THE FACULTY SENATE

PALOMAR COLLEGE

Minutes of the
MEETING OF THE FACULTY SENATE
December 1, 2014

APPROVED

PRESENT:	Richard Albistegui-Dubois, Sandra Andre, Melinda Carrillo, April Cunningham, Jenny Fererro, Marty Furch, Joel Glassman, Barb Kelber, Greg Larson, Teresa Laughlin, Lawrence Lawson, Shannon Lienhart, Jackie Martin, Pam McDonough, Patrick O'Brien, Lillian Payn, Travis Ritt, Diane Studinka, Fari Towfiq, Rocco Versaci
ABSENT:	Christina Moore
GUESTS:	Katy French, Audrey Fonseca, Mario Gaspar, Susan Whaley
CALL TO ORDER:	The meeting was called to order by the President, Greg Larson, at 2:00 p.m. in Room SU-30.

Approval of Minutes:

Please note: All votes are presumed unanimous unless indicated otherwise.

Motion 1

MSC Martin, Lawson: Faculty Senate approval of the minutes of November 17, 2014, as amended. The motion carried. Abstention: Furch

Public Comments:

There were no public comments.

Announcements:

Diane Studinka announced that the Palomar College Early Childhood Education Lab School groundbreaking ceremony will be held on Friday, December 5, at 2:00 in lot 9.

Committee
Appointments:

Motion 2

MSC O'Brien, Laughlin: Faculty Senate approval of the following committee appointments:

Basic Skills Committee
(14-17) English
Jennifer Backman/English

Behavioral Health and Campus Wellness Committee
(13-15) Instructional faculty
Jonathon Smith (FT)/Economics/History/Political Science

Curriculum Committee
(13-16) Arts, Media, Business & Computer Science
Candace Rose (FT)/Media Studies

Presidential Search Committee
Full-time Representative from Student Services
Jose Fernandez (FT)/Counseling

Full-time Representative from Arts, Media, Business and Computer Sciences
Lily Glass (FT)/Art

Student Success and Equity Council
(14-16) faculty member from ESL Department as appointed by the Faculty Senate
Nimoli Madan (FT)/ESL

The motion carried.

Motion 3   MSC O'Brien, Laughlin: Faculty Senate acceptance of the results of the ballot for the following committee appointment:

Student Success and Equity Council
Pamela McDonough (FT) & Rocco Versaci (FT)/English

The motion carried.

Patrick O'Brien explained how the voting for the remaining positions on the Presidential Search Committee would occur. He noted that no faculty from the Mathematics and Natural and Health Sciences or Career Technical and Extended Education divisions expressed interest; therefore faculty from other areas who submitted their names for consideration will fill those vacancies in an at-large capacity.

Motion 4   MSC O'Brien, Andre: Faculty Senate acceptance of the results of the ballot for the following committee appointments:

Presidential Search Committee
Full-time Representative from Languages and Literature
Rocco Versaci (FT)/English

Presidential Search Committee
Part-time Representatives
Will Dalrymple/English
Susan Johnson/Speech Communications

Presidential Search Committee
Full-time Representative from Social and Behavioral Sciences
Jenny Fererro (FT)/Child Development

The motion carried.

Phi Theta Kappa
Research Project: Katy French, Chapter Advisor of Phi Theta Kappa, shared information on a research project currently being proposed by members of the group that would examine out of class communication between faculty and students. Senate members were provided with sample copies of a "Beyond the Classroom" survey, which researches how instructors communicate with students outside of the classroom, and how technology has affected the student/teacher relationship. French, as well as a student member of the group, answered questions and heard input from Senators on the survey.

After some discussion, Senate members expressed their support for the project and its distribution to faculty members.

Faculty Senate Support For Emergency Disaster Training:

Greg Larson reported that several individuals have been contacted to address the Senate on the issue of Emergency Disaster Training. Once their schedules allow them to attend a meeting, this item will be brought back for discussion and possible action.

Resolution to Improve Student Success and Retention:

At the November 17 meeting, Senate members reviewed and discussed the following Resolution to improve student success and retention:

Resolution to Improve Student Success and Retention by virtue of Securing Adequate Funding for Pay Equity and Paid Office Hours for Temporary Faculty, and the Conversion of Existing Temporary Faculty to Full-Time Permanent Status.

