THE FACULTY SENATE
PALOMAR COLLEGE

Minutes of the
MEETING OF THE FACULTY SENATE
February 10, 2014

APPROVED

PRESENT: Rebecca Alvarez, Sandra Andre, Melinda Carrillo, Jenny Fererro, Joel Glassman, Barb Kelber, Greg Larson, Teresa Laughlin, Jackie Martin, Pam McDonough, Patrick O'Brien, Lillian Payn, Travis Ritt, Susan Snow, Diane Studinka, Fari Towfiq, Rocco Versaci

ABSENT: Christina Moore, Linda Morrow

GUESTS: Shawna Cohen, Marty Furch, Genesis Gilroy, Lisa Hornsby, Shauna Kern, Lawrence Lawson, Wendy Nelson, John Tortarolo

CALL TO ORDER: The meeting was called to order by the President, Greg Larson, at 2:00 p.m. in Room SU-30.

Approval of Minutes:

Motion 1 MSC Laughlin, Ritt: Faculty Senate approval of the minutes of February 3, 2014, as presented. The motion carried.

Public Comments: There were no public comments.

Announcements: There were no announcements.

Committee Appointments:

Motion 2 MSC O'Brien, Laughlin: Faculty Senate approval of the following committee appointment:

Title V, HSI STEM II Basic Skills Steering Committee *(2013-15)*
Mark Poupard, ESL

The motion carried.

Curriculum: Copies of the following Curriculum items were distributed to Senators electronically:

Palomar College Curriculum Actions
Wednesday, February 5, 2014

I. **CONSENT CALENDAR**

SECOND READING – ACTION
There will be no separate discussion of these items unless a Curriculum Committee member or guest requests that a particular item be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be **routine** and will be approved by **one motion**.

The following curriculum changes, pending appropriate approvals, will be effective Fall 2014.

A. **Credit Course/Program Packages**

1. Package Title: Deactivation of BUS and OIS Low Enrolled Certificates of Proficiency and A.A.
Degrees
Discipline: Business Education (BUS)
Description: Programs have had low enrollment/completers.
Leah J. Martin-Klement

A. **BUS and OIS Program Deactivations**

1. Program Title: Call Center Representative
Discipline: Business Education (BUS)
Award Type: Certificate of Proficiency
Total Units: 10
Description: Programs have had low enrollment/completers.
Leah J. Martin-Klement

2. Program Title: E-Business
Discipline: Business Education (BUS)
Award Type: Certificate of Proficiency
Total Units: 16.00
Description: Programs have had low enrollment/completers.
Leah J. Martin-Klement

3. Program Title: Entrepreneurship
Discipline: Business Education (BUS)
Award Type: Certificate of Proficiency
Total Units: 16.00
Description: Programs have had low enrollment/completers.
Leah J. Martin-Klement

4. Program Title: Internet-Business Education Emphasis
Discipline: Business Education (BUS)
Award Type: A.S. Degree Major/Cert. Achievement 18 units/more
Total Units: 24
Description: Programs have had low enrollment/completers.
Leah J. Martin-Klement

5. Program Title: Salesperson-Retail
Discipline: Business Education (BUS)
Award Type: Certificate of Proficiency
Total Units: 15.00
Description: Programs have had low enrollment/completers.
Leah J. Martin-Klement

B. **New Programs**

1. Program Title: Digital Filmmaking
Discipline: Cinema (CINE)
Award Type: Certificate of Achievement
Total Units: 12.00
Patrick J. Hahn

2. Program Title: Information Systems
Discipline: Computer Science and Information Systems - Information Technology (CSIT)
Award Type: A.S. Degree Major/Cert. Achievement 18 units/more
Total Units: 30.00
Nicholas R. Green

3. Program Title: Kinesiology
Discipline: Kinesiology (KINE)
Award Type: AA-T Transfer Major
Total Units: 24.00 - 28.00
Robert C. Vetter

4. Program Title: English

Discipline: English (ENG)
Award Type: AA-T Transfer Major
Total Units: 19.00 - 21.00
Leanne M. Maunu

C. **Program Changes**

1. Program Title: Archaeology
Discipline: Anthropology (ANTH)
Award Type: A.A. Degree Major
Total Units: 35.00
Reflected title change to ANTH 205, added ANTH 197, ANTH 206 and ANTH 298 to group two,
reflected unit change to PSYC/SOC 205.
Phillip L. DeBarros

2. Program Title: Business - General
Discipline: Business Education (BUS)
Award Type: A.S. Degree Major
Total Units: 32.00 - 36.00
Updated description, added BUS 165 and 166 to elective category, removed OIS 101 and OIS 102,
replaced OIS 101 with BUS 165 in footer.
Carol Bruton

3. Program Title: Dance: Emphasis in Euro-Western Dance
Discipline: Dance (DNCE)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 20.00 - 26.00
Reflected unit value changes throughout the program to the following courses: DNCE 140, 141,
225, 115, 116, 210, 211, 117, 118, 217, 218, 110, 111, 205, 206, 120, 121, 215, 216, 130, 131,
230, and 231, added DNCE 285 and 226 to program requirements, added DNCE 282, 287, 288
and 289 to Group IV, updated total units.
Margaret M. Faulkner

4. Program Title: Dance: Emphasis in General Dance
Discipline: Dance (DNCE)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 24.00 - 35.00
Modified description, added DNCE 146 as option (DNCE 145 or DNCE 146) and DNCE 285 (DNCE
280 or DNCE 285) to program requirements, to group VII electives, added DNCE 248, DNCE 290,
DNCE 226, DNCE 282, DNCE 287, DNCE 288, DNCE 289, DNCE 281, added DNCE 255, DNCE 256,
and DNCE 170, updated total units.
Margaret M. Faulkner

5. Program Title: Dance: Emphasis in World Dance
Discipline: Dance (DNCE)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 23.00 - 33.00
Added DNCE 248 as option (DNCE 148 or DNCE 248) and DNCE 290 (DNCE 190 or DNCE 290) to
program requirements, changed group IV electives to "must complete two courses," added DNCE
237 and DNCE 238 to group IV, updated total units.
Margaret M. Faulkner

6. Program Title: Fine Art Traditional Photography
Discipline: Photography (PHOT)
Award Type: Certificate of Proficiency
Total Units: 15.00
Added PHOT 213 and PHOT 214 to electives.
Robert M. Barry

