THE **FACULTY SENATE**

PALOMAR COLLEGE

Minutes of the
MEETING OF THE FACULTY SENATE
November 3, 2014

APPROVED

PRESENT:	Richard Albistegui-Dubois, Sandra Andre, Jenny Fererro, Marty Furch, Joel Glassman, Barb Kelber, Greg Larson, Teresa Laughlin, Lawrence Lawson, Shannon Lienhart, Jackie Martin, Pam McDonough, Lillian Payn, Travis Ritt, Fari Towfiq, Rocco Versaci
ABSENT:	Melinda Carrillo, April Cunningham, Christina Moore, Patrick O'Brien, Diane Studinka
GUESTS:	Monika Brannick, Abbie Corey, Mario Gaspar
CALL TO ORDER:	The meeting was called to order by the President, Greg Larson, at 2:00 p.m. in Room SU-30.

Please note: All votes are presumed unanimous unless indicated otherwise.

Approval of Minutes:

Motion 1   MSC Furch, Lienhart: Faculty Senate approval of the minutes of October 27, 2014, as amended. The motion carried.

Public Comments: There were no public comments.

Announcements: Marty Furch invited Senators to attend a Professional Development workshop being held on Friday, November 7 on General Education which will feature a guest speaker from Cal State Long Beach. It will be held from 11:30 – 1:30 in PAC-215.

                   Senate members welcomed ASG representative Mario Gaspar.

Strategic Planning
Council: Greg Larson distributed copies of a document on Actionable Improvement Plans which are being brought as a result of the Accreditation Report. He referred to items referencing diversity and hiring and effective shared governance, which fall under the purview of the Senate. This item will be placed on the Agenda for discussion at next week's meeting.

Governing Board: Greg Larson stated that the timeline for hiring of the next Superintendent/President was discussed at the recent Governing Board meeting on October 28. The timeline initially proposed by President Deegan was not entertained for action by the board but there was approval of an amended Search Committee structure. The Search Committee will set the timeline for hiring and choose a consultant for hire. It will be a 26-member group; 12 of which will be faculty members. Discussion followed on the timeline and how the selection process of approving faculty will occur.

Palomar Faculty Federation (PFF):	Shannon Lienhart reported that she is working with Kendyl Magnuson on the Policy Procedures referring to Free Speech and they will be brought to the Senate for information soon.

She stated that the campus visit from Tom Torlakson, Candidate for California State Superintendent of Public Instruction on Tuesday, October 28 was a success, with a very large crowd of approximately 200 people.

Lienhart also provided an update on the ACCJC trial currently ongoing related to the accreditation of City College of San Francisco.

Academic Technology Committee:	Lillian Payn provided the following written report of the recent Academic Technology Committee meeting and on the Internet Class Offering Data as well as the following stats for Blackboard traffic:

Total Enrollments: 75,204
Courses Available: 1,500
Total Courses: 2,579
Adoption Rate: 58.2%
Average Course Enrollment: 29.2 students
 Sessions: 364,214
Users: 89,453
Pageviews: 3,530,702
Avg. Time on Site: 00:08:07

Questions followed on information Payn provided related to SDICCA Distance Ed statistics. The item will be placed for discussion at a later meeting.

Committee Appointments:	There were no committee appointments.
Curriculum:	Copies of the following Curriculum items were electronically distributed to Senators:

Palomar College Curriculum Actions
Wednesday, October 29, 2014
I. **CONSENT CALENDAR**
SECOND READING – ACTION
There will be no separate discussion of these items unless a Curriculum Committee member or guest requests that a particular item be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be **routine** and will be approved by **one motion**.

The following curriculum changes, pending appropriate approvals, will be effective **Fall 2015**:

A. **Credit Courses - New**
1. Course Number and Title: ESL 47 English as a Second Language Topics
Short Title: ESL Topics
Discipline: English as a Second Language (ESL)
Standalone Course
Justification: There is a need for ESL to have a special topics course that is not degree applicable.
Nimoli Madan

B. **Credit Course - Change**
1. Course Number and Title: AB 105 Chassis Restoration and Assembly
Short Title: Chassis Restoration/Assembly
Discipline: Auto Body (AB)

Prerequisites: AT 100
Course Included in the following programs:
      a. Auto Collision Repair, A.S./CA Degree Major
Transfer Acceptability: CSU
Changed discipline and course number from AT 150 to AB 105, updated objectives, changed CB03 TOP Code from 0948.00 Automotive Technology to 0949.00 Automotive Collision Repair.
Steven L. Bertram