Whereas, the California State Budget is the strongest it has been in years; and

Whereas, many programs that benefit temporary faculty and contribute to student success and retention have been cut or eliminated during the Great Recession and have yet to be restored; and

Whereas, temporary faculty now comprise 75 percent of higher education instructors in the United States; and

Whereas, temporary part-time faculty are required to hold the same academic qualifications and credentials as their full-time colleagues; and

Whereas, at most colleges full-time instructors are paid significantly more than part-time faculty for the same duties of preparation, teaching, and grading/assessment; and

Whereas, many colleges do not fund or underfund office hours for temporary faculty; and

Whereas, due to poor prospects for career advancement and inadequate pay many qualified temporary faculty leave the profession annually; and

Whereas, the retention of qualified instructors supports institutional viability and directly contributes to student success; and

Whereas, most temporary instructors are not compensated for, yet are essential to, the task of realigning courses and updating programs to meet the needs of a changing world; and

Whereas, recent studies have shown that a well-paid, stable faculty workforce contributes to student success and retention; and

Whereas, student access to faculty outside of the classroom and during office hours is an important contributor to student success; and

Whereas, current full-time faculty are already overworked and overburdened with many of the responsibilities of shared governance and serving student needs;

Therefore, be it resolved, that the Faculty Senate of Palomar Community College requests that the Governor and the Department of Finance allocate additional funds in the January 2015 budget proposal for parity/equity compensation and paid office hours for part-time temporary faculty in the California Community College system in the amount of $30 million for paid office hours, and $50 million for parity/equity compensation; and

Therefore, be it further resolved that the Faculty Senate of Palomar Community College requests that the Governor and the State Legislature allocate $100 million for the conversion of existing part-time temporary faculty to full-time faculty status.

Motion 5	MSC Lienhart, Laughlin: Faculty Senate support of the Resolution to Improve Student Success and Retention by virtue of Securing Adequate Funding for Pay Equity and Paid Office Hours for Temporary Faculty, and the Conversion of Existing Temporary Faculty to Full-Time Permanent Status. The motion carried.
Motion 6	MSC Lawson, Laughlin: Faculty Senate acceptance of the results of the ballot for the following committee appointments:

Presidential Search Committee
At-Large (forMathematics and the Natural and Health Sciences)
Teresa Laughlin (FT)/Economics, History, Political Sciences

Presidential Search Committee
At-Large (for Career Technical and Extended Education)
Bill Jahnel (FT)/Economics, History, Political Sciences

The motion carried.

Curriculum: Senate members were provided with electronic copies of the following Curriculum items:

Palomar College Curriculum Actions
Wednesday, November 19, 2014

I. **CONSENT CALENDAR**

SECOND READING – ACTION
There will be no separate discussion of these items unless a Curriculum Committee member or guest requests that a particular item be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be **routine** and will be approved by **one motion**.

The following curriculum changes, pending appropriate approvals, will be effective **Fall 2015**

A. **New Programs**

1. Program Title: Management Information Systems
Discipline: Computer Science and Information Technology - Information Technology (CSIT)
Award Type: A.S. Degree Major/Cert. Achievement 18 units/more
Total Units: 28 – 30
92% Distance Ed available
Gainful Employment Program
Justification: The MIS degree is a combination of transferable classes to allow a student to complete the MIS A.S. degree and transfer to a CSU in most cases as a junior in the major of Management Information Systems or Information Systems.
Terrie Lynn Canon

B. **Program Changes**

1. Program Title: Eco-Building Professional
Discipline: Architecture (ARCH)
Award Type: Certificate of Achievement
Total Units: 19
0% Distance Ed available
No catalog impacts. Update to Labor market and completer data.
Sandra Andre

C. **Credit Courses – New**

1. Course Number and Title: AIS 266A Cahuilla IIIA
Discipline: American Indian Studies (AIS)

Prerequisites: AIS 167B
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Computer Assisted, Video Two Way, Video One Way, Online

Standalone Course
Justification: The intermediate level of Cahuilla will allow students to achieve well-developed speaking, reading and writing skills. Proposed for American Indian Studies Certificate of Achievement
Patricia A. Dixon

2. Course Number and Title: AIS 266B Cahuilla IIIB
Discipline: American Indian Studies (AIS)
Prerequisites: AIS 266A
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Video Two Way, Video One Way, Online
Justification: This course brings to a conclusion the intermediate level of Cahuilla. Proposed for American Indian Studies Certificate of Achievement.
Patricia A. Dixon

3. Course Number and Title: AP C 774 Tool & Equipment Applications
Discipline: AP Carpentry (AP C)
Standalone Course (Proposed for AP C Carpentry A.S/C.A.)
Justification: Additional course content required to provide necessary knowledge and skills to work as carpenter.
Mollie R. Smith

4. Course Number and Title: CSIT 148 C Programming using RobotC and Mindstorms
Short Title: RobotC and Mindstorms
Discipline: Computer Science and Information Technology - Information Technology (CSIT)
Recommended Prep: CSIT 105
Course Included in the following programs:
      A. Computer Information Systems, A.S. Degree Major/Cert. Achievement *(pending)*
      B. Management Information Systems, A.S. Degree Major/Cert. Achievement *(pending)*
Transfer Acceptability: CSU
Standalone Course
Justification: Excite and engage students in the field of technology and STEM related fields by introducing Robotic programming.
Terrie Lynn Canon

5. Item removed

6. Course Number and Title: GEOL 195B Field Studies in Geology: Southern California Coastal Region
Short Title: Field Studies: So. Calif Coast
Discipline: Geology (GEOL)
Prerequisites: GEOL 100 or GEOL 110
Course Included in the following programs:
      A. Geology, A.S. Degree Major
Transfer Acceptability: UC, CSU
Justification: Field experiences are an integral part of geologic studies. Two units of regional field studies are required for the Geology AS degree.
Patricia A. Deen