7. Program Title: Graphic Communications Emphasis in Digital Distribution
Discipline: Graphic Communications - Imaging and Publishing (GCIP)
Award Type: A.S. Degree Major/Cert. Achievement 18 units/more
Total Units: 32.00
Updated title and description, removed GC 100, GC 101, and GCIP 180 from program requirements, reflected
number and title change from GCIP 140 to GCIP 141 in program requirements, added GC 100 and
GCIP/GCMW 190 to emphasis requirements, included GCIP 249 and GCIP 260 in emphasis requirements,

removed ARTD 100, CE 100, CSIT 105, DT/ARCH 125, GC 102, GCIP 141, GCIP 182, GCIP 240, GCIP 252, GCIP 255, GCIP 280, GCMW 102, JOUR 105 and PHOT 100 from elective category, removed elective category, updated total units.
Mark J. Bealo

8. Program Title: Graphic Communications Emphasis in Production
Discipline: Graphic Communications - Imaging and Publishing (GCIP)
Award Type: A.S. Degree Major/Cert. Achievement 18 units/more
Total Units: 33.00
Updated description, removed GC 100, GC 101 GCIP 140 and GCIP 180 from program requirements, added GCIP 141 and GCIP 260 to program requirements, reflected number change of GCIP 182 to GCIP 180 and added GCIP/GCMW 190 and GCIP 255 to emphasis category, removed BUS 125, CSIT 105, GC 102, GCIP 141, GCIP 152, JOUR 105, JOUR 205, PHOT 100 and CE 100 from elective category, removed elective category, updated total units.
Lillian S. Payn

9. Program Title: Graphic Communications: Emphasis in Management
Discipline: Graphic Communications - Imaging and Publishing (GCIP)
Award Type: A.S. Degree Major/Cert. Achievement 18 units/more
Total Units: 31.00
Minor punctuation title change, updated description, removed GC 100, GC 101 GCIP 140 and GCIP 180 from program requirements, added GCIP 141 and GCIP 260 to program requirements, added GC 100 and GCIP/GCMW 191 to emphasis requirements, included CSIT 105 in emphasis category, reflected number change of GCIP 182 to GCIP 180, removed ACCT 101, ACCT 101L, BUS 115, BUS 125, BUS 140, BUS 155, BMGT 155, GC 102, GCIP 141, GCIP 249, GCIP 280 and CE 100 from elective category, removed elective category, updated total units.
Lillian S. Payn

D. **Credit Courses – New**

1. Course Number and Title: CSIT 145 Fundamentals of Application Development and Programming for Information Systems
Short Title: Fund of Appl Dev/Programming
Discipline: Computer Science and Information Systems - Information Technology (CSIT)
Course Included in the following programs:
       A. Information Systems, A.S. Degree Major/Cert. Achievement 18 units/more
Transfer Acceptability: CSU*(proposed)*
Distance Learning Offering(s): Online
Justification: Included in the new Information Systems degree.
Nicholas R. Green

2. Course Number and Title: CSNT 280 Computer Forensics Fundamentals
Short Title: Computer Forensics Fund
Discipline: Computer Science and Information Systems - Networking (CSNT)
Course Included in the following programs:
       A. Computer Network Administration with Emphasis: Cisco, A.S. Degree Major/Cert. Achievement 18 units/more
       B. Computer Network Administration with Emphasis: Linux Management, A.S. Degree Major/Cert. Achievement 18 units/more
       C. Computer Network Administration with Emphasis: Microsoft, A.S. Degree Major/Cert. Achievement 18 units/more
       D. Information Systems, A.S. Degree Major/Cert. Achievement 18 units/more
Transfer Acceptability: CSU *(proposed)*
Distance Learning Offering(s): Online
Justification: This is a proposed course in the Information Systems TMC degree and an accepted TMC course, it is 165. TMC degree will not be pursued at this time but course is being added.
Nicholas R. Green

3. Course Number and Title: DNCE 237 Cuban and Brazilian Drumming III
Short Title: Cuban/Brazilian Drumming III
Discipline: Dance (DNCE)
Course Included in the following programs:
       A. Dance: Emphasis in World Dance, A.A. Degree Major or Certificate of Achievement
Transfer Acceptability: UC, CSU
Justification: Part of a four sequence series for AA and certificate. This course is being reviewed to align with DNCE 137,138, and 238.

Margaret M. Faulkner

4. Course Number and Title: DNCE 238 Cuban and Brazilian Drumming IV
Short Title: Cuban/Brazilian Drumming IV
Discipline: Dance (DNCE)
Course Included in the following programs:
      A. Dance: Emphasis in World Dance, A.A. Degree Major or Certificate of Achievement
Transfer Acceptability: UC, CSU *(proposed)*
Justification: Part of a four sequence series for AA and certificate. This course is being reviewed
to align with DNCE 137,138, and 237.
Margaret M. Faulkner

5. Course Number and Title: DNCE 248 Drum and Dance Ensemble II
Discipline: Dance (DNCE)
Course Included in the following programs:
      A. Dance: Emphasis in General Dance, A.A. Degree Major or Certificate of Achievement
      B. Dance: Emphasis in World Dance, A.A. Degree Major or Certificate of Achievement
Transfer Acceptability: UC, CSU *(proposed)*
Justification: Part of a two sequence series for AA and certificate. This course is being reviewed to align with
DNCE 148 Drum and Dance Ensemble I.
Margaret M. Faulkner

6. Course Number and Title: DNCE 287 Classical Jazz Production II
Discipline: Dance (DNCE)
Course Included in the following programs:
      A. Dance: Emphasis in Euro-Western Dance, A.A. Degree Major or Certificate of Achievement
      B. Dance: Emphasis in General Dance, A.A. Degree Major or Certificate of Achievement
Transfer Acceptability: UC, CSU *(proposed)*
Justification: Part of a two sequence series for AA and certificate. This course is being reviewed to align with
DNCE 277 Classical Jazz Production I.
Margaret M. Faulkner

7. Course Number and Title: DNCE 288 Modern Jazz Production II
Discipline: Dance (DNCE)
Course Included in the following programs:
      A. Dance: Emphasis in Euro-Western Dance, A.A. Degree Major or Certificate of Achievement
      B. Dance: Emphasis in General Dance, A.A. Degree Major or Certificate of Achievement
Transfer Acceptability: UC, CSU
Justification: Part of a two sequence series for AA and certificate. This course is being reviewed to align with
DNCE 278 Modern Jazz Production I.
Margaret M. Faulkner

8. Course Number and Title: DNCE 289 Tap Production II
Discipline: Dance (DNCE)
Course Included in the following programs:
      A. Dance: Emphasis in Euro-Western Dance, A.A. Degree Major or Certificate of Achievement
      B. Dance: Emphasis in General Dance, A.A. Degree Major or Certificate of Achievement
Transfer Acceptability: UC, CSU
Justification: Part of a two sequence series for AA and certificate. This course is being reviewed to align with
DNCE 279 Tap Production I.
Margaret M. Faulkner

