A.A. Degree Major or Certificate of Achievement
 - G. Medical Office Specialist, A.A. Degree Major or Certificate of Achievement
 - H. Medical Transcriptionist, A.A. Degree Major or Certificate of Achievement
 - I. Office Assistant, Certificate of Proficiency
 - J. Receptionist, Certificate of Proficiency
 - K. Escrow, A.A. Degree Major or Certificate of Achievement

Transfer Acceptability: CSU

Distance Learning Offering(s): Online

Decreased unit value, deleted L/L component and added lab component, updated catalog description, and objectives, deleted lec/lab method of instruction, added other methods of instruction, updated textbooks, critical thinking, required writing, outside assignments and methods of assessment. Added required reading and suggested reading. Added Student Learning Outcomes.

Judith L. Dolan

B. Office Information Systems – Program Changes

- i. Program Title: Administrative Assistant
Discipline: Office Information Systems (OIS)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 28.5 - 31.5
Increased the unit value of BUS 105, added BUS 105L, increased total unit value range.
Judith L. Dolan
- ii. Program Title: Data Entry
Discipline: Office Information Systems (OIS)
Award Type: Certificate of Proficiency
Total Units: 7
Decreased unit value of OIS 101. Decreased total unit range.
Judith L. Dolan
- iii. Program Title: International Administrative Assistant
Discipline: Office Information Systems (OIS)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 28 – 31
Decreased unit value of OIS 102. Decreased total unit range.
Judith L. Dolan
- iv. Program Title: Legal Secretary
Discipline: Office Information Systems (OIS)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 24 – 27
Decreased unit value of OIS 102. Decreased total

unit range. Removed PLS cross-listings. Deleted PLS 246.

Judith L. Dolan

- v. Program Title: Medical Language Specialist
Discipline: Office Information Systems (OIS)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 26.00 - 29.00

Changed program title and catalog description, decreased unit value of OIS 102. Decreased total unit range. Deleted OIS 231.5 and OIS 231.6.

Judith L. Dolan

- vi. Program Title: Receptionist
Discipline: Office Information Systems (OIS)
Award Type: Certificate of Proficiency
Total Units: 13

Decreased unit value of OIS 102. Decreased total unit range.

Judith L. Dolan

3. Package Title: OFFICE INFORMATION SYSTEMS DEACTIVATIONS

Discipline: Office Information Systems (OIS)

Description: Courses: OIS 50/51/146.1-.2-.3/231.5-.6 Programs:
Medical Office Specialist Office Assistant

Judith L. Dolan

A. Office Information Systems – Credit Course Deactivations

- i. Course Number and Title: OIS 146.1 Shorthand Skill Development I
Discipline: Office Information Systems (OIS)
Recommended Prep: A minimum grade of C in OIS 102, and minimum dictation speed of 60 wpm for three minutes

Reason for deactivation: Course no longer necessary to the curriculum.

Judith L. Dolan

- ii. Course Number and Title: OIS 146.2 Shorthand Skill Development II
Discipline: Office Information Systems (OIS)
Recommended Prep: A minimum grade of C in OIS 146.1, and minimum dictation speed of 70 wpm for

three minutes

Reason for deactivation: Course no longer necessary to the curriculum.

Judith L. Dolan

- iii. Course Number and Title: OIS 146.3 Shorthand Skill Development III
Short Title: Shorthand Skill Dev III
Discipline: Office Information Systems (OIS)
Recommended Prep: A minimum grade of C in OIS 146.2, and minimum dictation speed of 80 wpm for three minutes

Reason for deactivation: Course no longer necessary to the curriculum.

Judith L. Dolan

- iv. Course Number and Title: OIS 231.5 Medical Machine Transcription V
Short Title: Med Machine Transcription V
Discipline: Office Information Systems (OIS)
Recommended Prep: A minimum grade of C in OIS 231.4

Course Included in the following programs:

- A. Medical Transcriptionist, A.A. Degree
Major or Certificate of Achievement

Transfer Acceptability: CSU

Reason for deactivation: Deactivated to address new Title 5 repeatability changes.

Judith L. Dolan

- v. Course Number and Title: OIS 231.6 Medical Machine Transcription VI
Short Title: Med Machine Transcription VI
Discipline: Office Information Systems (OIS)
Recommended Prep: A minimum grade of C in OIS 231.5

Course Included in the following programs:

1. Medical Transcriptionist, A.A. Degree
Major or Certificate of Achievement

Transfer Acceptability: CSU

Reason for deactivation: Deactivated to address new Title 5 repeatability changes.