2. Course Number and Title: AB 110 Body Restoration and Assembly
Discipline: Auto Body (AB)
Prerequisites: AT 50
Course Included in the following programs:
      a. Auto Collision Repair, A.S./CA Degree Major
Transfer Acceptability: CSU
Changed discipline and course number from AT 155 to AB 110, updated objectives.
Steven L. Bertram

3. Course Number and Title: AB 51 Auto Body Repair II
Discipline: Auto Body (AB)
Recommended Prep: AT 50
Course Included in the following programs:
      a. Auto Collision Repair, A.S./CA Degree Major
Changed course discipline from AT to AB, updated critical thinking.
Steven L. Bertram

4. Course Number and Title: AB 56 Auto Refinishing II
Discipline: Auto Body (AB)
Recommended Prep: AT 55
Course Included in the following programs:
      a. Auto Collision Repair, A.S./CA Degree Major
Changed course discipline from AT to AB, updated catalog description and critical thinking.
Steven L. Bertram

5. Course Number and Title: CHDV 201 Practicum in Early Childhood Education
Short Title: Practicum in ECE
Discipline: Child Development (CHDV)
Prerequisites: For students seeking a supervised field experience course for Master Teacher or Site Supervisor permit issued by the State of California Commission on Teacher Credentialing under option 2, a Bachelor's degree in any field, and CHDV 100, CHDV 115, plus 6 additional units of CHDV course work.
Transfer Acceptability: CSU
Removed CHDV 101 as prerequisite or concurrent enrollment option.
Jenny Fererro

6. Course Number and Title: CS 101 United States History from a Chicano Perspective I
Short Title: U.S. Hist/Chicano Prspctv I
Discipline: Chicano Studies (CS)
Course Included in the following programs:
      a. General Studies: Emphasis in Social and Behavioral Science, AA Degree Major
      b. University Studies: Emphasis in Culture and Society, AA Degree Major
      c. University Studies: Emphasis in Social Sciences, AA Degree Major
Associate Degree General Education - D: Social and Behavioral Sciences
American History & Institutions - Sequence - CS 102
CSU GE Area D: Social Sciences - D3: Ethnic Studies
CSU GE Area D: Social Sciences - D6: History
CSU GE Area D: Social Sciences - D8: Political Science, Government, and Legal Institutions
IGETC Area 4: Social and Behavioral Sciences - 4C: Ethnic Studies
IGETC Area 4: Social and Behavioral Sciences - 4F: History
IGETC Area 4: Social and Behavioral Sciences - 4H: Political Science, Government and Legal Institutions
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Online
Changed title, updated description, objectives, methods of instruction, content, textbooks, required reading, suggested reading, outside assignments, critical thinking, required writing and methods of assessment.
Rodolfo Jacobo

7. Course Number and Title: CS 102 United States History from a Chicano Perspective II
Short Title: U.S. Hist/Chicano Prspctv II
Discipline: Chicano Studies (CS)
Course Included in the following programs:
        a. General Studies: Emphasis in Social and Behavioral Science, AA Degree Major
        b. University Studies: Emphasis in Culture and Society, AA Degree Major
        c. University Studies: Emphasis in Social Sciences, AA Degree Major
Associate Degree General Education - D: Social and Behavioral Sciences
American History & Institutions - Sequence - CS 101
CSU GE Area D: Social Sciences - D3: Ethnic Studies
CSU GE Area D: Social Sciences - D6: History
CSU GE Area D: Social Sciences - D8: Political Science, Government, and Legal Institutions
IGETC Area 4: Social and Behavioral Sciences - 4C: Ethnic Studies
IGETC Area 4: Social and Behavioral Sciences - 4F: History
IGETC Area 4: Social and Behavioral Sciences - 4H: Political Science, Government and Legal Institutions
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Online
Changed title, updated description, objectives, content, textbooks, required reading, suggested reading, outside assignments, critical thinking, and required writing, removed television distance learning.
Rodolfo Jacobo

8. Course Number and Title: CSCI 272 Objective-C for Mac and iOS
Discipline: Computer Science and Information Technology - Computer Science (CSCI)
Prerequisites: CSCI 114
Course Included in the following programs:
        a. Mobile Application Development, CA *(pending)*
Transfer Acceptability: CSU
Distance Learning Offering(s): Online
Standalone Course
Changed title, decreased lecture hours from 2.5 to 2, increased lab hours from 1.5 to 3, changed CSCI 220 prerequisite to CSCI 114 prerequisite, updated objectives, methods of instruction, content, textbook, and critical thinking.
Richard L. Stegman

