

## **CREATING THE PEOPLESOFT FINANCE ICON ON THE DESKTOP**

In order to create a shortcut on your desktop please copy and paste the link below into the address of your Internet Explorer. Once you are on the sign on page, go to FILE - SEND - Shortcut to Desktop.

<http://pccdpsfwb01.palomar.edu/psp/palf8prd/?cmd=login>

The icon will look like this.



## **SAVING THE PEOPLESOFT FINANCE SIGN ON PAGE AS A FAVORITE**

In order to save the sign on page as a favorite, you can copy and paste the link below into the address of your Internet Explorer. Once you are on the sign on page, click

Favorites – Add to Favorites and name it whatever you like.

<http://pccdpsfwb01.palomar.edu/psp/palf8prd/?cmd=login>