Judith L. Dolan

- vi. Course Number and Title: OIS 50 CAP Review I
Discipline: Office Information Systems (OIS)

Reason for Deactivation: Low Student Demand

Judith L. Dolan

- vii. Course Number and Title: OIS 51 CAP Review II
Discipline: Office Information Systems (OIS)

Reason for Deactivation: Low Student Demand

Judith L. Dolan

**B. Office Information Systems – Package Program
Deactivations**

- i. Program Title: Medical Office Specialist
Discipline: Office Information Systems (OIS)
Award Type: A.A. Degree Major or Certificate of Achievement

Total Units: 31 – 34

Reason for Deactivation: Department has decided that the courses of this program are best placed in the Administrative Medical Assisting Certificate/AA program.

Judith L. Dolan

- ii. Program Title: Office Assistant
Discipline: Office Information Systems (OIS)
Award Type: Certificate of Proficiency
Total Units: 17

Reason for Deactivation: Low Student Demand

Judith L. Dolan

B. Noncredit Course/Program Packages

- 1. There are no Noncredit Course/Program Packages for this agenda.

C. New Programs

- 1. There are no New Programs for this agenda.

D. Program Changes

- 1. Program Title: Alcohol and Other Drug Studies
Discipline: Alcohol and Other Drug Studies (AODS)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 37.00 - 38.00

Changed PSYC/SOC/AODS 150 to reflect name change.

Maria Miller

2. Program Title: Architectural Drafting Technology
Discipline: Drafting Technology (DT)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 40.00
Removed ROP cross listings. Deleted DT 185. Added DT 202
Kenneth e. Swift
3. Program Title: Cabinetmaking and Furniture Design
Discipline: Cabinet and Furniture Technology (CFT)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 40.00 - 56.00
Updated catalog description, deleted CFT 150 and 152 from Group 1 options, added CFT 122, 124, 128, 131, 145, 148, 150, 152, 173 and 176 to Group 2 options.
Jon K. Stone
4. Program Title: Cabinetmaking and Millwork
Discipline: Cabinet and Furniture Technology (CFT)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 36.00 - 48.00
Updated catalog description, deleted CFT 152 from Group 1 options, 150 and 171 from Group 2 options, added CFT 122, 124, 128, 130, 131, 144, 145, 148, 169, 173, 176 to Group 2 options.
Jon K. Stone
5. Program Title: Computer Assisted Drafting
Discipline: Drafting Technology (DT)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 29.00
Removed ROP cross-listings, corrected unit value.
Dennis C. Lutz
6. Program Title: Computer Network Administration with Emphasis in Cisco and Linux Management
Discipline: Computer Science and Information Systems - Networking (CSNT)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 40
Removed ROP cross listings, added CSNT 160, changed CSCI 105 to reflect new number, CSCI 108.
Nicholas R. Green
7. Program Title: Computer Network Administration with Emphasis in Cisco and Microsoft Management
Discipline: Computer Science and Information Systems - Networking (CSNT)

Award Type: A.A. Degree Major or Certificate of Achievement

Total Units: 41

Removed ROP cross listings, added CSNT 160, changed CSCI 105 to reflect new number, CSCI 108.

Nicholas R. Green

8. Program Title: Computer Network Administration with Emphasis in Microsoft and Linux Management
Discipline: Computer Science and Information Systems - Networking (CSNT)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 40.00
Removed ROP cross listings, changed CSCI 105 to reflect new number, CSCI 108.
Nicholas R. Green
9. Program Title: Computer Science with Emphasis in Video Gaming
Discipline: Computer Science and Information Systems - Computer Science (CSCI)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 47.50 - 48.50
Removed ROP cross listings.
Anthony W. Smith
10. Program Title: Drafting Technology-Multimedia
Discipline: Drafting Technology (DT)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 32.00
Removed ROP cross-listings, change IT 100 to IT/WELD 108, deleted AT 241 from elective option.
Dennis C. Lutz
11. Program Title: Drafting Technology-Technical
Discipline: Drafting Technology (DT)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 31.00
Removed ROP cross-listings, decreased unit value.
Dennis C. Lutz
12. Program Title: Electro-Mechanical Drafting and Design
Discipline: Drafting Technology (DT)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 31.00
Removed ROP cross-listings and ECHT 160, decreased unit value.
Dennis C. Lutz