7. Course Number and Title: GEOL 195C Field Studies in Geology: Salton Trough Region
Short Title: Field Studies: Salton Trough
Discipline: Geology (GEOL)
Prerequisites: GEOL 100 or GEOL 110
Course Included in the following programs:
A. Geology, A.S. Degree Major
Transfer Acceptability: UC, CSU
Justification: Field experiences are an integral part of geologic studies. Two units of regional field studies are required for the Geology AS degree.
Patricia A. Deen

8. Course Number and Title: JAPN 130 Introduction of Japanese Culture and Literature
Short Title: Japanese Culture/Literature

Discipline: Japanese (JAPN)
Associate Degree General Education - C: Humanities
CSU GE Area C: Arts and Humanities - C2: Humanities
IGETC Area 3: Arts and Humanities - 3B: Humanities
Transfer Acceptability: UC, CSU
Justification: Course is being developed as a transfer course and will be for the future A.A. degree.
Masako Ikenushi

D. **Credit Courses – Changes**

1. Course Number and Title: CHDV 150 Advanced Administration and Management for Early Childhood Directors
Short Title: Adv Admin/Mgmt ECE Directors
Discipline: Child Development (CHDV)
Prerequisites: CHDV 100 and CHDV 115,
Recommended Prep: Currently teaching or supervising in a preschool or childcare setting.
Transfer Acceptability: CSU
Distance Learning Offering(s): Online
Added CHDV 100 and CHDV 115 as prerequisites, removed CHDV 100, CHDV 110, CHDV 115, CHDV 120, CHDV 145 and CHDV 185 as recommended prep., added recommended prep statement, "Currently teaching or supervising in a preschool or childcare setting."
Jenny Fererro

2. Course Number and Title: CHDV 155 Advanced Supervision for Early Childhood Directors
Short Title: Adv Supervision ECE Directors
Discipline: Child Development (CHDV)
Prerequisites: CHDV 100 and CHDV 115,
Recommended Prep: Currently teaching or supervising in a preschool or childcare setting.
Transfer Acceptability: CSU
Distance Learning Offering(s): Online
Added CHDV 100 and CHDV 115 as prerequisites, removed CHDV 100, CHDV 110, CHDV 115, CHDV 120, CHDV 145 and CHDV 185 as recommended prep., added recommended prep statement, "Currently teaching or supervising in a preschool or childcare setting," updated objectives and textbook.
Jenny Fererro

3. Course Number and Title: CHDV 195 Adult Supervision/Mentor Teacher Preparation
Short Title: Adlt Suprvsn/Mentr Teachr Prep
Discipline: Child Development (CHDV)
Prerequisites: CHDV 100 and CHDV 115,
Recommended Prep: Currently teaching in a preschool or child care setting in the role of lead teacher, head teacher, or other supervisory capacity.
Transfer Acceptability: CSU
Removed CHDV 105 as prerequisite, added CHDV 152A or CHDV 152B or CHDV 152C or CHDV 152D as completion of or concurrent enrollment in prerequisite, added recommended prep statement, "Currently teaching in a preschool or child care setting in the role of lead teacher, head teacher, or other supervisory capacity."
Jenny Fererro

4. Course Number and Title: CSIT 125 Computer Information Systems
Discipline: Computer Science and Information Technology - Information Technology (CSIT)
Recommended Prep: CSIT 105
Course Included in the following programs:
        A. Management Information Systems, A.S. Degree Major/Cert. Achievement *(pending)*
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Online
Removed CSIT 105 as prerequisite, added CSIT 105 as recommended prep, updated catalog, objectives, content, textbooks, required reading, changed to course is not open entry/open exit, changed transfer status from CSU to UC/CSU.
Terrie Lynn Canon

5. Course Number and Title: CSIT 145 Programming for Information Systems
Short Title: Programming for IS
Discipline: Computer Science and Information Technology - Information Technology (CSIT)
Recommended Prep: CSIT 105 or CSIT 125
Course Included in the following programs:
        A. Computer Information Systems, A.S. Degree Major/Cert. Achievement *(pending)*

B. Management Information Systems, A.S. Degree Major/Cert. Achievement *(pending)*
Transfer Acceptability: CSU
Distance Learning Offering(s): Online
Standalone Course
Changed title, added CSIT 105 and CSIT 125 as recommended prep., updated description, objectives, content, and textbooks.
Terrie Lynn Canon

6. Course Number and Title: CSIT 146 Systems Analysis and Design
Discipline: Computer Science and Information Technology - Information Technology (CSIT)
Recommended Prep: CSIT 125 and CSIT 145 or CSIT 148 or CSIT 170, or CSIT 180
Course Included in the following programs:
          A. Management Information Systems, A.S. Degree Major/Cert. Achievement 18 *(pending)*
Transfer Acceptability: CSU
Distance Learning Offering(s): Online
Standalone Course
Added CSIT 125 and CSIT 145, or CSIT 148, or CSIT 170 , or CSIT 180 as recommended prep, updated description, objectives, methods of instruction outline, textbooks and methods of assessment, changed CB05 from 'A' to 'B', transfer to CSU, CB09 from 'C' to 'E', nonoccupational, CB11 to from 'I' to 'A', Liberal Arts and Sciences.
Terrie Lynn Canon