9. Course Number and Title: DNCE 290 World Dance Production II
Discipline: Dance (DNCE)
Course Included in the following programs:
      A. Dance: Emphasis in General Dance, A.A. Degree Major or Certificate of Achievement
      B. Dance: Emphasis in World Dance, A.A. Degree Major or Certificate of Achievement
Transfer Acceptability: UC, CSU *(pending)*
Justification: Part of a two sequence series for AA and certificate. This course is being reviewed to align with
DNCE 190 World Dance Production I.
Margaret M. Faulkner

10. *Item removed for separate approval.*

11. Course Number and Title: PHOT 136 Digital Darkroom: Black & White
Short Title: Digital Darkroom: Black/White

Discipline: Photography (PHOT)
Prerequisites: PHOT 130
Course Included in the following programs:
       A. Photography, A.A. Degree Major or Certificate of Achievement
Transfer Acceptability: CSU *(pending)*
Standalone Course
Justification: New Course to teach new digital techniques.
Robert M. Barry

12. Course Number and Title: PHOT 213 Carbon Printing
Discipline: Photography (PHOT)
Prerequisites: PHOT 100, or PHOT 124
Course Included in the following programs:
       A. Alternative Process Photography, Certificate of Proficiency
       B. Fine Art Traditional Photography, Certificate of Proficiency
       C. Photography, A.A. Degree Major or Certificate of Achievement
Transfer Acceptability: CSU *(pending)*
Justification: Expanding our Photo offerings into the Historical and Alternative Process area. Adding a Certificate of Proficiency in this area.
Robert M. Barry

13. Course Number and Title: PHOT 214 Photogravure
Discipline: Photography (PHOT)
Prerequisites: PHOT 100, or PHOT 124
Course Included in the following programs:
       A. Alternative Process Photography, Certificate of Proficiency
       B. Fine Art Traditional Photography, Certificate of Proficiency
       C. Photography, A.A. Degree Major or Certificate of Achievement
Transfer Acceptability: CSU *(pending)*
Justification: Expanding our Photo offerings into the Historical and Alternative Process area. Adding a Certificate of Proficiency in this area.
Robert M. Barry

14. Course Number and Title: SPAN 211 Spanish for Heritage Speakers I
Short Title: Spanish/Heritage Speakers I
Discipline: Spanish (SPAN)
Course Included in the following programs:
       A. Spanish, AA-T Transfer Major *(pending)*
Associate Degree General Education - C: Humanities
CSU GE Area C: Arts and Humanities - C2: Humanities
IGETC Area 3: Arts and Humanities - 3B: Humanities
IGETC Area 6: Language other than English (101 level only) - 6A: Language other than English
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Computer Assisted, Telecourse, Online
Standalone Course
Justification: This course will be part of the new AA-T in Spanish.
Kathleen M. Sheahan

15. Course Number and Title: SPAN 212 Spanish for Heritage Speakers II
Short Title: Spanish/Heritage Speakers II
Discipline: Spanish (SPAN)
Prerequisites: SPAN 211, or four years of high school Spanish
Course Included in the following programs:
       A. Spanish, AA-T Transfer Major *(pending)*
Associate Degree General Education - C: Humanities
CSU GE Area C: Arts and Humanities - C2: Humanities
IGETC Area 3: Arts and Humanities - 3B: Humanities
IGETC Area 6: Language other than English (101 level only) - 6A: Language other than English
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Computer Assisted, Telecourse, Online
Standalone Course
This course will be part of the new AA-T in Spanish.
Kathleen M. Sheahan

16. Course Number and Title: WELD 184 Ultrasonic Phased Array Inspection Level II
Short Title: Phased Array Insp Level II

Discipline: Welding (WELD)
Course Included in the following programs:
    A. Phased Array Inspection, A.A. Degree Major
Transfer Acceptability: CSU *(pending)*
Standalone Course
Justification: Rapidly replacing radiography and demand in the workforce.
Jay Miller

17. Course Number and Title: WELD 185 Ultrasonic Phased Array Inspection Level III
Short Title: Phased Array Insp Level III
Discipline: Welding (WELD)
Course Included in the following programs:
    A. Nondestructive Testing, A.S. Degree Major
    B. Phased Array Inspection, A.A. Degree Major
Transfer Acceptability: CSU *(pending)*
Standalone Course
Justification: Rapidly replacing radiography and demand in the workforce.
Jay Miller

E. **Credit Course – Change**

1. Course Number and Title: AIS 101 The American Indian Frontier From Colonialism Through the Present
Short Title: American Indian Frontier
Discipline: American Indian Studies (AIS)
Associate Degree General Education - D: Social and Behavioral Sciences
Associate Degree Multicultural Requirement - Yes
American History & Institutions - Sequence - AIS 102
CSU GE Area D: Social Sciences - D3: Ethnic Studies
CSU GE Area D: Social Sciences - D6: History
IGETC Area 4: Social and Behavioral Sciences - 4C: Ethnic Studies
IGETC Area 4: Social and Behavioral Sciences - 4F: History
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Computer Assisted, Video Two Way, Telecourse, Online
Updated objectives, content, methods of instruction, textbooks, suggested reading required writing, and methods of assessment, added required reading and required writing, added Video Two Way distance learning.
Patricia A. Dixon

2. Course Number and Title: AIS 102 The American Indian and the U.S. Political System
Short Title: Indian/U.S. Political System
Discipline: American Indian Studies (AIS)
Associate Degree General Education - D: Social and Behavioral Sciences
American History & Institutions - Sequence - AIS 101
CSU GE Area D: Social Sciences - D3: Ethnic Studies
CSU GE Area D: Social Sciences - D8: Political Science, Government, and Legal Institutions
IGETC Area 4: Social and Behavioral Sciences - 4C: Ethnic Studies
IGETC Area 4: Social and Behavioral Sciences - 4F: History
IGETC Area 4: Social and Behavioral Sciences - 4H: Political Science, Government and Legal Institutions
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Computer Assisted, Video Two Way, Video One Way, Telecourse, Online
Updated description, objectives, content, textbooks, required reading, and methods of assessment, added critical thinking.
Patricia Dixon