13. Program Title: Furniture Making
Discipline: Cabinet and Furniture Technology (CFT)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 30.00 - 52.00
Updated catalog description, added CFT 149 to program requirements, deleted CFT 152 and 154 from program requirements, deleted CFT 149 and 150 from Group 1 options, and CFT 171 from Group 2 options.
Added CFT 122, 124, 128, 131, 145, 148, 173, 176 to group 2 Options.
Jon K. Stone

14. Program Title: Video Game Artist
Discipline: Computer Science and Information Systems - Computer Science (CSCI)
Award Type: Certificate of Proficiency
Total Units: 16.00 - 17.00
Removed ART 241 from program requirements.
Anthony W. Smith

E. Program Deactivations

1. Program Title: Air Conditioning/Heating/Refrigeration
Discipline: Air Conditioning/Heating/Refrigeration (R ACR)
Award Type: Certificate of Proficiency
Total Units: 13
ROP Air Conditioning, Heating, and Refrigeration program ending Spring 2009.
Paul Kelly

2. Program Title: Computer Technology
Discipline: Computer Science and Information Systems (R CSIS)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 32.00 - 35.00
ROP Computer Technology program ending Spring 2009.
Bruce Gan

3. Program Title: Microcomputer Operating Systems
Discipline: Computer Science and Information Systems (R CSIS) (R CSIS)
Award Type: Certificate of Proficiency
Total Units: 15
ROP Computer Technology program ending Spring 2009.
Bruce Gan

4. Program Title: Microcomputer Technology
Discipline: Computer Science and Information Systems (R CSIS) (R CSIS)
Award Type: Certificate of Proficiency

Total Units: 12

ROP Computer Technology program ending Spring 2009.

Bruce Gan

5. Program Title: Optical Technology
 Discipline: Optical Technology (R OT)
 Award Type: Certificate of Proficiency
 Total Units: 16
 ROP Air Conditioning, Heating, and Refrigeration program ending Spring 2009.
Paul Kelly
6. Program Title: PC Repair Technician
 Discipline: Computer Science and Information Systems (R CSIS) (R CSIS)
 Award Type: Certificate of Proficiency
 Total Units: 6
 ROP Computer Technology program ending Spring 2009.
Bruce Gan
7. Program Title: PC Support Technician
 Discipline: Computer Science and Information Systems (R CSIS) (R CSIS)
 Award Type: Certificate of Proficiency
 Total Units: 6
 ROP Computer Technology program ending Spring 2009.
Bruce Gan

F. Credit Courses – New

1. Course Number and Title: PHOT 155 Digital Photography II
 Discipline: Photography (PHOT)
 Prerequisites: PHOT 150
 Transfer Acceptability: CSU
Standalone Course
 Added Student Learning Outcomes.
Paul W. Stachelek
2. Course Number and Title: PHYS 197 Physics Topics
 Discipline: Physics (PHYS)
 Repeatability: May be taken 3 times.
 Transferability: CSU/UC (*pending*)
Standalone Course
Takashi Nakajima

G. Credit Course – Change

1. Course Number and Title: DT 127 AutoCAD Customization
Discipline: Drafting Technology (DT)
Prerequisites: DT 125
Course Included in the following programs:
 - A. Architectural Drafting Technology, A.A. Degree Major or Certificate of Achievement
 - B. Computer Assisted Drafting, A.A. Degree Major or Certificate of Achievement
 - C. Drafting Technology-Technical, A.A. Degree Major or Certificate of Achievement
 - D. Electro-Mechanical Drafting and Design, A.A. Degree Major or Certificate of AchievementTransfer Acceptability: CSU
Distance Learning Offering(s): Computer Assisted, Online
Repeatability: May be taken 2 times.
Removed ROP cross listing from course and prerequisite, added required reading and critical thinking. Update Title 5 repeatability language.
Added Student Learning Outcomes.
Dennis C. Lutz

2. Course Number and Title: DT 130 CAD/CAM Machining
Discipline: Drafting Technology (DT)
Prerequisites: DT 110, and DT 128
Course Included in the following programs:
 - A. Drafting Technology-Multimedia, A.A. Degree Major or Certificate of Achievement
 - B. Drafting Technology-Technical, A.A. Degree Major or Certificate of Achievement
 - C. Electro-Mechanical Drafting and Design, A.A. Degree Major or Certificate of AchievementRepeatability: May be taken 2 times.
Removed ROP cross listings from course title and prerequisites, added required reading and critical thinking. Updated Title 5 Repeatability language. Added Student Learning Outcomes.
Dennis C. Lutz

