



Minutes of the
MEETING OF THE FACULTY SENATE
December 7, 2015

APPROVED

PRESENT: Richard Albistegui-Dubois, Melinda Carrillo, April Cunningham, Jenny Ferrero, Joel Glassman, Sergio Hernandez, Barb Kelber, Greg Larson, Teresa Laughlin, Lawrence Lawson, Shannon Lienhart, Jackie Martin, Pam McDonough, Lillian Payn, Travis Ritt, Seth San Juan, Fari Towfiq

ABSENT: Chris Sinnott

GUESTS: Renee Roth

CALL TO ORDER: The meeting was called to order by the President, Greg Larson, at 2:00 p.m. in Room SU-30.

Please note: All votes are presumed unanimous unless indicated otherwise.

Approval of Minutes:

Motion 1 MSC Albistegui-Dubois, Hernandez: Faculty Senate approval of the minutes of November 30, 2015, as amended. The motion carried. Abstention: Kelber

Public Comment: Greg Larson acknowledged and thanked Barb Kelber for her service on the Senate and as the Tenure & Evaluations Review Coordinator the past several years. Kelber will be on sabbatical in the spring.

Sergio Hernandez invited faculty members to view a new hydraulic trainer that the Trade & Industry department will be receiving next week, and encouraged bringing students as well. This provides an opportunity to see concepts and principles potentially covered in Math, Physics, and History classes in action.

Announcements: There were no announcements.

Agenda Changes: Greg Larson indicated that the order of discussion of the Agenda items would be changed to accommodate a guest.

Counseling and
Instructional Faculty
Communication:

Greg Larson reminded Senators of recent conversations with members of the Counseling department to improve communication between instructional faculty and counseling faculty as it relates to curriculum changes and advising on academic programs. Faculty from Counseling attended two meetings in October and shared information with the Senate on how information is disseminated and discussion occurred on how the process could be improved.

At today's meeting, Greg Larson stated that he would like to focus on the relationship between the Counselor Liaisons and department chairs and how a process could be created to improve communications and strengthen the process between the two. Renee Roth indicated that departments can invite a counselor liaison to their departmental meetings and/or attend departmental meetings of the counseling department. There was agreement that there needs to be named contacts for both counseling and departmental faculty and a publicized process of how counseling and departments can communicate and work together.

After some discussion, it was agreed that it would be beneficial to post the list of counselor liaisons to the Counseling website and distribute it at the Chairs and Directors meeting. One Senator also requested that an updated list be sent to each department chair/director with the name of their contact from the Counseling department.

Committee
Appointments:

Motion 2 MSC Ritt, Laughlin: Faculty Senate approval of the following committee appointments:

Selection Committee for CTEE Dean
Kevin Barrett (Public Safety Programs)
Pete Ordille (Emergency Medical Education)

The motion carried.

Motion 3 MSC Ritt, Laughlin: Faculty Senate approval of the results of the ballot for the following committee appointments:

Selection Committee for CTEE Dean
Sergio Hernandez

Design and Consumer Education
Solange Wasef
Irma Salazar

The motion carried.

Greg Larson stated that in the membership structure of the Selection Committee for the CTEE Dean, there is a faculty co-chair elected by the Faculty Senate. In the past, the Senate has directed the faculty on the committee to select their own co-chair.

Motion 4 MSC Laughlin, Ritt: The Faculty Senate directs the faculty members on the Selection Committee for the Career and Technical Extended Education (CTEE) to select their co-chair from among the faculty elected to the committee. The motion carried.

Curriculum: The following Curriculum items were presented to Senate members electronically:

Palomar College Curriculum Committee Actions
Wednesday, December 2, 2015

I. ACTION - SECOND READING

The following curriculum changes, pending appropriate approvals, will be effective **Fall 2016**:

A. New Credit Programs

1. Program Title: Unmanned Aircraft Systems (UAS) Technician

Discipline: Geography (GEOG)

Award Type: Certificate of Proficiency

Total Units: 14

Less than 50% of courses approved for Distance Education

Justification: To help students gain employment in fields that employ aerial images and videos by giving students a thorough understanding of techniques used to process, disseminate, and integrate UAS data.