3. Course Number and Title: AJ 100 Introduction To Criminal Justice
Short Title: Intro To Criminal Justice
Discipline: Administration of Justice (AJ)
Associate Degree General Education - D: Social and Behavioral Sciences
CSU GE Area D: Social Sciences - D10: Sociology and Criminology
IGETC Area 4: Social and Behavioral Sciences - 4J: Sociology and Criminology
Transfer Acceptability: UC, CSU
Updated objectives, methods of instruction, content and methods of assessment, added suggested reading.
Update for C-ID approval.
Kevin Barrett

4. Course Number and Title: ARCH 160 Environmental Architecture and Design
Short Title: Environmental Arch/Design
Discipline: Architecture (ARCH)
Course Included in the following programs:
       A. Architectural Drafting, A.S. Degree Major/Cert. Achievement 18 units/more
Transfer Acceptability: UC, CSU
Grading Basis: Grade Only
Updated description, outline, textbook, and required reading.
Sandra Andre

5. Course Number and Title: CSCI 230 Java GUI Programming
Discipline: Computer Science and Information Systems - Computer Science (CSCI)
Prerequisites: CSCI 114
Course Included in the following programs:
       A. Computer Science, A.S. Degree Major/Cert. Achievement 18 units/more
       B. Mobile Application Development, Certificate of Achievement
Transfer Acceptability: CSU
Distance Learning Offering(s): Online
Changed prerequisite from CSCI 210 to CSCI 114, updated objectives, methods of instruction, content, textbook, and critical thinking, CB05 code update to 'Transfer to CSU.'
Richard L. Stegman

6. Course Number and Title: CSIT 170 Visual Basic I
Discipline: Computer Science and Information Systems - Information Technology (CSIT)
Course Included in the following programs:
       A. Information Technology, A.S. Degree Major/Cert. Achievement 18 units/more
       B. Visual Basic, Certificate of Proficiency
Transfer Acceptability: CSU
Distance Learning Offering(s): Computer Assisted, Online
Decreased units from 4 to 3, decreased lecture hours from 3.5 to 2, increased LAB hours from1.5 to 3, updated textbook and methods of assessment, removed television distance education.
Ronald Burgher

7. Course Number and Title: CSWB 110 Web Site Development with HTML5/CSS3
Short Title: Web Site Develpmt (HTML5/CSS3)
Discipline: Computer Science and Information Systems - Web Technology (CSWB)
Course Included in the following programs:
       A. Internet-Business Education Emphasis A.S. Degree Major/Cert. Achieve. 18 units/more
       B. Information Technology A.S. Degree Major/Cert. Achievement 18 units/more
       C. Web Developer with Emphasis in Java/Open Source Certificate of Proficiency
       D. Web Developer with Emphasis in Windows Certificate of Proficiency
       E. Web Server Administrator with Emphasis in Linux Certificate of Proficiency
       F. Web Server Administrator with Emphasis in Windows Certificate of Proficiency
       G. Internet-Graphic Communication Emphasis A.S. Degree Major/Cert. Achievement 18 units/more
Transfer Acceptability: CSU
Distance Learning Offering(s): Online
Updated title, description, objectives, methods of instruction, content, textbook, required
writing.
Stephen R. Perry

8. Course Number and Title: DNCE 225 Contemporary Dance Ensemble I
Discipline: Dance (DNCE)
Course Included in the following programs:
       A. Dance: Emphasis in Euro-Western Dance, A.A. Degree Major or Certificate of Achievement
Transfer Acceptability: UC, CSU
Updated description, objectives, methods of instruction, content, textbook, required reading,
suggested reading, outside assignments, critical thinking, required writing and methods of assessment.
Margaret M. Faulkner

9. Course Number and Title: FASH 116 Visual Merchandising II
Discipline: Fashion (FASH)
Prerequisites: FASH 115
Course Included in the following programs:
       A. Fashion Merchandising A.S. Degree Major/Cert. Achievement 18 units/more
       B. Visual Merchandising A.S. Degree Major/Cert. Achievement 18 units/more

Transfer Acceptability: CSU
Decreased unit value, removed LAB hours, added FASH 115 as prerequisite, updated description, objectives, methods of instruction, content, textbooks, required reading and required writing.
Rita Campo-Griggs

10. Course Number and Title: FASH 135 Introductory Sewing for Apparel
Short Title: Intro Sewing for Apparel
Discipline: Fashion (FASH)
Course Included in the following programs:
        A. University Studies - Emphasis in Fine and Performing Arts A.A. Degree Major
        B. Costume Design A.S. Degree Major/Cert. Achievement 18 units/more
        C. Visual Merchandising A.S. Degree Major/Cert. Achievement 18 units/more
        D. Family and Consumer Science-General A.S. Degree Major/Cert. Achievement 18 units/more
        E. Entertainment Technology A.A. Degree Major or Certificate of Achievement
        F. Technical Theatre A.A. Degree Major or Certificate of Achievement
Transfer Acceptability: CSU
Changed title and description, increased units from 3 to 4, increased lecture hours from 1.5 to 2, increased lab hours from 4.5 to 6, removed FASH 165 corequisite, update description, objectives, methods of instruction, content, textbooks, required reading, suggested reading, outside assignments, critical thinking, and methods of instruction, removed repeatability, CB09 code change to Occupational and XB09 change to 'Includes work based learning.'
Cristina E. Tejeda

11. Course Number and Title: FASH 136 Advanced Sewing for Apparel
Discipline: Fashion (FASH)
Prerequisites: FASH 135
Course Included in the following programs:
        A. University Studies - Emphasis in Fine and Performing Arts A.A. Degree Major
        B. Apparel Technology A.S. Degree Major/Cert. Achievement 18 units/more
        C. Costume Design A.S. Degree Major/Cert. Achievement 18 units/more
        D. Fashion Design A.S. Degree Major/Cert. Achievement 18 units/more
        E. LUXury Wear A.A. Degree Major
        F. Sewing Entrepreneuer A.S. Degree Major/Cert. Achievement 18 units/more
        G. Family and Consumer Science-General A.S. Degree Major/Cert. Achievement 18 units/more
Transfer Acceptability: CSU
Updated title, increased unit value, increased LEC hours, increased LAB hours, removed FASH 165 corequisite, updated description, objectives, methods of instruction, outline, textbooks, required reading, critical thinking, required writing and methods of assessment, removed repeatability.
Cristina E. Tejeda

12. Course Number and Title: FASH 137 Tailored Apparel Sewing
Discipline: Fashion (FASH)
Recommended Prep: FASH 136
Course Included in the following programs:
        A. Fashion Design, A.S. Degree Major/Cert. Achievement 18 units/more
        B. LUXury Wear A.A. Degree Major (Pending)
        C. Sewing Entrepreneuer A.S. Degree Major/Cert. Achievement 18 units/more (Pending)
Transfer Acceptability: CSU
Updated title, removed FASH 166 corequisite, updated description, objectives, methods of instruction, outline, textbook, required reading, suggested reading, outside assignments, critical thinking, required writing and methods of assessment.
Cristina E. Tejeda