3. Course Number and Title: DT 200 Advanced Computer Aided Architectural Drafting
Short Title: Adv Computer Aided Arch Draft
Discipline: Drafting Technology (DT)
Prerequisites: DT 125,
Course Included in the following programs:
 - A. Architectural Drafting Technology, A.A. Degree Major or Certificate of Achievement
 - B. Computer Assisted Drafting, A.A. Degree Major or Certificate of Achievement

Transfer Acceptability: CSU

Repeatability: May be taken 2 times.

Removed ROP cross listing from course and prerequisite, updated textbook, added required reading and critical thinking. Update Title 5 repeatability language. Added Student Learning Outcomes

Kenneth E. Swift

4. Course Number and Title: ENG 197 English Topics
Discipline: English (ENG)
Transfer Acceptability: UC, CSU
Repeatability: May be taken 3 times.
Changed unit value and lecture hours, deleted lab option and L/L option, added critical thinking, reduced repeatability and Title 5 repeatability language.
Susan B. Zolliker

5. Course Number and Title: FASH 146 Computer Aided Design (CAD) for Fashion
Short Title: Computer Aided Design/Fashion
Discipline: Fashion (FASH)
Co-requisites: FASH 168
Course Included in the following programs:
 - A. Costume Design for Theater, A.A. Degree Major
 - B. Fashion Design/Entry-Level, Certificate of Achievement
 - C. Fashion Design/Technical, A.A. Degree MajorTransfer Acceptability: CSU
Repeatability: May be taken 2 times.
Updated objectives, added method of instruction, updated outline, added textbook, required reading, critical thinking, and methods of assessment. Updated Title 5 Repeatability language. Added Student Learning Outcomes.
Nancy J. Galli

6. Course Number and Title: FASH 147 Advanced Computer Aided Design(CAD)For Fashion
Short Title: Adv Comptr Aided Desgn/Fashion
Discipline: Fashion (FASH)
Prerequisites: FASH 146
Co-requisites: FASH 168
Course Included in the following programs:
 - A. Fashion Design/Technical, A.A. Degree MajorTransfer Acceptability: CSU
Repeatability: May be taken 2 times.
Added methods of instruction, updated outline, added textbook, required reading, critical thinking and methods of assessment. Updated Title 5 Repeatability language. Added Student Learning Outcomes.

Nancy J. Galli

7. Course Number and Title: FASH 148 Digital Design for Fashion
 Discipline: Fashion (FASH)
 Course Included in the following programs:
- A. Costume Design for Theater, A.A. Degree Major
 - B. Fashion Design/Entry-Level, Certificate of Achievement
 - C. Fashion Design/Technical, A.A. Degree Major
 - D. Fashion Merchandising, A.A. Degree
 - E. Fashion Merchandising/Entry-Level, Certificate of Achievement
 - F. Fashion Merchandising/Technical, A.A. Degree Major
- Transfer Acceptability: CSU
 Repeatability: May be taken 2 times.
 Updated course objectives, outline and textbooks. Added required reading, required writing and method of assessment. Updated Title 5 Repeatability language.

Nancy J. Galli

8. Course Number and Title: HUM 197 Humanities Topics
 Discipline: Humanities (HUM)
 Transfer Acceptability: UC, CSU
 Repeatability: May be taken 3 times.
 Changed unit value and lecture hours, deleted lab option and L/L option, deleted method of instruction, added method of assessment, decreased repeatability and Title 5 repeatability language.

Susan B. Zolliker

9. Course Number and Title: READ 120 Critical Reading
 Discipline: Reading (READ)
 Recommended Prep: READ 110
 Course Included in the following programs:
- A. General Studies-Emphasis in Arts and Humanities, A.A. Degree Major
- Associate Degree General Education - A2 Language and Rationality - Analytical Thinking & Oral Communication
 CSU GE Area A: Communication in the English Language and Critical Thinking - A3 - Critical Thinking
 Transfer Acceptability: CSU
 Distance Learning Offering(s): Online
 Updated course objectives and textbooks. Added Student Learning Outcomes

