

**PALOMAR COMMUNITY COLLEGE DISTRICT
Purchasing Services**

1140 West Mission Road, San Marcos, CA 92069
760-744-1150, ext. 2121 Fax: 760-471-7061
Email: mjdawson@palomar.edu

Dear Vendor:

Please complete the following form in order to be added to our bid file. Palomar College will make every effort to contact you if a bid opens which meets the criteria you have submitted. However, it is your responsibility to check the website (<http://www.palomar.edu/purchasingservices/Bids.html>) and watch for advertisements for new bids. Once you've completed the form, you may mail it or email it to either of the addresses shown above or fax it to (760) 471-7061

This information will be retained for one year. Please resubmit your information each year.

Company Name: _____

Address: _____

Contact Name/Title: _____

Telephone: _____ FAX: _____

Direct phone #: _____ Cellular: _____

Email: _____ Website: _____

Choose all categories that apply to your business:

PRODUCT CODE CATEGORY

- Architectural/Engineering
- Audio/Visual Equipment
- Audio/Visual Supplies
- Advertising
- Agricultural
- Air Conditioning
- Appliances
- Art Supplies
- Athletic Equipment
- Autobody Supplies
- Automotive Supplies
- Aviation Equip/Supplies
- Beauty Supplies
- Books Library/Educational
- Building Materials
- Chemicals-Scientific
- Childcare Equip/Supplies
- Classroom Furniture
- Clocks Timeclocks/Alarm
- Communication Radio/Cell/Pager
- Computer Software
- Computer Supplies
- Copying Equipment/Supplies
- Culinary Equipment/Supplies
- Dental Equipment/Supplies
- Drafting Equipment/Supplies
- Draperies Curtains/Blinds
- Electrical Supplies wire/breakers

PRODUCT CODE CATEGORY

- Electronic Supplies Laboratory
- Fencing Fence/Poles/Gates
- Flooring Carpet/Tile/Linoleum
- Food Services Supplies/Food
- Freight Moving/Freight
- Furniture Classroom
- Furniture Office
- Glass Window/Supplies
- Hardware screws/nails/hammers
- Heating/Venting, Filter/AC/Boiler
- Horticulture—Plants/Trees/Seeds
- Industrial Arts, Welding
- Instructional, Telescope/Micro
- Construction Contractor
- Janitorial Equipment/Supplies
- Laboratory Supplies
- Landscaping
- Laundry
- Library Equipment/Supplies
- Lighting Fixtures/Lamps
- Locks/Locksmiths
- Lumber
- Mailroom Equip/Supplies
- Maintenance Service
- Material Handling
- Measuring Instruments
- Medical Equipment
- Music Instruments/Sheet Music

PRODUCT CODE CATEGORY

- Nursing Equip/Supplies
- Office Furniture Desks/Charirs.etc
- Office Machines
- Office Supplies
- Paint Supplies
- Paper, Envelopes/Forms/Paper
- Photography Equipment/Supplies
- Plumbing Fixtures/Supplies
- Police Equipment/Supplies
- Pool Equipment/Supplies
- Printing Services Schedule/Cat.
- Printing Ink/Press/Paper
- Rental Fields/Class/Vehicles
- Repair Plumbing/Carp/Elect
- Roofing Materials/Equipment
- Safety/Fire Supplies/Equipment
- Scientific Equipment/Supplies
- Sewing Equipment/Supplies
- Signs Traffic/Safety/Directional
- Software Computer
- Subscriptions Magazine/Papers
- Theatre/Stage, Lighting/Sets, Etc.
- Tools, Power/Hand/Ladders
- Utilities, Elect/Gas/Water/Phone
- Vehicles--Carts/Bus/Auto/Etc.
- Vocational Art, Pottery/Painting
- Warehouse, Equipment/Supplies
- _____

PLEASE RETURN TO: Palomar Community College District, Purchasing Services
1140 West Mission Road, San Marcos, CA 92069 (760) 744-1150 Fax (760) 471-7061