13. Course Number and Title: FASH 165 Sewing Laboratory
Discipline: Fashion (FASH)
Transfer Acceptability: CSU
Grading Basis: Pass/No Pass Only
Standalone Course
Removed FASH 135 and FASH 136 as corequisites, updated critical thinking and required writing, changed CB24 code to standalone.
Cristina E. Tejeda

14. Course Number and Title: FASH 166 Tailoring Laboratory
Discipline: Fashion (FASH)
Transfer Acceptability: CSU
Standalone Course

Removed FASH 137 corequisite and FASH 135 recommended prep., updated required writing, changed CB24 code to standalone.
Cristina E. Tejeda

15. Course Number and Title: GCIP 180 Image Production Technologies
Discipline: Graphic Communications - Imaging and Publishing (GCIP)
Course Included in the following programs:
      A. Digital Prepress Operator Certificate of Proficiency
      B. Graphic Communications Emphasis in Electronic Publishing A.S. Degree Major/Cert. Achievement 18 units/more
      C. Graphic Communications Emphasis in Management A.S. Degree Major/Cert. Achievement 18 units/more
      D. Graphic Communications Emphasis in Production A.S. Degree Major/Cert. Achievement 18 units/more
      E. Screen Printing A.S. Degree Major/Cert. Achievement 18 units/more
Transfer Acceptability: CSU
Updated title, description, objectives, methods of instruction, content, textbook, suggested reading, and methods of assessment.
Mark J. Bealo

16. Course Number and Title: GCIP 240 Digital Imaging/Photoshop III
Discipline: Graphic Communications - Imaging and Publishing (GCIP)
Prerequisites: GCIP 140, and GCIP 141
Transfer Acceptability: CSU
Distance Learning Offering(s): Computer Assisted, Telecourse, Online
Updated description, objectives, methods of instruction, content, textbooks, required reading and methods of assessment.
Mark J. Bealo

17. Course Number and Title: GCIP 270 Commercial Screen Printing
Discipline: Graphic Communications - Imaging and Publishing (GCIP)
Prerequisites: GCIP 170, and GCIP 172
Transfer Acceptability: CSU
Updated description, objectives, methods of instruction, outline, suggested reading, required writing and methods of assessment.
Kenneth Dodson

18. Course Number and Title: GCMW 203 Web Multimedia
Discipline: Graphic Communications - Multimedia and Web (GCMW)
Prerequisites: GCMW 102,
Recommended Prep: GCIP 140
Transfer Acceptability: CSU
Distance Learning Offering(s): Online
Updated description, methods of instruction, content, textbook and methods of assessment.
Mark J. Bealo

19. Course Number and Title: GCMW 206 Motion Graphics Production and Compositing
Short Title: Motion Graphics Prod/Comp
Discipline: Graphic Communications - Multimedia and Web (GCMW)
Prerequisites: GCMW 204
Transfer Acceptability: CSU
Removed GCMW 205 prerequisite, updated description, objectives, methods of instruction, content, textbook, suggested reading, outside assignments, required writing and methods of assessment, changed CB05 to transferable to CSU.
Mark J. Bealo

20. Course Number and Title: GCMW 229 Content Publishing for Mobile, Web and Apps
Short Title: Content Publ/Mobile, Web, Apps
Discipline: Graphic Communications - Multimedia and Web (GCMW)
Prerequisites: GCIP 149, or GCMW 205
Course Included in the following programs:
      A. Interactive Web Multimedia and Audio A.S. Degree Major/Cert. Achievement
      B. Internet-Graphic Communication Emphasis A.S. Degree Major/Cert. Achievement
      C. New Media Compositing/Authoring/Distribution A.S. Degree Major/Cert. Achievement
      D. Web Motion Graphics Certificate of Achievement
Transfer Acceptability: CSU

Changed title, added GCMW 149 or GCMW 205 prerequisite option, removed GCMW 102 prerequisite, updated description, objectives, methods of instruction, content, textbook, suggested reading, outside assignments, critical thinking and required writing.
Mark J. Bealo

21. Course Number and Title: MATH 200 Introduction to Linear Algebra
Discipline: Mathematics (MATH)
Prerequisites: MATH 141
Associate Degree General Education - A2: Communication and Analytical Thinking
CSU GE Area B: Scientific Inquiry and Quantitative Reasoning - B4: Mathematics/Quantitative Reasoning
IGETC Area 2: Mathematical Concepts and Quantitative Reasoning - 2A: Mathematical Concepts and Quantitative Reasoning
Transfer Acceptability: UC, CSU
Updated objectives, content, and required writing.
Jay R. Wiestling

22. Course Number and Title: MUS 130 Fundamental Vocal Skills
Discipline: Music (MUS)
Course Included in the following programs:
Transfer Acceptability: UC, CSU
Standalone Course
Decreased units from 2 to 0.5, removed lecture hours, added lab hours, updated methods of instruction, content, and textbooks, removed repeatability.
Ellen Weller

23. Course Number and Title: MUS 131 Vocal Literature and Performance
Short Title: Vocal Literature/Performance
Discipline: Music (MUS)
Prerequisites: MUS 130
Course Included in the following programs:
  A. Music, A.A. Degree Major
Transfer Acceptability: UC, CSU
Decreased units from 2 to 0.5, removed lecture hours, added lab hours, updated methods of instruction and textbooks, removed repeatability.
Ellen Weller

24. Course Number and Title: PHOT 140 / JOUR 140 Photojournalism
Discipline: Photography (PHOT) / Journalism (JOUR)
Recommended Prep: PHOT 120
Transfer Acceptability: CSU
Added PHOT 120 as recommended prep, objectives, outline, textbooks, required reading, suggested reading, outside assignments, and critical thinking.
Robert M. Barry

25. Course Number and Title: RS 110 Religion in America
Discipline: Religious Studies (RS)
Associate Degree General Education - C: Humanities
Associate Degree Multicultural Requirement - Yes
CSU GE Area C: Arts and Humanities - C2: Humanities
IGETC Area 3: Arts and Humanities - 3B: Humanities
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Online
Updated description, objectives, content, textbook, required reading, suggested reading, outside assignments, critical thinking, required writing and methods of assessment.
Craig A. Forney