7. Course Number and Title: CSIT 160 Database Management Systems using Oracle
Discipline: Computer Science and Information Technology - Information Technology (CSIT)
Recommended Prep: CSIT 105 and CSIT 125
Course Included in the following programs:
          A. Computer Information Systems, A.S. Degree Major/Cert. Achievement *(pending)*
          B. Management Information Systems, A.S. Degree Major/Cert. Achievement *(pending)*
          C. Information Technology, A.S. Degree Major/Cert. Achievement
          D. Web Developer with Java/Open Source, Cert. Proficiency
Transfer Acceptability: CSU
Distance Learning Offering(s): Online
Updated title, added CSIT 105 and CSIT 125 as recommended prep, updated description, objectives and textbook.
Terrie Lynn Canon

8. Course Number and Title: CSWB 170 Java for Information Technology
Short Title: Java for Information Tech
Discipline: Computer Science and Information Technology - Web Technology (CSWB)
Transfer Acceptability: CSU
Distance Learning Offering(s): Online
Updated description, objectives, content, textbook, required writing and methods of assessment, changed CB09 from 'B' to 'C', Occupational.
Stephen R. Perry

9. Course Number and Title: ENG 50 Introductory Composition
Discipline: English (ENG)
Prerequisites: ENG 10, or eligibility determined through the English Placement process,
Recommended Prep: Eligibility for or concurrent enrollment in READ 51.
Changed Recommended Prep to Eligibility for or concurrent enrollment in READ 51 (removed READ 50), updated textbooks, removed computer assisted distance learning, updated SM08 Matriculation Assessment placement from 'B' to 'Y' not applicable, SM09 Matriculation Assessment from Study/Learning Skills assessment to 'Y' not applicable and SM12 from 'A' to 'Y' not applicable.
Rocco L. Versaci

10. Course Number and Title: FCS 197 Family and Consumer Sciences Workshop
Short Title: Family/Consumer Sciences Wkshp
Discipline: Family and Consumer Sciences (FCS)
Transfer Acceptability: CSU
Updated methods of instruction and methods of assessment, changed CB09 SAM code from 'D' Possible Occupational to 'C' Occupational, changed XB09 from 'X' Unknown to 'W' Section
Includes Work Based Learning, changed CB24 to Program Applicable.
Solange Wasef

11. Course Number and Title: GCIP 141 Digital Imaging/Photoshop II
Discipline: Graphic Communications - Imaging and Publishing (GCIP)

Course Included in the following programs:

A. Digital Arts, A.S. Degree Major/Cert. Achievement

B. Digital Imaging, A.S. Degree Major/Cert. Achievement

C. Graphic Communications: Emphasis in Digital Distribution, A.S. Degree Major/Cert. Achievement

D. Graphic Communications: Emphasis in Management, A.S. Degree Major/Cert. Achievement

E. Graphic Communications: Emphasis in Production, A.S. Degree Major/Cert. Achievement

F. Digital Arts, Cert. Proficiency

G. Interactive Web Multimedia and Audio, A.S. Degree Major/Cert. Achievement

H. New Media Compositing, Authoring and Distribution, A.S. Degree Major/Cert. Achievement

I. E-Marketing, A.S. Degree Major/Cert. Achievement

J. Digital Publishing, Cert. Achievement

Transfer Acceptability: UC, CSU

Distance Learning Offering(s): Computer Assisted, Video Two Way, Video One Way, Telecourse, Online, Online Video Instruction

Decreased unit value from 4 to 3, decreased lecture hours from 3 to 1.5, increased lab hours from 3 to 4.5, updated objectives, methods of instruction, textbooks, required reading, outside assignments, critical thinking, required writing and methods of assessment, added online video instruction distance learning.

Wade E. Rollins

12. Course Number and Title: GCIP 249 Page Layout and Design II

Discipline: Graphic Communications - Imaging and Publishing (GCIP)

Prerequisites: GCIP 149

Recommended Prep: GCIP 140

Course Included in the following programs:

A. Digital Publisher, Certificate of Proficiency

B. Graphic Communications: Emphasis in Digital Distribution, A.S. Degree Major/Cert.

Achievement 18 units/more

Transfer Acceptability: CSU

Distance Learning Offering(s): Online

Decreased unit value from 4 to 3, decreased lecture hours from 3 to 1.5, increased lab hours from 3 to 4.5, removed GCIP 140 as prerequisite, added GCIP 140 as recommended prep.