Wing H. Cheung

2. Program Title: Environmental Studies

Discipline: Geography (GEOG)

Award Type: Certificate of Proficiency

Total Units: 16

Less than 50% of courses approved for Distance Education

Justification: The curriculum of this program is structured to align with the new Environmental Studies B.A. program at Cal State San Marcos. A much more extensive Certificate of Achievement/AS degree in Environmental Studies and Sustainability proposed in the pipeline. After consultation with the Director of the Environmental Studies program at CSUSM, the Certificate of Proficiency (CP) in Environmental Studies was created to align with the BA program at CSUSM as closely as possible, while the AS degree in Environmental Studies and Sustainability was created to align with the Environmental Studies related programs at the UC schools (Berkeley, UCLA, UCSB). The CP is short because the BA program at CSUSM currently requires only 5 classes as the lower division preparation for the major. The proposed AS in Environmental Studies and Sustainability builds upon some of the courses in the CP. The requirements for the AS was chosen by comparing the lower division prep among the UC schools that have Environmental Studies related programs.

Wing H. Cheung

3. Program Title: Web Development (*Chancellor's Office Approval Needed*)

Discipline: Computer Science and Information Technology - Web Technology (CSWB)

Award Type: Certificate of Achievement

Total Units: 18

More than 50% of courses approved for Distance Education

Justification: This is a new CA program that will be used to replace the two CP programs for Web Development.

Stephen R. Perry

4. Program Title: Web Design and Development (*Chancellor's Office Approval Needed*)

Discipline: Computer Science and Information Technology - Web Technology (CSWB)

Award Type: A.S. Degree Major/Cert. Achievement 18 units/more

Total Units: 30

More than 50% of courses approved for Distance Education

Justification: Creates a new Web Design and Development Program so that students can get the skills to be gainfully employed as Web Designers/Developers for small to mid-size business who need Web Technologists that understand both Design and Programming for the Web.

Stephen R. Perry

B. Credit Program Changes

1. Program Title: Computer Science with Emphasis in Video Gaming

Discipline: Computer Science and Information Technology - Computer Science (CSCI)

Award Type: A.S. Degree Major/Cert. Achievement 18 units/more

Total Units: 31

Removed Video Game Block, integrated CSCI 160 and CSCI 161 into program requirement block, removed CSCI 261, updated total units.

Anthony W. Smith

C. New Credit Courses

1. Course Number and Title: GEOG 197 Geography Topics

Discipline: Geography (GEOG)

Justification: To provide students with an overview of emerging topics in Geography.

Wing Cheung

2. Course Number and Title: IT 120 Blueprint Reading for Machinists

Short Title: Machinist Blueprint Reading

Discipline: Industrial Technology (IT)

Course Included in the following programs:

A. CAD/CAM Design and Manufacturing, A.S. Degree Major

Distance Learning Offering(s): Online

Justification: The manufacturing students do not need to learn how to make shop drawings in our drafting classes. They need to know how to "Read" drawings. This Machine blueprint reading class is for the CAD/CAM Manufacturing certificate.

Dennis C. Lutz

3. Course Number and Title: IT 192 Manufacturing III Multi-Axis Programming and Machining

Short Title: Adv. Manufacturing Multi-Axis

Discipline: Industrial Technology (IT)

Prerequisites: IT 191

Course Included in the following programs:

A. CAD/CAM Design and Manufacturing, A.S. Degree Major

Justification: Last class in machining using 4- and 5-axis techniques in MasterCAM for the CAD/CAM Design and Manufacturing degree.

Dennis C. Lutz

D. Credit Course Changes (*Designated new courses due to Chancellor's Office Guidelines*)

1. Course Number and Title: AIS 165 Native Women in the Americas

Discipline: American Indian Studies (AIS)

Associate Degree General Education - D: Social and Behavioral Sciences

Associate Degree Multicultural Requirement - Yes

CSU GE Area D: Social Sciences - D3: Ethnic Studies

CSU GE Area D: Social Sciences - D4: Gender Studies

IGETC Area 4: Social and Behavioral Sciences - 4C: Ethnic Studies

IGETC Area 4: Social and Behavioral Sciences - 4D: Gender Studies

Transfer Acceptability: UC, CSU

Distance Learning Offering(s): Online

Updated content outline, textbooks, required and suggested reading, outside assignments, critical thinking and required writing, removed television course distance learning, changed CB11 from Liberal Arts and Sciences to Credit Course, changed T.O.P. Code from 2201.20 American Studies to 2203.00 Ethnic Studies.