F. **Credit Course Reactivations**

1. Course Number and Title: CSIT 146 Systems Analysis and Design
Discipline: Computer Science and Information Systems - Information Technology (CSIT)
Course Included in the following programs:
  A. Information Systems, A.S. Degree Major/Cert. Achievement 18 units/more
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Online
Last Effective Date: Fall 2012

Changed number from 290 to 146, decreased unit value, decreased LEC Hours, increased lab hours, removed CSIT 170, or CSCI 110 or CSCI 220 prerequisite options, updated description, outline, and textbook, added required reading and suggested reading.
Nicholas R. Green

2. Course Number and Title: SPAN 235 Intermediate Conversation and Writing
Short Title: Intermed Conversation/Writing
Discipline: Spanish (SPAN)
Prerequisites: SPAN 201, or SPAN 211
Course Included in the following programs:
       A. Spanish, AA-T Transfer Major *(pending)*
Associate Degree General Education - C: Humanities
CSU GE Area C: Arts and Humanities - C2: Humanities
IGETC Area 3: Arts and Humanities - 3B: Humanities
IGETC Area 6: Language other than English (101 level only) - 6A: Language other than English
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Online
Standalone Course
Last Effective Date: Fall 2011
Increased LEC hours, removed L/L component, added SPAN 211 as prerequisite option, updated description, objectives, methods of instruction, outline, textbook, outside assignments, and methods of assessment, added required reading, suggested reading, critical thinking and required writing, removed repeatability.
Carlos Pedroza

G. **Credit Course Deactivations**

1. Course Number and Title: MUS 241 Solfege II
Discipline: Music (MUS)
Prerequisites: MUS 240
Transfer Acceptability: CSU
Distance Learning Offering(s): Telecourse
Repeatability: May be taken 2 times.
Reason for Deactivation: Haven't offered Solfege since 2005. Solfege I is already inactive.
Margaret M. Faulkner

H. **Distance Learning**
The following courses may be offered as distance learning and meet Title 5 Regulations 55200-55210, effective Fall 2014.

Catalog/Subject Number	Learning Offerings
AIS 101	Telecourse, Computer Assisted, Video Two Way, Online
AIS 102	Computer Assisted, Video Two Way, Video One Way, Telecourse, Online
AIS 167A	Video Two Way, Online
AIS 167B	Video Two Way, Online
CSCI 230	Online
CSIT 145	Online
CSIT 146	Online
CSIT 170	Computer Assisted, ~~Telecourse~~, Online
CSNT 280	Online
CSWB 110	Online
GCIP 240	Computer Assisted, Telecourse, Online
GCMW 203	Online
RS 110	Online
SPAN 211	Computer Assisted, Telecourse, Online
SPAN 212	Computer Assisted, Telecourse, Online
SPAN 235	Online

H. **Requisites and Advisories**
The establishment of the following advisories meets Title 5 Regulations 55003, effective Fall 2014.

Catalog Number	Type	Description	Proposal Type
AIS 167A	Prerequisite	AIS 166B	New
AIS 167B	Prerequisite	AIS 167A	New
CSCI 230	Prerequisite	~~CSCI 210~~ CSCI 114	Change
FASH 116	Prerequisite	FASH 115	Change
FASH 136	Corequisite	~~FASH 165~~	Change

FASH 136	Prerequisite	FASH 135	Change
FASH 137	Recomm. Prep.	FASH 136	Change
FASH 137	Corequisite	~~FASH 166~~	Change
GCIP 240	Prerequisite	GCIP 140 and GCIP 141	Change
GCIP 270	Prerequisite	GCIP 170 and GCIP 172	Change
GCMW 203	Prerequisite	GCMW 102	Change
GCMW 203	Recomm. Prep.	GCIP 140	Change
GCMW 206	Prerequisite	GCMW 204 ~~GCMW 205~~	Change
GCMW 229	Prerequisite	<u>GCIP 149 or GCMW 205</u> ~~GCMW 102~~	Change
MATH 200	Prerequisite	<u>MATH 141</u>	Change
MUS 131	Prerequisite	MUS 130	Change
PHOT 136	Prerequisite	<u>PHOT 130</u>	New
PHOT 213	Prerequisite	<u>PHOT 100</u> or <u>PHOT 124</u>	New
PHOT 214	Prerequisite	<u>PHOT 100</u> or <u>PHOT 124</u>	New
PHOT/JOUR 140	Recomm. Prep.	<u>PHOT 120</u>	Change
SPAN 211	Prerequisite	~~Native speaker of Spanish~~	Reactivation
SPAN 212	Prerequisite	~~Native speaker of Spanish~~	Reactivation
SPAN 212	Prerequisite	~~SPAN 240~~ <u>SPAN 211</u>	Reactivation
SPAN 235	Prerequisite	SPAN 201 or SPAN 211	Reactivation

VII. **RESUMPTION OF REGULAR AGENDA**

A. **ITEMS REMOVED FROM THE CONSENT CALENDAR**

1. Course Number and Title: ECON 125 Introduction to Labor Studies
Discipline: Economics (ECON)
Course Included in the following programs:
      A. Economics, A.A. Degree Major or Certificate of Achievement
Associate Degree General Education - D: Social and Behavioral Sciences
CSU GE Area D: Social Sciences - D2: Economics
CSU GE Area D: Social Sciences - D7: Interdisciplinary, Social or Behavioral Science
IGETC Area 4: Social and Behavioral Sciences - 4B: Economics
IGETC Area 4: Social and Behavioral Sciences - 4G: Interdisciplinary, Social or Behavioral Science
Transfer Acceptability: UC, CSU *(pending)*
Justification: Given the enormous changes the labor market is undergoing, Palomar College needs a course that puts issues of such grave societal impact into perspective. No such course is offered in the wider area.
Teresa L. Laughlin

B. **SECOND READING EFFECTIVE SUMMER 2014 - ACTION**
The following Curriculum changes, pending appropriate approvals, will be effective **SUMMER 2014**:

1. **Credit Course Change**

Course Number and Title: ARCH 120 Architectural History
Discipline: Architecture (ARCH)
Course Included in the following programs:
      A. Architecture, A.S. Degree Major/Cert. Achievement 18 units/more
Associate Degree General Education - C: Humanities
CSU GE Area C: Arts and Humanities - C1: Arts
IGETC Area 3: Arts and Humanities - 3A: Arts
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Computer Assisted, Online
Added online distance learning, updated textbook. Change to CB09 to occupational, CB11 to occupational education, and XB09 to 'Includes work based learning.'
Kenneth E. Swift

2. **Distance Learning**
The following courses may be offered as distance learning and meet Title 5 Regulations 55200- 55210, effective Fall 2013.