Kenneth Dodson

13. Course Number and Title: GCIP 260 Portfolio Development and Presentation

Short Title: Portfolio Dev/Presentation

Discipline: Graphic Communications - Imaging and Publishing (GCIP)

Prerequisites: GCIP 140, and GCIP 152

Course Included in the following programs:

A. Graphic Communications: Emphasis in Digital Distribution, A.S. Degree Major/Cert. Achievement 18 units/more

B. Graphic Communications: Emphasis in Management, A.S. Degree Major/Cert. Achievement 18 units/more

C. Graphic Communications: Emphasis in Production, A.S. Degree Major/Cert. Achievement 18 units/more

Transfer Acceptability: CSU

Decreased unit value from 4 to 3, decreased lecture hours from 3 to 1.5, increased lab hours from 3 to 4.5, updated objectives, methods of instruction, textbooks and critical thinking.

Grace A. Fowler

14. Course Number and Title: GCMW 101 Multimedia I

Discipline: Graphic Communications - Multimedia and Web (GCMW)

Course Included in the following programs:

A. Drafting Technology-Multimedia A.S. Degree Major/Cert. Achievement

B. Digital Video A.S. Degree Major/Cert. Achievement

C. Interactive Media Design--Emphasis in Multimedia Design A.S. Degree Major/Cert. Achievement

D. Interactive Web Multimedia and Audio A.S. Degree Major/Cert. Achievement

E. New Media Compositing, Authoring, and Distribution A.S. Degree Major/Cert. Achievement

Transfer Acceptability: CSU

Decreased units from 4 to 3, decreased lecture hours from 3 to 1.5, increased lab hours from 3 to 4.5, added critical thinking.

Mark J. Bealo

15. Course Number and Title: GCMW 102 Web Page Layout I

Discipline: Graphic Communications - Multimedia and Web (GCMW)

Course Included in the following programs:

A. Interactive Media Design-Emphasis in Multimedia Design, A.S. Degree Major/Cert. Achievement
B. Interactive Web Multimedia and Audio, A.S. Degree Major/Cert. Achievement
C. Internet Publisher, Cert. of Achievement *(pending)*
D. Internet-Graphic Communication Emphasis, A.S. Degree Major/Cert. Achievement
E. New Media Compositing, Authoring, and Distribution A.S. Degree Major/Cert. Achievement
F. Social Web Development, Cert. Achievement *(pending)*
G. Web Graphics, Cert. Achievement *(pending)*
H. Web Motion Graphics, Cert. Achievement *(pending)*

Transfer Acceptability: CSU
Distance Learning Offering(s): Online
Decreased units from 4 to 3, decreased lecture hours from 3 to 1.5, increased lab hours from 3 to 4.5, updated textbooks and suggested reading.

16. Course Number and Title: GCMW 104 Intro to Audio and Video for Post Production
Short Title: Audio and Video for Post
Discipline: Graphic Communications - Multimedia and Web (GCMW)
Course Included in the following programs:
A. Interactive Web Multimedia and Audio A.S. Degree Major/Cert. Achievement
Transfer Acceptability: CSU
Updated course title, decreased units from 4 to 3, decreased lecture hours from 3 to 1.5, increased lab hours from 3 to 4.5, updated description, objectives, methods of instruction, content, textbook, outside assignments, required writing and methods of assessment, removed online and television distance learning.
Mark J. Bealo

17. Course Number and Title: GCMW 120 Designing for the Social Web
Discipline: Graphic Communications - Multimedia and Web (GCMW)
Course Included in the following programs:
A. Digital Imaging, A.S. Degree Major/Cert. Achievement 18 units/more
B. Social Web Development, Cert. Achievement *(pending)*
C. Web Database Design, Cert. Proficiency
D. E-Marketing, A.S. Degree Major/Cert. Achievement 18 units/more
E. Social Media, Cert. Achievement
F. Internet-Graphic Communication Emphasis, A.S. Degree Major/Cert. Achievement
Transfer Acceptability: CSU
Distance Learning Offering(s): Online
Decreased units from 4 to 3, decreased lecture hours from 3 to 1.5, increased lab hours from 3 to 4.5, removed GCIP 152 and/or GCIP 149 as recommended prep., updated methods of instruction and textbook, corrected CB24 to '1', Program Applicable.
Lillian S. Payn

18. Course Number and Title: GCMW 165 Digital Video Design
Discipline: Graphic Communications - Multimedia and Web (GCMW)
Course Included in the following programs:
A. E-Marketing, A.S. Degree Major/Cert. Achievement 18 units/more
B. Digital Video, A.S. Degree Major/Cert. Achievement 18 units/more
C. Interactive Web Multimedia and Audio, A.S. Degree Major/Cert. Achievement 18 units/more
D. New Media Compositing, Authoring, and Distribution A.S. Degree Major/Cert. Achievement
Transfer Acceptability: CSU
Distance Learning Offering(s): Computer Assisted, Telecourse, Online
Decreased units from 4 to 3, decreased lecture hours from 3 to 1.5, increased lab hours from 3 to 4.5, updated objectives, textbook and required reading.
Wade E. Rollins