Patricia A. Dixon

2. Course Number and Title: AS 100 Introduction to African American Studies

Short Title: Intro African American Studies

Discipline: Africana Studies (AS)

Associate Degree General Education - D: Social and Behavioral Sciences

Associate Degree Multicultural Requirement - Yes

CSU GE Area D: Social Sciences - D3: Ethnic Studies

IGETC Area 4: Social and Behavioral Sciences - 4C: Ethnic Studies

Transfer Acceptability: UC, CSU

Distance Learning Offering(s): Online

Updated description, objectives, content outline, textbooks, required reading, suggested reading, critical thinking and required writing, changed CB11 from Liberal Arts and Sciences to Credit Course, changed T.O.P. Code from 2202.00 Anthropology to 2203.00 Ethnic Studies, added multicultural requirement approval.

Martin Japtok

E. Credit Course Changes

1. Course Number and Title: AIS 107A Elementary Luiseno IA

Discipline: American Indian Studies (AIS)

Associate Degree General Education - C: Humanities

CSU GE Area C: Arts and Humanities - C2: Humanities

IGETC Area 3: Arts and Humanities - 3B: Humanities

IGETC Area 6: Language other than English (101 level only) - 6A: Language other than English

Transfer Acceptability: UC, CSU

Distance Learning Offering(s): Computer Assisted, Video Two Way, Video One Way, Telecourse, Online
Removed FL cross-listing, updated textbooks, suggested reading, outside assignments, critical thinking and methods of assessment, changed CB11 from Liberal Arts and Sciences to Credit Course.

Patricia A. Dixon

2. Course Number and Title: AIS 110 History of the Plains Indian
Discipline: American Indian Studies (AIS)
Associate Degree General Education - D: Social and Behavioral Sciences
Associate Degree Multicultural Requirement - Yes
CSU GE Area D: Social Sciences - D3: Ethnic Studies
CSU GE Area D: Social Sciences - D6: History
IGETC Area 4: Social and Behavioral Sciences - 4C: Ethnic Studies
IGETC Area 4: Social and Behavioral Sciences - 4H: Political Science, Government and Legal Institutions
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Computer Assisted, Online
Updated objectives, methods of instruction, content outline, textbooks, required and suggested reading, outside assignments, critical thinking, required writing and methods of assessment, removed television course distance learning, changed CB11 from Liberal Arts and Sciences to Credit Course.
Patricia A. Dixon

3. Course Number and Title: AJ 95B Basic Police Academy Module IB
Discipline: Administration of Justice (AJ)
Prerequisites: Admission to the Police Academy
Grading Basis: Grade Only
Updated objectives and content outline.
Kevin Barrett

4. Course Number and Title: AS 101 African-American History I
Discipline: Africana Studies (AS)
Associate Degree General Education - D: Social and Behavioral Sciences
Associate Degree Multicultural Requirement - Yes
American History & Institutions - Sequence - AS 102
CSU GE Area D: Social Sciences - D3: Ethnic Studies
CSU GE Area D: Social Sciences - D6: History
IGETC Area 4: Social and Behavioral Sciences - 4C: Ethnic Studies
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Telecourse, Online
Updated description, objectives, content outline, textbooks, required reading, suggested reading, and methods of assessment, changed CB11 from Liberal Arts and Sciences to Credit Course, added multicultural requirement approval.
Martin Japtok

5. Course Number and Title: AS 102 African-American History II
Discipline: Africana Studies (AS)
Associate Degree General Education - D: Social and Behavioral Sciences
Associate Degree Multicultural Requirement - Yes
American History & Institutions - Sequence - AS 101
CSU GE Area D: Social Sciences - D3: Ethnic Studies
CSU GE Area D: Social Sciences - D6: History
IGETC Area 4: Social and Behavioral Sciences - 4C: Ethnic Studies
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Telecourse, Online
Updated description, objectives, content outline, textbooks, required reading, suggested reading, and methods of assessment, changed CB11 from Liberal Arts and Sciences to Credit Course, added multicultural requirement approval.
Martin Japtok

6. Course Number and Title: CHEM 104 General Organic and Biochemistry
Short Title: General Organic/Biochemistry
Discipline: Chemistry (CHEM)
Associate Degree General Education - B: Natural Sciences
CSU GE Area B: Scientific Inquiry and Quantitative Reasoning - B1: Physical Science
CSU GE Area B: Scientific Inquiry and Quantitative Reasoning - B3: Laboratory Activity
IGETC Area 5: Physical and Biological Sciences - 5A: Physical Science
Transfer Acceptability: UC, CSU
Increased lecture hours from 3 to 4, decreased lab hours from 6 to 3, updated objectives and textbooks, changed CB11 from Liberal Arts and Sciences to Credit Course.
Natarajan Geetha

7. Course Number and Title: CS 101 United States History from a Chicano Perspective I
Short Title: U.S. Hist/Chicano Prspctv I

