



Minutes of the
MEETING OF THE FACULTY SENATE
August 26, 2013

APPROVED

- PRESENT: Sandra Andre, Glyn Bongolan, Melinda Carrillo, Jenny Fererro, Joel Glassman, Barb Kelber, Greg Larson, Teresa Laughlin, Pam McDonough, Christina Moore, Linda Morrow, Patrick O'Brien, Lillian Payn, Travis Ritt, Susan Snow, Diane Studinka, Fari Towfiq, Rocco Versaci
- ABSENT: Jackie Martin
- GUESTS: Genesis Gilroy
- CALL TO ORDER: The meeting was called to order by the President, Greg Larson, at 2:00 p.m. in Room SU-30.
- Approval of Minutes:
- Motion 1 MSC Towfiq, Laughlin: Faculty Senate approval of the minutes of August 19, 2013, as amended. The motion carried.
- Public Comments: There were no public comments:
- Announcements: There were no announcements.
- Committee Appointments:
- Motion 2 MSC Moore, Andre: Faculty Senate approval of the following committee appointments:
- Academic Technology Committee
(12-14) Mathematics and the Natural and Health Sciences
Craig Chamberlin/Mathematics
- (13-15) Languages and Literature (at-large)*
Kelly Falcone/Health
- (13-15) Part-time*
Michael Bartulis/CSIS
Richard Cassoni/CSIS
- Committee on Service Learning
(13-15) Student Services
April Woods/Counseling
- Curriculum Committee
(13-16) Career and Technical Education

Cristina Tejeda/Design and Consumer Education

(11-14) Mathematics and the Natural & Health Sciences
David Lingner/Chemistry

Learning Outcomes Council
(13-15) Part - Time Faculty, Academic
Kevin O'Hara/Communications

(13-15) Library
April Cunningham/Library

Perkins Planning and Advisory Committee
(12-14) Full-time faculty member from an academic discipline
Ken Dodson/Graphic Communications

Sabbatical Leave Committee
(13-16) Student Services (at-large)
Mark Clark/Mathematics

The motion carried.

Motion 3 MSC O'Brien, Laughlin: Faculty Senate approval of the following committee appointment:

Accreditation Steering Committee
Barb Kelber

The motion carried.

Motion 4 MSC O'Brien, Towfiq: Faculty Senate approval of the following committee appointment:

Faculty Service Area Committee
Greg Larson, Chair

The motion carried.

Motion 5 MSC O'Brien, Morrow: Faculty Senate approval of the following committee appointment:

Academic Standards & Practices Committee
Pam McDonough

The motion carried.

Motion 6 MSC O'Brien, Andre: Faculty Senate approval of the following committee appointment:

Elections Committee
Travis Ritt

The motion carried.

Motion 7 MSC O'Brien, Fererro: Faculty Senate approval of the following committee appointment:

Student Services Planning Council
Diane Studinka

The motion carried.

Motion 8 MSC Kelber, Towfiq: Faculty Senate approval of the following committee appointment:

Policies & Procedures Task Force
Greg Larson

The motion carried.

Patrick O'Brien indicated that he is participating in the Accreditation Standard IVa workgroup, where a review of all of the committees is currently underway as many may need restructuring or updating. Greg Larson added that the Senate may wish to discuss how to improve, or streamline, the current Governance Structure in the near future as well.

O'Brien also reported that the way that committee members are appointed will be brought forward for consideration by the Faculty Senate in order to align its practice with that of the Statewide Academic Senate. Currently, the Faculty Senate appoints to a committee the faculty member who receives the majority of votes. Now, it is being proposed that faculty members must receive at least 50% of the votes for the appointment.

Curriculum: Rocco Versaci indicated that the next meeting of the Curriculum Committee will be held on August 28, will be an Orientation meeting, and will include training for Stand-Alone Course Approval and for the new Integrated Course Outline of Record.

The training will also be repeated at the September 6 Chairs and Directors meeting. It is expected that an additional training session will also be offered through Professional Development.

Student Success
Task Force
Recommendations:

Greg Larson shared copies of the [Student Success Task Force Recommendations](#) approved by the Board of Governors. Lengthy discussion followed on several of the recommendations. Because members of the Senate have expertise in varying areas, Senators agreed that those interested in reviewing specific recommendations can take the lead in researching, obtaining additional information, and possibly making recommendations. Senate members will review the data, meet with appropriate faculty or groups, and request that the items be placed on the agenda for discussion by the Faculty Senate body.

Fall 2012 State Academic
Senate Plenary –
Resolutions 17.01,
17.02:

Copies of some of the Resolutions passed by the Statewide Academic Senate in November 2012 were distributed. Greg Larson asked that Senate members specifically review Resolutions 17.01, Approval of Grant Driven Projects, and 17.02, Faculty Involvement in Grant-funded Efforts Related to Academic and Professional Matters. In

particular, both resolutions are urging local Senates and Curriculum Committees, when applicable, to develop formal policies and procedures for the development and approval of grant-driven projects.

Larson noted the tie-in with the Student Success Task Force recommendations, in particular Recommendation 5.1, Alternative basic skills curriculum. Larson mentioned that such alternative curriculum is already being developed in the Math department through the BSI/HSI Stem II grants.

There was also lengthy discussion on the need to be aware that many originally grant-funded projects are now being funded by the general fund because once a grant expires, there is a desire by some to continue with the programs. Although many of these projects are likely worthwhile, their continual funding takes a huge toll on the district's general fund, making less and less money available for other district needs. Faculty should be included in the process of determining whether funding for projects should continue beyond the grant funding, as well as be involved from the beginning in a discussion of the potential long-term implications of a grant. Senate members agreed that this issue should be discussed further to explore options that would provide for fair and equitable discussions by all groups on campus. There was a suggestion that a committee be created that can be charged with reviewing all current and future grants and making recommendations in a timely and efficient manner. Such a committee could also address the Statewide Academic Senate's resolutions.

This item will be brought back to the September 9 Senate meeting for further discussion and/or Action.

Accreditation: Greg Larson reported that the first drafts of Accreditation reports are due in late October, and the writing teams are beginning to meet.

Policies & Procedures: There was no report.

Academic Technology Committee: Lillian Payn stated that members of the Academic Technology Committee met on Thursday, August 22, and set their goals for the year. The group has also determined the upgrade schedule for Black Board and voted in two additional part-time faculty members for the committee.

ASG: Genesis Gilroy indicated that the ASG held its first meeting of the semester on August 21. Shovan Vatandouse was elected as the ICC Chair and Justin Harper as the PR Chair. The group has also scheduled their retreat for September 27 and 28.

Gilroy added that she and ASG President Jennifer Gonzalez were recently invited to attend four political sciences classes to provide information on the ASG and spark interest in participation.

ADJOURNMENT: The meeting was adjourned at 3:25 p.m.

Respectfully submitted,

Pam McDonough, Secretary