Carla B. Thomson

H. Credit Courses - Reactivations

1. There are no Credit Course Reactivations for this agenda.

I. Credit Courses – Deactivations

1. Course Number and Title: R CSIS 65 Help Desk Fundamentals
Discipline: Computer Science and Information Systems (R CSIS)
Recommended Prep: R CSIS 121, and R CSIS 172, or R CSIS 157, or R CSIS 158
Course Included in the following programs:
 - A. Computer Technology, A.A. Degree Major or Certificate of Achievement
 - B. Application Support Specialist, Certificate of ProficiencyGrading Basis: Grade Only
Reason for Deactivation: ROP Computer Technology program ending Spring 2009.
Bruce W. Gan

2. Course Number and Title: R CSIS 97 Computer Science and Information Systems Topics
Short Title: COMPUTER SCIENCE/INFO TOPICS
Discipline: Computer Science and Information Systems (R CSIS)
Grading Basis: Grade Only
Repeatability: May be taken 4 times.
Reason for Deactivation: ROP Computer Technology program ending Spring 2009.
Bruce W. Gan

3. Course Number and Title: R CSIS 159 Industry Certification: Review and Preparation
Short Title: INDUSTRY CERT: REVIEW & PREP
Discipline: Computer Science and Information Systems (R CSIS)
Course Included in the following programs:
 - A. Computer Technology, A.A. Degree Major or Certificate of Achievement
 - B. PC Repair Technician, Certificate of ProficiencyGrading Basis: Grade Only
Repeatability: May be taken 2 times.
Reason for Deactivation: ROP Computer Technology program ending Spring 2009.
Bruce W. Gan

4. Course Number and Title: R CSIS 160 Introduction to Local Area Networking
Short Title: INTRO LOCAL AREA NETWORKING
Discipline: Computer Science and Information Systems (R CSIS)
Prerequisites: R CSIS 155, and R CSIS 156
Course Included in the following programs:

- A. Computer Technology, A.A. Degree Major or Certificate of Achievement
- B. Computer Network Administration with Emphasis in Cisco and Linux Management, A.A. Degree Major or Certificate of Achievement
- C. Computer Network Administration with Emphasis in Cisco and Microsoft Management, A.A. Degree Major or Certificate of Achievement
- D. Computer Network Administration with Emphasis in Microsoft and Linux Management, A.A. Degree Major or Certificate of Achievement
- E. Microcomputer Technology, Certificate of Proficiency

Grading Basis: Grade Only

Repeatability: May be taken 2 times.

Reason for Deactivation: ROP Computer Technology program ending Spring 2009.

Bruce W. Gan

5. Course Number and Title: R CSIS 161 PC/Network Security
Discipline: Computer Science and Information Systems (R CSIS)
Recommended Prep: R CSIS 161
Course Included in the following programs:
- A. Computer Technology, A.A. Degree Major or Certificate of Achievement
 - B. Computer Network Administration with Emphasis in Cisco and Linux Management, A.A. Degree Major or Certificate of Achievement
 - C. Computer Network Administration with Emphasis in Cisco and Microsoft Management, A.A. Degree Major or Certificate of Achievement
 - D. Computer Network Administration with Emphasis in Microsoft and Linux Management, A.A. Degree Major or Certificate of Achievement

Transfer Acceptability: CSU

Grading Basis: Grade Only

Repeatability: May be taken 4 times.

Reason for Deactivation: ROP Computer Technology program ending Spring 2009.

Bruce W. Gan

6. Course Number and Title: R CSIS 172 Windows for Technicians
Discipline: Computer Science and Information Systems (R CSIS)
Prerequisites: R CSIS 170
Course Included in the following programs:
- A. Computer Technology, A.A. Degree Major or Certificate of Achievement

- B. Applications Support Specialist, Certificate of Proficiency
- C. Microcomputer Operating Systems, Certificate of Proficiency
- D. PC Repair Technician, Certificate of Proficiency

Grading Basis: Grade Only

Repeatability: May be taken 2 times.

Reason for Deactivation: ROP Computer Technology program ending Spring 2009.

Bruce W. Gan

- 7. Course Number and Title: R UP 75 Introduction to Upholstery
Discipline: Upholstery (R UP)
Grading Basis: Grade Only
Reason for Deactivation: ROP Upholstery transitioning to Design and Consumer Education effective Fall 2009 and there is no need for this course.

Nancy J. Galli

J. Noncredit Course - New

- 1. There are no New Noncredit Courses for this agenda.

K. Noncredit Course - Change

- 1. There are no Noncredit Course Changes for this agenda.