Catalog/Subject Number	**Learning Offerings**
ARCH 120	<u>Online</u>, <u>Computer Assisted</u>

C. **TECHNICAL CORRECTION EFFECTIVE FALL 2013 - ACTION**
The following Curriculum change, pending appropriate approval, will be effective **Fall 2013**:

1. **KINE 128B**, **KINE 128C** and **KINE 128D** were approved with a grading basis of **Grade/Pass/No Pass**. These courses should be **Pass/No Pass**.

VIII. **INFORMATION**

A. **Technical Updates**

The following updates to programs and courses are necessary to reflect course changes that were approved by the Curriculum Committee and Faculty Senate. These updates will be entered into Curricunet by Instructional Services and reflected in the 2014-15 College Catalog.

Program Name	Technical Update
Accounting AS/CA	OIS 101 deactivated
Advertising, Marketing, and Merchandising AS/CA	OIS 101 deactivated
Archaeology AA	PSYC 205/SOC 205 change units from 3 to 4
Associate in Science for	PSYC 205/SOC 205 change units from 3 to 4
Transfer in Administration of Justice AS-T	change total units from 18 to 18--19
Business-General	AS OIS 101 deactivated remove wording "or"
Digital Prepress Operator CP	GCIP 180 renamed "Image Production Technologies"
Economics AA/CA	Add under "Group l": ECON 125 Introduction to Labor Studies, 3
Entertainment Technology AA/CA	FASH 135 renamed "Introductory Sewing for Apparel" FASH 135 change units from 3 to 4
Family and Consumer Science-General AS/CA	FASH 135 renamed "Introductory Sewing for Apparel" FASH 135 change units from 3 to 4 change total units from 24 to 25 FASH 136 renamed "Advanced Sewing *for Apparel"* FASH 136 change units from 3 to 4
Fashion Design AS/CA	FASH 136 renamed "Advanced Sewing *for Apparel"* FASH 136 change units from 3 to 4 change total units from 33 to 34
Fashion Merchandising AS/CA	FASH 116 change units from 3.5 to 3
Graphic Communications Emphasis in Electronic Publishing AS/CA	GCIP 180 renamed "Image Production Technologies"
Graphic Communications Emphasis in Management AS/CA	GCIP 180 renamed "Image Production Technologies"
Graphic Communications Emphasis in Production AS/CA	GCIP 180 renamed "Image Production Technologies"
Interactive Web Multimedia and Audio AS/CA	GCMW 229 renamed "Content Publishing for Mobile, Web and Apps"
Internet-Graphic Communications Emphasis AS/CA	CSWB 110 renamed "Web Site Development with *HTML5/CSS3*" GCMW 229 renamed "Content Publishing for Mobile, Web and Apps"
Medical Language Specialist AS/CA	OIS 80 is now BUS 80
Medical Office Specialist AS/CA	OIS 80 is now BUS 80 OIS 82 is now BUS 82 OIS 86 is now BUS 86 OIS 88 is now BUS 88
Music AA	MUS 131 change units from 2 to 0.5
New Media Compositing/Authoring/Distribution AS/CA	GCMW 229 renamed "Content Publishing for Mobile, Web and Apps"
Photography AA/CA	Add Elective: PHOT 136 Digital Darkroom: Black & White, 3 units Add Elective: PHOT 213 Carbon Printing, 3 units Add Elective: PHOT 214 Photogravure, 3 units
Psychology AA-T	PSYC 205/SOC 205 change units from 3 to 4 change total units from 20 to 21
Screen Printing AS/CA	GCIP 180 renamed "Image Production Technologies"
Sociology AA-T	SOC 205/PSYC 205 change units from 3 to 4 change total units from 18--19 to 19--20
Technical Theatre AA/CA	FASH 135 renamed "Introductory Sewing for Apparel" FASH 135 change units from 3 to 4 change total units from 33.5--34.5 to 34.5--35.5
Visual Merchandising AS/CA	FASH 116 change units from 3.5 to 3

	FASH 135 renamed "Introductory Sewing for Apparel"
	FASH 135 change units from 3 to 4
	change total units from 28.5--30.5 to 28--31
Web Developer with Emphasis in Java/Open Source CP	CSWB 110 renamed "Web Site Development with *HTML5/CSS3*"
	CSWB 220 renamed "Advanced JavaScript and XML (AJAX)"
Web Developer with Emphasis in Windows CP	CSWB 110 renamed "Web Site Development with *HTML5/CSS3*"

B. **Course Outline Reviews**

The following courses have completed the course outline review process between January 11, 2014 and January 31, 2014 and are effective Fall 2014.

AIS   170 Political/History Problems and Issues of California Indians
ARCH   144 Architectural Drawing and Color
ID   110 Professional Practices in Interior Design
JOUR   205 Intermediate Multimedia News Writing and Production
N ESL   301 Beginning ESL I

C. **2013-2014 Curriculum Activity Summary**

Proposal Type	Current Agenda	2013-14 Cumulative
New Courses	17	37
Course Changes	26	121
Course Reactivations	2	2
Course Deactivations	1	19
Course Reviews (1/11/2014 – 1/31/2014)	5	44
New Programs	4	5
Program Changes	9	25
Program Deactivations	5	14
Total Activity	**69**	**267**

Details of all program and course proposals may be viewed at www.curricunet.com/palomar
Select "track" and "check status" to view programs and courses. Select the Pencil icon in order to navigate through the various pages of the proposal. Reports include "COR," "PR" or "WR," Course Outline of Record or Program Report. "CC" displays proposed changes for the course outline of record or program.

These items will be brought back for Faculty Senate ratification on February 24, 2014.

Amendment of January 27, 2014 Minutes:

Greg Larson indicated that at the January 27, 2014, Senate meeting, a ballot was distributed to fill a vacancy representing the Speech Communication/Forensics/ASL department on the Selection Committee of the Dean of Languages and Literature. The election resulted in a tie which was not reported in the minutes. The minutes of January 27, 2014, will be amended with the addition of wording under "Committee Appointments" to reflect the tie vote.

Motion 3

MSC O'Brien, Towfiq: Faculty Senate acceptance of the following amendment to the Faculty Senate minutes of January 27, 2014, adding the following wording under Motion 3:

The ballot for the representative from Speech Communication/Forensics/ASL to serve on the Selection Committee of the Dean of Languages and Literature ended in a tie vote. Since several senators were absent, the same ballot without additional names will be re-submitted at next week's meeting.

The motion carried.

Academic Calendar: There was no report.