19. Course Number and Title: GCMW 177 Search Engine Optimization (SEO) for Web Design
Short Title: SEO for Web Design
Discipline: Graphic Communications - Multimedia and Web (GCMW)
Recommended Prep: GCMW 102
Course Included in the following programs:
A. E-marketing, A.S. Degree Major/Cert. Achievement
B. Social Web Development, Cert. Achievement *(pending)*
Transfer Acceptability: CSU
Distance Learning Offering(s): Computer Assisted, Online
Decreased units from 4 to 3, decreased lecture hours from 3 to 1.5, increased lab hours from 3 to 4.5, updated methods of instruction and textbooks, added computer assisted distance education.
Kenneth Dodson

20. Course Number and Title: GCMW 205 Digital Video for Multimedia
Discipline: Graphic Communications - Multimedia and Web (GCMW)
Course Included in the following programs:
      A. E-Marketing, A.S. Degree Major/Cert. Achievement 18 units/more
      B. Digital Media, Cert. Proficiency
      C. Digital Video, A.S. Degree Major/Cert. Achievement 18 units/more
      D. Interactive Web Multimedia and Audio, A.S. Degree Major/Cert. Achievement 18 units/more
      E. New Media Compositing, Authoring, and Distribution A.S. Degree Major/Cert. Achievement
Transfer Acceptability: CSU
Distance Learning Offering(s): Computer Assisted, Online
Decreased units from 4 to 3, decreased lecture hours from 3 to 1.5, increased lab hours from 3 to 4.5, updated textbooks and required reading.
Mark J. Bealo

21. Course Number and Title: GCMW 216 Web Database Design I
Discipline: Graphic Communications - Multimedia and Web (GCMW)
Prerequisites: GCMW 102
Course Included in the following programs:
      A. E-Commerce, Cert. Proficiency
      B. Web Data Base Design, Cert. Proficiency
Transfer Acceptability: CSU
Distance Learning Offering(s): Online
Changed title, decreased units from 4 to 3, decreased lecture hours from 3 to 1.5, increased lab hours from 3 to 4.5, updated objectives, content, textbooks and required reading.
Lillian S. Payn

22. Course Number and Title: GCMW 226 Web Database Design II
Discipline: Graphic Communications - Multimedia and Web (GCMW)
Prerequisites: GCMW 216
Course Included in the following programs:
      A. Web Data Base Design, Cert. Proficiency
Transfer Acceptability: CSU
Distance Learning Offering(s): Computer Assisted, Online
Standalone Course
Updated title, decreased units from 4 to 3, decreased lecture hours from 3 to 1.5, increased lab hours from 3 to 4.5, removed GCMW 202 as prerequisite, updated description, objectives, textbooks and required reading.
Lillian S. Payn

23. Course Number and Title: GEOL 195A Field Studies in Geology: Regional
Short Title: Field Studies: Regional
Discipline: Geology (GEOL)
Prerequisites: GEOL 100 and GEOL 110
Course Included in the following programs:
      A. Geology, A.S. Degree Major
Transfer Acceptability: UC, CSU
Changed course number from GEOL 195 to GEOL 195A, updated title, added 1.5 and 2.5 to variable units, increased lecture hours from 0.5-1 to 1.5-4.5, changed lab hours from 1.5-4.5 to 0.5-1.5, made both GEOL 100 and GEOL 110 required for prerequisites, removed GEOL/GEOG 125 and GEOG 100 options from prerequisites, updated description, outline and textbooks.
Patricia A. Deen

24. Course Number and Title: ID 125 Presentation Methods in Interior Design I
Short Title: Presentation Methods/Int Dsg I
Discipline: Interior Design (ID)
Transfer Acceptability: CSU
Updated methods of instruction, outline, textbook, removed suggested reading, added critical thinking.
Sandra Andre

25. Course Number and Title: ID 170 Space Planning
Discipline: Interior Design (ID)
Transfer Acceptability: CSU
Removed ID 100 as prerequisite, updated content outline, textbooks, required reading and critical thinking, changed CB09 SAM code from "B" Advance Occupational to "C" Occupational, changed XB09 from "X" Unknown to "W" Section Includes Work Based Learning.
Sandra Andre

26. Course Number and Title: MUS 184 Electronic Ensemble
Discipline: Music (MUS)
Prerequisites: MUS 103
Course Included in the following programs:
        A. Basic Music Skills, Certificate of Proficiency
        B. Digital Animation, Compositing, and Music, Certificate of Achievement
        C. Music, A.A. Degree Major
        D. Music, AA-T Transfer Major (18 units or more)
Transfer Acceptability: CSU
Decreased unit value from 3 to 1, removed lecture component, added 3 lab hours, updated description, objectives, methods of instruction, outline, textbooks, required reading, critical thinking, and required writing, removed repeatability.
Madelyn R. Byrne