L. Noncredit Course - Deactivation

- 1. There are no Noncredit Course Deactivations for this agenda

M. Distance Learning*

The following courses may be offered as distance learning and meet Title 5 Regulations 55200-55210, effective Fall 2009:

<u>Catalog Subject/Number</u>	<u>Distance Learning Offering (s)</u>
DT 127	Computer Assisted, Online
OIS 101	Online
OIS 102	Online
READ 120	Online

**underline indicates new, ~~striketrough~~ indicates deletion, plain text indicates no change*

N. Requisites and Advisories*

The establishment of the following advisories meets Title 5 Regulation 55003, effective Fall 2009:

<u>Catalog</u>	<u>Description</u>	<u>Proposal Type</u>
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<u>Subject/Number</u>	<u>Type</u>		
CI 106	Prerequisite	CI 105	Change
DT 127	Prerequisite	DT 125	Change
DT 130	Recomm. Prep.	DT 110	Change
		DT 128	
DT 200	Prerequisite	DT 125	Change
FASH 146	Corequisite	FASH 168	Change
FASH 147	Prerequisite	FASH 146	Change
	Corequisite	FASH 168	
GEOG 143	Prerequisite	GEOG 120	New
OIS 102	Recomm. Prep.	OIS 101	Change
		a keyboarding speed of 30 net words per minute	
PHOT 155	Prerequisite	PHOT 150	New
READ 120	Recomm. Prep.	READ 110	Change

**underline indicates new, ~~strikethrough~~ indicates deletion, plain text indicates no change*

B. RESUMPTION OF REGULAR AGENDA

A. ITEMS REMOVED FROM THE CONSENT CALENDAR

There were no items removed from the Consent Calendar.

B. MUS 251 – APPROVAL EFFECTIVE SUMMER 2009

Course was originally approved effective Fall 2009 but faculty has requested that the change be effective Summer 2009.

Course Number and Title: MUS 251 Master Class in Keyboard Literature, Analysis and Performance

Short Title: MASTER CLASS/KEYBOARD LIT

Discipline: Music (MUS)

Prerequisites: MUS 225, or the passing of equivalency test

Transfer Acceptability: CSU

Repeatability: May be taken 4 times.

Existing Standalone Course.

Added methods of instruction, added textbook, required reading and critical thinking, increased repeatability, updated Title 5 Repeatability language. Added Student Learning Outcomes.

Peter F. Gach

MSC, Dolan, Furch to approve changes to MUS 251 effective Summer 2009.

C. TECHNICAL CORRECTIONS

1. The following courses were corrected to accurately reflect the Palomar College Hours Required per Unit grid.

- A. GCIP255 Packaging Design – 4 units (3 hours Lec, 3 hours Lab)
- B. GCMW105 Web Page Layout with CMS - 4 units (3 hours Lec, 3 hours Lab)
- C. GCMW216 Web Database Design I - 4 units (3 hours Lec, 3 hours Lab)
- D. GCMW226 Web Database Design II - 4 units (3 hours Lec, 3 hours Lab)

MSC, Miyamoto, Owens to approve the Technical Corrections as presented.

D. APPROVAL OF ASSOCIATE OF SCIENCE DEGREE FOR NURSING

Mr. Johnson, Department Chair of Economics, History and Political Science read the following Minority Statement on behalf of some members of the department regarding the Proposed A.S. Degree:

For decades the study of American history and government has been a requirement for all degrees granted by Palomar College. Some faculty members believe that, without exception, this should continue to be the case.

We request, therefore, that the proposed A.S. Degree in Nursing continue such a tradition. Failure to incorporate the study of United States history and government represents a radical departure from college tradition and from the values of the community we serve.

As the proposed degree was drafted, senior department members were not made aware of this omission through the appropriate administrative channels. In the last few weeks, some faculty offered more than one way to include the study of American history and government, but none of these possibilities were pursued. Discussions to incorporate some standard of American history and government can still take place before the proposed degree goes before the Governing Board for public discussion.

Discussion followed as to the importance of the A.S. in Nursing as a degree option in order to maintain national accreditation. It was noted that the Nursing department will continue to recommend that students complete the A.A. in Nursing. Mr. Johnson stated that the Economics, History and Political Science department as a whole will not oppose the degree since it is necessary in order for Nursing to keep its accreditation. Mr. Johnson stated that not all members of his department are in agreement with the degree.