C. **Credit Courses - Deactivations**

1. Course Number and Title: GCIP 280 Digital Prepress and Press III
Discipline: Graphic Communications - Imaging and Publishing (GCIP)
Prerequisites: GCIP 182
Course Included in the following programs:
        a. Digital Prepress Operator, CP *(deactivating)*
Transfer Acceptability: CSU
Reason for Deactivation: Industry standards have changed.
Lillian S. Payn

2. Course Number and Title: GCMW 103 Interactive Publishing with PDF'S
Short Title: Interactive Publishing w/PDF's
Discipline: Graphic Communications - Multimedia and Web (GCMW)
Course Included in the following programs:
        a. Digital Publishing, CA
        b. Internet-Graphic Communication Emphasis-AS/CA Degree Major
Transfer Acceptability: CSU
Distance Learning Offering(s): Computer Assisted, Telecourse, Online
Reason for Deactivation: No longer an industry standard.
Lillian S. Payn

3. Course Number and Title: GCMW 108 Web Motion Graphics I
Discipline: Graphic Communications - Multimedia and Web (GCMW)
Course Included in the following programs:
        a. Digital Video, AS/CA Degree Major
        b. Interactive Web Multimedia and Audio, AS/CA Degree Major
        c. Internet-Graphic Communication Emphasis-AS/CA Degree Major
        d. New Media Compositing, Authoring, and Distribution AS/CA Degree Major
        e. Web Graphics, CA
Transfer Acceptability: CSU

Distance Learning Offering(s): Online
Reason for Deactivation: Software is no longer the industry standard.
Lillian S. Payn

4. Course Number and Title: GCMW 208 Web Motion Graphics II
Discipline: Graphic Communications - Multimedia and Web (GCMW)
Recommended Prep: GCMW 108
Course Included in the following programs:
  a. Digital Video, AS/CA Degree Major
  b. Interactive Web Multimedia and Audio, AS/CA Degree Major
  c. New Media Compositing, Authoring, and Distribution AS/CA Degree Major
  d. Web Motion Graphics, CA
Transfer Acceptability: CSU
Distance Learning Offering(s): Online
Reason for Deactivation: Software is no longer the industry standard.
Lillian S. Payn

5. Course Number and Title: GCMW 236 Flash Game Design
Discipline: Graphic Communications - Multimedia and Web (GCMW)
Prerequisites: GCMW 208, and GCMW 108
Course Included in the following programs:
  a. Interactive Web Multimedia and Audio, AS/CA Degree Major
  b. New Media Compositing, Authoring, and Distribution AS/CA Degree Major
Transfer Acceptability: CSU
Distance Learning Offering(s): Online
Reason for Deactivation: Software is no longer the industry standard.
Lillian S. Payn

D. **Distance Learning**
The following courses may be offered as distance learning and meet Title 5 Regulations 55200- 55210, effective Fall 2015.

Catalog/Subject Number	Learning Offerings
CS 101	Online
CS 102	~~Television~~, Online
CSCI 261	Online
CSCI 272	Online
CSCI 275	Online

E. **Requisites and Advisories**
The establishment of the following advisories meets Title 5 Regulations 55003, effective Fall 2015.

Catalog Number	Type	Description	Proposal Type
AB 105	Prerequisite	AT 100	Change
AB 110	Prerequisite	AT 50	Change
AB 51	Recomm. Prep.	AT 50	Change
AB 56	Recomm. Prep.	AT 55	Change
CHDV 201	Prerequisite	For students seeking a supervised field Experience course for Master Teacher or Site Supervisor permit issued by the State of California Commission on Teacher Credentialing Under option 2, a Bachelor's degree in any field, and CHDV 100, CHDV 115, plus 6 additional units of CHDV course work.	Change
CHDV 201	Prereq./Concurrent Enrollment	~~CHDV 101~~	Change
CSCI 261	Prerequisite	~~CSCI 260~~ CSCI 222	Change
CSCI 272	Prerequisite	~~CSCI 220~~ CSCI 114	Change
CSCI 275	Prerequisite	CSCI 272	

VII. **RESUMPTION OF REGULAR AGENDA**

A. **Action** – Curriculum proposals stuck at any step of the Curricunet approval process for 2 or more years will be removed after notification to the proposal originator.