Discipline: Chicano Studies (CS)
Associate Degree General Education - D: Social and Behavioral Sciences
Associate Degree Multicultural Requirement - Yes
American History & Institutions - Sequence - CS 102
CSU GE Area D: Social Sciences - D3: Ethnic Studies
CSU GE Area D: Social Sciences - D6: History
CSU GE Area D: Social Sciences - D8: Political Science, Government, and Legal Institutions
IGETC Area 4: Social and Behavioral Sciences - 4C: Ethnic Studies
IGETC Area 4: Social and Behavioral Sciences - 4F: History
IGETC Area 4: Social and Behavioral Sciences - 4H: Political Science, Government and Legal Institutions
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Online
Updated objectives and outline, changed CB11 from Liberal Arts and Sciences to Credit Course, added multicultural requirement approval.
Rodolfo Jacobo

8. Course Number and Title: CS 102 United States History from a Chicano Perspective II
Short Title: U.S. Hist/Chicano Prspctv II
Discipline: Chicano Studies (CS)
Associate Degree General Education - D: Social and Behavioral Sciences
Associate Degree Multicultural Requirement - Yes
American History & Institutions - Sequence - CS 101
CSU GE Area D: Social Sciences - D3: Ethnic Studies
CSU GE Area D: Social Sciences - D6: History
CSU GE Area D: Social Sciences - D8: Political Science, Government, and Legal Institutions
IGETC Area 4: Social and Behavioral Sciences - 4C: Ethnic Studies
IGETC Area 4: Social and Behavioral Sciences - 4F: History
IGETC Area 4: Social and Behavioral Sciences - 4H: Political Science, Government and Legal Institutions
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Online
Changed CB11 from Liberal Arts and Sciences to Credit Course, added multicultural requirement approval.
Rodolfo Jacobo

9. Course Number and Title: CSWB 120 JavaScript and jQuery
Discipline: Computer Science and Information Technology - Web Technology (CSWB)
Recommended Prep: CSWB 110
Course Included in the following programs:
 A. Web Design and Development, A.S. Degree Major/Cert. Achievement 18 units/more
 B. Web Development, Certificate of Achievement
Transfer Acceptability: CSU
Distance Learning Offering(s): Online
Updated title, description, textbook and required writing, added CB11 Occupational Education.
Stephen R. Perry

10. Course Number and Title: CSWB 130 Mobile Web Application Development
Short Title: Mobile Web App Development
Discipline: Computer Science and Information Technology - Web Technology (CSWB)
Recommended Prep: CSWB 120 JavaScript
Transfer Acceptability: CSU
Distance Learning Offering(s): Online
Increased lecture hours from 2 to 2.5, decreased lab hours from 3 to 1.5, updated required writing.
Stephen R. Perry

11. Course Number and Title: DNCE 102 Survey of Dance on Film
Discipline: Dance (DNCE)
Associate Degree General Education - C: Humanities
Associate Degree Multicultural Requirement - Yes
CSU GE Area C: Arts and Humanities - C1: Arts
IGETC Area 3: Arts and Humanities - 3A: Arts
Transfer Acceptability: UC, CSU
Changed title, updated objectives, outline, textbook, suggested reading and methods of assessment, changed CB11 from Liberal Arts and Sciences to Credit Course, added multicultural requirement approval.
Margaret M. Faulkner

12. Course Number and Title: MATH 56 Beginning/Intermediate Algebra

Discipline: Mathematics (MATH)
Prerequisites: MATH 50, or MATH 50B, or MATH 53, or eligibility determined through the math placement process
Associate Degree General Education - A2: Communication and Analytical Thinking
Removed lab hours, updated methods of instruction, textbooks and methods of assessment, removed distance education, changed CB11 from Developmental Preparatory to Credit Course.
Wendy R. Metzger

F. Distance Learning

The following courses may be offered as distance learning and meet Title 5 Regulations 55200-55210, effective Fall 2015.

Catalog/Subject Number	Learning Offerings
IT 120	Online
AIS 165	Online, Television
AS 100	Online
AIS 107A	Computer Assisted, Video Two Way, Video One Way, Telecourse, Online
AIS 110	Computer Assisted, Online, Television
AS 101	Telecourse, Online
AS 102	Telecourse, Online
CS 101	Online
CS 102	Online
CSWB 120	Online
CSWB 130	Online
MATH 56	Computer Assisted Instruction

G. Requisites and Advisories

The establishment of the following advisories meets Title 5 Regulations 55003, effective Fall 2015.

