THE FACULTY SENATE

PALOMAR COLLEGE

Minutes of the
MEETING OF THE FACULTY SENATE
April 22, 2013

APPROVED

PRESENT:	Richard Albistegui-Dubois, Melinda Carrillo, Haydn Davis, Barb Kelber, Greg Larson, Teresa Laughlin, Jackie Martin, Pam McDonough, Christina Moore, Linda Morrow, Patrick O'Brien, Lillian Payn, Susan Snow, Perry Snyder, Diane Studinka, Fari Towfiq
ABSENT:	Glyn Bongolan, Ken Dodson
GUESTS:	Wendy Nelson
CALL TO ORDER:	The meeting was called to order by the President, Greg Larson, at 2:00 p.m. in Room SU-30.
Approval of Minutes:	
Motion 1	MSC Morrow, Towfiq: Faculty Senate approval of the minutes of April 15, 2013, as amended. The motion carried.
Public Comments:	Patrick O'Brien distributed fliers for both the Summer Bridge and the LEAPSTART to Success programs.
	The Summer Bridge program provides students with the opportunities to review ESL and/or Math with potential to increase placement; form meaningful connections with students, staff, and faculty; participate in special activities and receive support throughout the year; become familiar with campus, student services, and available resources; and receive Fall 2013 registration assistance on July 1 and 2. More information is available at www.palomar.edu/summerbridge.
	The LEAPSTART to Success program is a year-long learning community (fall-spring) designed to help ESL students at Palomar be successful and accelerate through the Academic ESL sequence. It is open to students who assess into ESL 101 for Fall 2013 semester. Students must commit to the 1-year program. More information and an application is available at http://tinyurl.com/leapstart2013.
Announcements:	Greg Larson announced that he attended the Spring Plenary Session hosted by the Statewide Academic Senate over the weekend. He encouraged Senators to review the resolutions at http://www.asccc.org/. He noted that the resolution to add the discipline of Teacher Education did not pass.
Committee Appointments:	
Motion 2	MSC Moore, Laughlin: Faculty Senate approval of the following committee appointment:

Accreditation Steering Committee
Perry Snyder, Faculty Senator

The motion carried.

It was also noted that announcements were recently distributed to fill the positions of First Year Experience Coordinator and Faculty Resource Coordinator. These positions were initially funded with grant monies, but proposed release times have been reduced due to the positions becoming institutionalized. Negotiations for these release times have not concluded. One Senator pointed out that faculty should be aware that once the grants run out for these specialized positions and the money comes from the general fund to keep them in place, that is funding no longer available for other negotiable items such as increases to salaries and benefits.

Curriculum: There were no Curriculum items.

Governance Structure Group Request:
Tutoring Workgroup: Fari Towfiq reported that work continues on forming the committee structure for the Tutoring Workgroup. This item will be postponed until after the Tutoring Workgroup's May 2nd meeting.

Position Statement Regarding MOOCs: There was no report. Members of the Academic Technology Committee will meet again on April 25, 2013.

Academic Calendar Workgroup: Members of the Academic Calendar Workgroup are meeting with Vice President Cuaron on Tuesday, April 23, at 1:00 p.m. in the Instruction office.

Accreditation Report: There was no report.

Policies & Procedures: Greg Larson and Barb Kelber placed AP 4225 Repetition of Courses on the overhead. Greg Larson noted that the repeatability changes need to be clarified in the district's Board Policies and Administrative Procedures.

Lengthy discussion followed as Senators provided input and suggestions on proposed changes to the document. It will be brought to the Policies & Procedures Task Force meeting on Friday, April 26.

Academic Technology Committee Lillian Payn provided the following written report of the Academic Technology Committee:

1. SDICCCA Distant Educator's meeting on Friday 4/5: Collecting regional data about online demographics, success, and other stats.

2. POET stats: 18 new POET certificates since last May's faculty tea, to be honored this coming Faculty Tea.

3. Blackboard. Stats

March Black Board Traffic:

Visits: 303,011
Unique Visitors: 80,270
Pageviews: 5,024,603

Also (includes f2f classes that use Blackboard to manage the course):

Courses Available: 1341
Total Courses: 2496
Adoption Rate: 53.7%

Students:

Student Headcount: 26699
Total Enrollments: 72849
Active Student Accounts: 16856
Active Student Rate: 63.1%

Previous Stats to track trend:
2011-12 = 525 online sections

Fall 2012 = 217 online sections

Spring 2013 = 244 online sections

 5. Recommendations from ATRC regarding new Access Roles:
      a. Role access levels can be set up very quickly once decided to allow specific areas of access (implemented by ATRC specialists) b. PeopleSoft will need new programming to add the access roles c. IS will need to set up accounts for individuals so they are added to our network and so PeopleSoft can enroll them in BB courses

ADJOURNMENT: The meeting was adjourned at 3:30 p.m.

Respectfully submitted,

Pam McDonough, Secretary