VIII. **ACTION - TECHNICAL CORRECTIONS**

A. **BIOL 118 (General Ecology-Lecture) and BIOL 118L (General Ecology-Laboratory)** were approved as **Credit Course Deactivations** on the September 17, 2014 Curriculum Committee agenda. The department has decided to retain both courses. These courses will not be deactivated.

B. New course, **ACS 180**, was approved for **2 units, 6 - 9.5 hours per week** of **laboratory hours**. Based upon feedback from the Chancellor's Office, the course is being changed to **2 units, 6 hours per week** of **laboratory hours**.

C. **KINE 117C** was approved with a T.O.P. Code of **1270.00-Kinesiology**. Based upon feedback from the Chancellor's Office, the T.O.P. Code is being changed to **0835.00-Physical Education**.

D. **KINE 140B and KINE 155B** were approved as .5, 1 or 1.5 lecture hours and 1.5, 2 or 3 laboratory hours for 1, 1.5 or 2 variable units. Based upon Chancellor's Office feedback, the variable unit values are now **1, 1.5,2 or 2.5.**

E. **MUS 178** and **MUS 179** were approved at the May 7, 2014 Curriculum Committee meeting effective Fall 2014. The courses should have been approved with an effective date of **Fall 2015**.

IX. **INFORMATION**

A. **Course Outline Reviews**
The following courses have completed the course outline review process between September 27, 2014 and October 10, 2014 and are effective Fall 2015.

BUS 138	Business Ethics
CSCI 222	C++ and Object-Oriented Programming
NURS 117	Nursing I

B. **2014-2015 Curriculum Activity Summary**

Proposal Type	Current Agenda	2014-2015 Cumulative
New Courses	1	1
Course Changes	8	14
Course Reactivations	0	0
Course Deactivations	5	50
Course Reviews (9/27/2014 – 10/10/2014)	3	4
New Programs	0	1
Program Changes	0	0
Program Deactivations	0	1
Total Activity	**17**	**71**

Details of all program and course proposals may be viewed at www.curricunet.com/palomar
Select "track" and "check status" to view programs and courses. Select the Pencil icon in order to navigate through the various pages of the proposal. Reports include "COR," "PR" or "WR," Course Outline of Record or Program Report. "CC" displays proposed changes for the course outline of record or program.

These items will be brought back for Faculty Senate ratification at next week's meeting.

PRP for 2014-15: Copies of the Palomar College Academic Programs – Program Review and Planning (PRP) for 2014-15 were distributed. Jackie Martin provided an overview of the changes made to the document, which is now in a narrative format. Discussion followed and Senate members made some minor recommendations for amendments.

Motion 2 MSC Albistegui-Dubois, Furch: Faculty Senate approval of the Program Review and Planning Update – Academic Year 2014-15, as amended. The motion carried.

Hiring Procedures –
Administrative
Positions: As discussed earlier in the meeting, the Faculty Senate plays a large role in the appointment of faculty to the Presidential Search Committee. Senate members discussed how the appointment of 7 full-time and 2 part-time faculty who will serve on that committee will occur. There was agreement that divisional representation as well as one Senator should be appointed for the full-time positions, and that the part-timers appointed should be those who have been employed at the district for some time. Senate members also agreed that faculty members who plan to retire with the Supplemental Early Retirement Plan (SERP) should exclude themselves from the process. This item will be brought back for Faculty Senate Action at next week's meeting.

Policies & Procedures: Greg Larson shared BP 5500 Standards of Student Contact, on the overhead. He and Jenny Fererro noted the changes made to the document based on the Senate's recommendations. This will be forwarded on to the Policies & Procedures Committee.

Senate members were provided with copies of AP 3430, Prohibition of Harassment, and BP 3410, Nondiscrimination.

Monika Brannick provided information on the previous edits made to these policies and procedures and how changes are being proposed to bring the document clarity and provide clearer definitions of bullying and harassment.

Lengthy discussion followed on the documents, and opinions varied on whether there was an advantage to having the additional language on bullying added to the documents as all possible scenarios could never be outlined. For example, there are specific notations of bullying but the outline on harassment is not as clear . Some Senate members felt that some incidences were up to interpretation and could potentially violate free speech. Brannick reiterated that it was noted that the document stresses a pattern of behavior that is repeated over time, and that the added wording provides additional clarity. There are potential issues related to the contract as any wording leading to faculty discipline needs to be a PFF issue.

This item will be brought back for further discussion next week.

ADJOURNMENT: The meeting was adjourned at 3:33 p.m.

Respectfully submitted,

Jenny Fererro, Secretary