Catalog Number	Type	Description	Proposal Type
IT 192	Prerequisite	IT 191	New
AJ 95B	Prerequisite	Admission to the Police Academy	Change
CSWB 120	Recomm. Prep.	CSWB 110	Change
CSWB 130	Recomm. Prep.	CSWB 120	Change
MATH 56	Prerequisite	MATH 50, or MATH 50B, or MATH 53, or eligibility determined through the math placement process	Change

II. INFORMATION

A. Course Outline Reviews

The following courses have completed the course outline review process between November 14, 2015 and November 24, 2015 and are effective Fall 2016.

AIS	120	Indians of the Americas
CHEM	10	Chemistry Calculations
CHEM	100	Fundamentals of Chemistry
AMS	200	Race, Class and Ethnic Groups in America

B. 2015-2016 Curriculum Activity Summary

Proposal Type	Current Agenda	2015-2016 Cumulative
New Courses	3	10
Course Changes	14	35
Course Reactivations	0	0
Course Deactivations	0	14
Course Reviews (11/14/2015 – 11/24/2015)	4	31
New Programs	4	7
Program Changes	1	1
Program Deactivations	0	0
Total Activity	26	98

Motion 5

MSC Ferrero, Ritt: Faculty Senate ratification of the Curriculum Committee Actions dated November 18 and December 2, 2015. The motion carried.

Response to the
Governing Board's
Decision on the
Superintendent/Pres.
Search:

At last week's meeting, Senators discussed the Governing Board's decision to close the search for the Superintendent/President and open a new search at a later non-specified date. Senate members expressed their disappointment in not only the board's action but their lack of engagement with the search committee and the Palomar community regarding their decision. This matter of decision-making does not fit in line with the spirit of shared governance that faculty have strived for.

Greg Larson stated that he would be sharing those concerns with the board during his report at tomorrow night's meeting, and it is anticipated that many faculty members will attend to express their concerns during the "Public Comments" portion of the meeting. Issues that will be raised include the monetary and human capital spent on the search, concerns over morale campus-wide, the effects of the SERP in that our administrative faculty and staff numbers are down, including the vacant position of Vice President of Student Services, and to whom does the board feel accountable to regarding their decision. The Palomar community as a whole deserves a response to these questions.

Lengthy discussion also occurred on the need for clarification on what criteria was not met by these candidates that will be sought for the next search. Senators also talked about the membership structure and composition as well as the need for consistency relating to past protocols, policies, and practices for hiring committees moving forward during this time of interim leadership.

Motion 6 MSC Albistegui-Dubois, Laughlin: The Faculty Senate supports Greg Larson representing the Faculty Senate's interests regarding the Superintendent/President search, as discussed. The motion carried.

Faculty Senate Goals: Copies of the revised [2015-16 Faculty Senate Goals](#) were distributed. Senators briefly talked about the changes made to the document as a result of discussion at last week's meeting.

Motion 7 MSC Ritt, Towfiq: Faculty Senate acceptance of the [2015-16 Faculty Senate Goals](#). The motion carried.

Faculty Senate
Membership: Senators discussed the current Faculty Senate membership structure considering that two Senators will be resigning due to sabbaticals next semester. Greg Larson indicated that he would review the membership list to see if it falls below the two-thirds required for a call to be distributed. This issue will be discussed again at the first Senate meeting of the spring semester.

Academic Technology
Committee: Lillian Payn provided the following written report of the Academic Technology Committee:

1. POET stats
Fall semester:
Completed: 15 certificates
In Progress: 74 registered
Since Spring 2012: 104 Completed and listed as Trained Instructors:
2. Teacher Preparation Pipeline Grant (DE): instructors and staff received 11 grants.
3. BB Activity for November, 2015 / Fall 2015
Total Enrollments: 66,952 (8032 less than 11/14)
Courses Available: 1,466 (38 less than 11/14)
Total Courses: 2,393 (163 less than 11/14)
Adoption Rate: 61.3% (4% more than 11/14)

Average Course Enrollment: 28.0 (3.5% less than 11/14)

BB Activity for November, 2014 / Fall 2014
Total Enrollments: 74,984
Courses Available: 1,504
Total Courses: 2,556
Adoption Rate: 58.8%

Average Course Enrollment: 29.3 students
4. "Online Education Initiative Status and Facts" (OEI) Webinar from @1: Wed., Dec 9 at noon: <http://onefortraining.org/node/806>
5. From ATRC Technical Specialists: Reminder to back up BB courses.

ADJOURNMENT: The meeting was adjourned at 3:26 p.m.

Respectfully submitted,

Jenny Fererro, Secretary