27. Course Number and Title: MUS 187 Computer Music Composition
Discipline: Music (MUS)
Prerequisites: MUS 103 or MUS 115 and MUS 180 and MUS 181
Course Included in the following programs:
        A. Basic Music Skills, Certificate of Proficiency
        B. Music, A.A. Degree Major
        C. Music, AA-T Transfer Major (18 units or more)
Transfer Acceptability: CSU
Decreased unit value from 3 to 1, removed lecture component, added 3 hours lab, updated description, objectives, methods of instruction, textbooks, required reading, suggested reading, outside assignments, critical thinking, required writing and methods of assessment, removed repeatability, changed CB09 from 'D' to 'E', non-occupational.
Madelyn R. Byrne

28. Course Number and Title: PHOT 105 Intermediate Black and White Photography
Short Title: Inter Black/White Photography
Discipline: Photography (PHOT)
Prerequisites: PHOT 100 or PHOT 124
Transfer Acceptability: UC, CSU
Added PHOT 124 prerequisite option, updated methods of assessment.
Robert M. Barry

D. **Distance Learning**
The following courses may be offered as distance learning and meet Title 5 Regulations 55200-55210, effective Fall 2015.

Catalog/Subject Number	Learning Offerings
AIS 266A	Computer Assisted, Video Two Way, Video One Way, Online
AIS 266B	Video Two Way, Video One Way, Online
CHDV 150	Online
CHDV 155	Online
CSIT 125	Online
CSIT 145	Online
CSIT 146	Online
CSIT 160	Online
CSWB 170	Online
ENG 50	~~Computer Assisted~~
GCIP 141	Computer Assisted, Video Two Way, Video One Way, Telecourse, Online, Online Video Instruction
GCIP 249	Online
GCMW 102	Online
GCMW 104	~~Online, Television~~
GCMW 120	Online
GCMW 165	Computer Assisted, Telecourse, Online
GCMW 177	Computer Assisted, Online
GCMW 205	Computer Assisted, Online
GCMW 216	Online
GCMW 226	Computer Assisted, Online

E. **Requisites and Advisories**
The establishment of the following advisories meets Title 5 Regulations 55003, effective Fall 2015.

Catalog Number	Type	Description	Proposal Type
AIS 266A	Prerequisite	AIS 167B	New
AIS 266B	Prerequisite	AIS 266A	New
CHDV 150	Prerequisite	CHDV 100 and CHDV 115	Change
	Recomm. Prep.	CHDV 100, CHDV 110, CHDV 115, CHDV 120, CHDV 145, CHDV 185	
	Recomm. Prep.	Currently teaching or supervising in a preschool or childcare setting	
CHDV 155	Prerequisite	CHDV 100 and CHDV 115	Change
	Recomm. Prep.	CHDV 100, CHDV 110, CHDV 115, CHDV 120, CHDV 145, CHDV 185	
	Recomm. Prep.	Currently teaching or supervising in a preschool or childcare setting	
CHDV 195	Prerequisite	CHDV 100 and CHDV 115 CHDV 105	
	Completion/ Concurrent Enrollment	CHDV 152A or CHDV 152B or CHDV 152C or CHDV 152D	Change
	Recomm. Prep.	Currently teaching in a preschool or child care setting in the role of lead teacher, head teacher, or other supervisory capacity	Change
CSIT 125	Prerequisite	CSIT 105	Change
	Recomm. Prep.	CSIT 105	
CSIT 105			
CSIT 145	Recomm. Prep.	CSIT 105 or CSIT 125	Change
CSIT 146	Recomm. Prep.	CSIT 125 and CSIT 145 or CSIT 148 or CSIT 170 or CSIT 180	Change
CSIT 148	Recomm. Prep.	CSIT 105	New
CSIT 160	Recomm. Prep.	CSIT 105 and CSIT 125	Change
ENG 50	Prerequisite	ENG 10, or eligibility determined through The English Placement process,	Change
	Recomm. Prep.	Eligibility for or concurrent enrollment in READ 50 READ 51	
GCIP 249	Prerequisite	GCIP 149, GCIP 140 GCIP 140	Change
GCIP 260	Prerequisite	GCIP 140 and GCIP 152	Change
GCMW 120	Recomm. Prep.	GCIP 152 and/or GCIP 149	Change
GCMW 177	Recomm. Prep.	GCMW 102	Change
GCMW 216	Prerequisite	GCMW 102	Change
GCMW 226	Prerequisite	GCMW 202 and GCMW 216	Change
GEOL 195A	Prerequisite	GEOL 100 or and GEOL 110 and GEOL/ GEOL 125 or GEOG 100	Change
GEOL 195B	Prerequisite	GEOL 100 or GEOL 110	New
GEOL 195C	Prerequisite	GEOL 100 or GEOL 110	New
MUS 184	Prerequisite	MUS 103	Change
MUS 187	Prerequisite	MUS 103 or MUS 115 and MUS 180 and MUS 181	Change
PHOT 105	Prerequisite	PHOT 100 or PHOT 124	Change

VII. **RESUMPTION OF REGULAR AGENDA**
VIII. **INFORMATION**

A. **Course Outline Reviews**
The following courses have completed the course outline review process between November 1, 2014 and November 14, 2014 and are effective Fall 2015.