Dean Vernoy read the following motion:

Move approval of the Associate of Sciences, Nursing (ASN) Degree. With the understanding that the Curriculum Committee approves the ASN degree only because of the exceptional and emergency situation that threatens the Nursing Program's accreditation. The creation of this Palomar College ASN degree that does not include the American History and Institutions requirement sets no precedent for any other degree and is only an extraordinary measure taken to preserve the Nursing Program's national accreditation.

The Curriculum Committee reaffirms its enduring commitment to the American History and Institutions requirement as a fundamental component of the Associates Degree offered by

Palomar College. The Curriculum Committee approves the ASN Degree based on its understanding that the Associate of Arts, Nursing Degree, inclusive of the American History and Institutions requirement, will remain the primary and preferred degree offered by the Nursing Program.

The Curriculum Committee requests that the Faculty Senate and the Governing Board make similar statements reconfirming their commitment to the American History and Institutions requirement.

MSC, Vernoy, Cater to approve the creation of the Associate of Science Degree for Nursing.

E. PROGRAM REVIEW

Ms. Brannick announced that there is now a Student Learning Outcomes (SLO) page in CurricUNET fro programs.

F. INFORMATION/DISCUSSION

1. Status of Course Outline Reviews

A. The following courses have completed the course outline review process between February 9 and March 12, 2009, and are effective Fall 2009.

AIS	110	History of the Plains Indian
ANTH	225	Historical Archaeology
BMGT	125	Introduction to Labor Relations
BMGT	197	Business Management Topics
CFT	142	The Art and Craft of Planemaking
CHEM	10	Chemistry Calculations
CHEM	102	Chemistry and Society
CHEM	221	Organic Chemistry
CHEM	295	Directed Study in Chemistry
ENG	10	English Essentials
ENG	202	Critical Thinking and Composition
ENG	215	Introduction to the British Novel
ESL	102	Written Communication II
ESL	103	Written Communication III
GEOG	125	California Geology and Geography
HIST	108	World History Since 1650
ID	170	Space Planning
PSYC	100	Introduction to Psychology
PSYC	105	Marriage, Family, and Intimate Relationships
PSYC	230	Research Methods in Psychology
RE	155	Escrow and the Title Procedures

RE	156	Advanced Escrow Procedures
READ	50	Reading Improvement
SPAN	101	Spanish I
TA	115	Beginning Acting I: Fundamentals
TA	125	Beginning Oral Interpretation

2. AP IW - Apprenticeship-Inside Wireman

There were questions regarding this topic but the Physics and Engineering and Apprenticeship departments are in discussion in order to finalize.

3. Progress on Course and Program Student Learning Outcomes

The college continues its progress with regard to the entry of Student Learning Outcomes.

4. Other

G. REPORTS

1. Articulation

There was no report.

2. Title 5, Chapter 6 Change Update

The college continues to move forward with Title 5 changes and updates.

3. Multicultural Subcommittee

Ms. Payn reported the approval of HIST 121 submitted by Faculty.

4. Distance Learning Subcommittee

There was no report.

5. Information Competency/Computer Literacy

Report moved to beginning of the agenda..

6. Academic Technology

Ms. Payn reported that workgroups are meeting. The Faculty Workload group has distributed a survey to other colleges to determine how Distance Learning is handled. They have received 16 responses so far.

7. Learning Outcomes/Basic Skills

Ms. Furch reported that Palomar must move forward with complete SLOs at a different pace. The process of SLOs and their assessments must be addressed, There will be workgroups to assist Faculty and the Learning Outcomes Council is offering to attend department meetings. Their website continues to be updated with valuable information

Ms. Cuaron added that the standards changed in 2003-2003. Since we were aware of the standards, accreditation is of the opinion that Palomar should have been further along. Additionally, though we do have a program review process in place, it is not up and running. As of Fall 2009, all colleges are expected to be at the development phase. Palomar was surprised by the 6 previous recommendations. However, we must assume that the recommendations will be accepted and move toward working to make sure all are addressed. There are a variety of training options being looked at to meet needs.

8. Prerequisite Subcommittee

Ms. Brannick reported that currently she and Mr. Gushansky are the only two members of this subcommittee. She is still looking for members.

H. FUTURE ITEMS FOR DISCUSSION

I. NEXT MEETING

Wednesday, April 15, 2009
3:00 pm, Room SU-18

J. ADJOURNMENT

The meeting was adjourned at 4:03 p.m.