Responsibilities for
SLOAC Activities: Marty Furch distributed the following handout on Department Chair SLOAC Responsibilities, which reflects discussion by the members of the Learning Outcomes Council about contract language regarding SLOs and department chair/designee responsibilities:

> Department Chair SLOAC Responsibilities
> 2012/2013 Contract language:

> 12.9   Student Learning Outcomes and Assessment: The Chair or designee is responsible for leading and coordinating the department's Student Learning Outcome and Assessment (SLO) process. The Chair or designee shall perform the following duties each fall and spring semester:

> *Learning Outcomes Council Discussion Notes in italics*

> a.   Participates in SLOAC/POD *(TracDat)* (Palomar Outcomes Data Base) training as requested by the SLOAC Coordinator
> *The SLO Coordinators provide guidelines and training for the department chair or their designee to ensure they are adequately trained in reporting SLOs.*

> b.   Provides department and/or one-on-one SLOAC/POD *(TracDat)* training to faculty each semester
> *Provides training to faculty as needed.*

> c.   Coordinates the development and assessment of SLOs for all disciplines in the department.
> *Works with department members and coordinates development, assessment, and action plans of SLOs.*

> d.   Coordinates and ensures that the department's SLOAC data is inputted and current each semester in POD
> *Provide a summary report to SLO Coordinators and LOC.*

> e.   Ensures that the department meets the semester and annual goals and timelines established by the Learning Outcomes Council (LOC).
> *Meets deadlines according to LOC/SLOAC timeline. Provides a report to deans summarizing current assessment activities.*

Discussion followed, and some Senate members questioned the possible overlap of submitting a summary report to both the SLO Coordinators and the LOC in item d, then providing another report in item e.

Furch responded that the LOC recommended a report to the dean because deans work with Curriculum more now than in the past.

One Senator noted that the SLO process is driven by faculty, and deans are already provided with a summary of SLO progress in PRPs. Reports are also being provided to the SLO Coordinators and the LOC.

The issues raised by Senate members will be brought back to the LOC, and this handout can be brought back for further discussion if necessary.

Faculty Hiring
Process (Minimum
Qualifications Issues):   Shawna Cohen explained the procedure that Human Resources will now be using when it screens applications for full-time faculty positions. She noted that in instances when applications are complete but the applicants do not appear to meet minimum qualifications, Human Resources will contact the applicants and invite them to submit the Equivalency form. If they complete the Equivalency form, their applications will be

forwarded to the Hiring Committee. If the Hiring Committee wants to interview one of these applicants, the next step will be for the Equivalency Committee to review the application to ensure that the candidate meets minimum qualifications. Cohen clarified the process and time frame in selecting applicants for interviews, noting the need for a Hiring Committee to provide sufficient time to the Equivalency Committee to review applications as necessary.

A brief question and answer period followed.

Electronic Cigarette Policy:

The district's current No Smoking policy was created to protect faculty, staff, and students from the effects of second-hand smoke. Currently there is no policy/procedure in place regarding the use of Electronic Cigarettes.

Senate members discussed the ongoing challenges in enforcing the current No Smoking policy, but noted that the difficulty of enforcement does not negate the need for a policy on the use of Electronic Cigarettes. Some students have even reported the use of Electronic Cigarettes by faculty in the classroom.

This item will be brought back for Faculty Senate Action on February 24.

Village Mentoring Program:

Lawrence Lawson reported that under the STEM II Workgroup, efforts are underway to market the Village Mentoring Program, a campus-wide mentoring program in which faculty, staff, administrators, and students will work as mentors with First Year Experience (FYE) students. The goal is to officially launch the program by fall 2014 with approximately 40 mentors in place working with incoming FYE students. The Workgroup is creating a training manual, drawing on some of the successful programs used in the past, as well as programs used by local colleges in the area. The Village Mentoring Program will be housed under the Teaching and Learning Center and overseen by the Faculty Resource Coordinator.

More information on the program will be distributed in late April. Faculty interested in participating can also contact Lawson.

3SP Task Force:

Greg Larson indicated that members of the Student Success and Support Program (3SP) Task Force have begun meeting. The following workgroups were formed at their first meeting and notifications will be distributed for volunteers:

1. **Outreach/Marketing:** discussions will center around strategies to integrate existing efforts into a more collaborative and strategic campus-wide approach
   Group leader: Norma Miyamoto

2. **Orientation** (including assessment): discussions will center around the development of a comprehensive orientation program for incoming students
   Group leader: Jose Fernandez

3. **Counseling & Advising** (including development of Student Education Plans): discussions will center around the development of a comprehensive counseling and advising program through collaborative efforts between student services and instruction
   Group leader: PJ DeMaris

4. **Follow-up Services:** discussions will center around the development of student support service strategies to address the needs of students on probation and students in need of basic skills development
Group leader: Brian Stockert

5. **Policies and Procedures:** group will update existing policies and procedures to meet new requirements of 3SP program
Group leader: TBD

Senators briefly discussed the increasing demands on faculty time, noting that participation in such groups, while critical, is always in addition to faculty's primary role as teachers. This is a tremendous responsibility added on to what is already expected of faculty.

Accreditation: Marty Furch stated that she attended the Statewide Academic Senate's Accreditation Institute on February 7 & 8. The ACCJC is working on new standards which will likely go into effect immediately. More updates on this issue will be forthcoming.

Policies & Procedures: Greg Larson indicated that Kendyl Magnuson shared copies of the policy on Enrollment Priorities at the recent Policies & Procedures Task Force meeting. It is a re-framing of the district's current policy and contains updates required by Ed Code relating to foster youth and the armed forces. Copies of the documents with the proposed changes will be forwarded to Senators for review and discussion at the February 24 Senate meeting, and Magnuson will be invited to attend to answer questions.

Barb Kelber added that AP 7120, Recruitment & Hiring, will be forwarded on to the Strategic Planning Council. As discussed at last week's Senate meeting, the role of the observer and compliance officer at the first and second level continues to be clarified. The Vice President of Human Resources, the Vice President of Finance & Administrative Services, the Faculty Senate, and the PFF will work out an agreement relating to co-appointing or jointly making recommendations for hires.

One Senator asked that the Senate work to protect the role of the compliance officer at all levels and for all positions. Palomar should make every effort to maintain its high standards relating to hiring which provide protection to both our applicants and committee members.

Greg Larson added that the policy on Faculty Service Areas will also be distributed to Senators for review.

ASG: Genesis Gilroy reported that the ASG has an item on its next agenda proposing the creation of a resolution regarding the ACCJC/CCSF issue.

ADJOURNMENT: The meeting was adjourned at 3:25 p.m.

Respectfully submitted,

Pam McDonough, Secretary