AT	125	Automotive Machining
AT	160	Associated Studies in Automotives
AT	165	Automotive Air Conditioning
AT	225	Automotive Engine Rebuilding
CSCI	220	C Programming
ECON	101	Principles of Economics (Macro)
ENG	205	Introduction to Literature
JOUR	205	Intermediate Multimedia News Writing and Production
NURS	118	Nursing II

B. **2014-2015 Curriculum Activity Summary**

Proposal Type	Current Agenda	2014-2015 Cumulative
New Courses	8	9
Course Changes	28	56
Course Reactivations	0	1
Course Deactivations	0	52
Course Reviews (11/1/2014 – 11/14/2014)	10	14
New Programs	1	3
Program Changes	1	3
Program Deactivations	0	1
Total Activity	**48**	**139**

Details of all program and course proposals may be viewed at www.curricunet.com/palomar
Select "track" and "check status" to view programs and courses. Select the Pencil icon in order to navigate through the various pages of the proposal. Reports include "COR," "PR" or "WR," Course Outline of Record or Program Report. "CC" displays proposed changes for the course outline of record or program.

These items will be brought back for Faculty Senate ratification at next week's meeting.

Academic Standards & Practices Committee: Senators were provided with copies of the revised Academic Honesty Process Guidelines with amendments being proposed by members of the Academic Standards & Practices Committee. Pam McDonough described several of the proposed changes, and Senate members made some additional minor recommendations. This item will be brought back for Faculty Senate Action at next week's meeting.

Policies & Procedures: Greg Larson indicated that the No Smoking policy is now being enforced. After a first offense, students are given a warning. Subsequent offenses require a visit to the Office of Student Affairs.

Senators briefly discussed the policy and ways to improve its effectiveness, including the adoption of a procedure similar to that used with parking. First offense is a warning, and with each offense the fine is raised substantially.

Academic Technology Committee: Course Transfer: Recommended Practices for Dept. Chairs: At the November 17 meeting, Lillian Payn shared copies of the following document for discussion:

Course Transfer: Recommended Practices *for Department Chairs*
(*Approved by Academic Technology Committee/November 13, 2014*)

To encourage scheduling practices that are consistent and respectful of the Intellectual Property of Full Time and Part Time faculty, the following practices are recommended:

1. Please remind faculty to back up their own Blackboard courses and save the export and/or archive files outside of Blackboard.

1. When scheduling courses that will be taught by new Full Time hires who are yet to be hired, please designate STAFF on the SIS sheet. This alleviates the risk of a Part Time instructor building a course that they most likely will never teach. It also maintains an empty, unassigned Blackboard shell that is waiting for the new hire.

2. When a course is transferred after it has been assigned to an instructor who filled the Blackboard shell with course content, please give a reasonable amount of notice to the original instructor to copy the contents. Please remind the instructor to delete the contents if s/he does not wish to share the course with the newly assigned instructor. Please get permission for the second instructor to use the original instructor's course materials if the course is to be passed on with the contents.

3. If special circumstances prevent the original instructor from copying and/or deleting the Blackboard course contents, please see Academic Technology Resource Center staff for assistance before assigning the course to a new instructor on the SIS sheet in order to back up the course, save the archive and export files, and pass along an empty Blackboard shell.

Lengthy discussion occurred on the document, particularly how it relates to Working Conditions. Teresa Laughlin noted that it would be need to be brought to the Palomar Faculty Federation (PFF) e-Board for discussion and consideration. After review by the Negotiations Board and PFF it will be brought back to the Senate for ratification.

Digital Information Literacy Assessment Recommendations:

Payn also shared information regarding a recommendation made by the Academic Technology Committee (ATC) regarding having a Digital Information Literacy Assessment in place by Fall, 2015 campus-wide. This will coincide with SP3, Student Equity Plan, and the Student Portal. The recommendation is to implement the Northstar Literacy Exam, specifically the Basic Computer, the World Wide Web, and Windows 7/MAC OS X Modules. The ATC conducted a study to address Digital Information Skills; as a result, the committee identified a number of issues that impact student success: Digital Divide, Ongoing Preparedness, Identification of At-Risk Students, Setting Entry Standards for High Schools, and Meeting Accreditation Standards for DIL and Ongoing Preparedness. The committee determined that Palomar College needs to be proactive in assessing incoming students for technology skills as well as provide remediation. The committee also listed the necessary technical skills required to complete classes successfully, which included basic computer, Microsoft Office, and Internet skills. As a result of a meta-analysis of existing published tests, Northstar was selected as the best assessment tool.

Senate members discussed the information provided, and agreed that there is a need for a process to determine technology skills that benefits all students rather than just those going through the Assessment process. There were also concerns with using an outside agency for Assessment, and questions of potential consequences with the results of these tests and whether it could potentially prevent students from taking certain courses if they do not score within a pre-set range. There are also potential financial implications and how all the data would be sorted and disseminated.

This item will remain on the agenda for further discussion at next week's meeting.

ADJOURNMENT:

The meeting was adjourned at 3:30 p.m.

Respectfully submitted,

Jenny Fererro, Secretary