



Minutes of the
MEETING OF THE FACULTY SENATE
November 2, 2015

APPROVED

PRESENT: Richard Albistegui-Dubois, Melinda Carrillo, Jenny Ferrero, Joel Glassman, Sergio Hernandez, Barb Kelber, Greg Larson, Teresa Laughlin, Lawrence Lawson, Shannon Lienhart, Jackie Martin, Pam McDonough, Lillian Payn, Travis Ritt, Seth San Juan, Chris Sinnott, Fari Towfiq

ABSENT: April Cunningham

GUESTS: Marty Furch, Kim Hartwell, Fern Menezes (Telescope), Rich Talmo

CALL TO ORDER: The meeting was called to order by the President, Greg Larson, at 2:00 p.m. in Room SU-30.

Please note: All votes are presumed unanimous unless indicated otherwise.

Approval of Minutes:

Motion 1 MSC Ritt, McDonough: Faculty Senate approval of the minutes of October 26, 2015, as amended. The motion carried.

Public Comment: There were no public comments.

Announcements: There were no announcements.

Strategic Planning Council: Greg Larson reported that the Strategic Planning Council meets on November 3.

Interim Vice President Sourbeer: Greg Larson stated that he met with Dean Sourbeer earlier in the day. Discussion focused on the faculty advising piece of the 3SP Plan and how it may assist the district in meeting mandates for student educational plans.

Palomar Faculty Federation (PFF): Shannon Lienhart reported that the "Make it Fair" campaign, which would have prevented corporations and wealthy commercial property owners from using loopholes in the law to avoid paying their fair share in taxes, is no longer being pursued for the 2016 ballot. Instead they are now looking at a proposal to extend Proposition 30 to be on the ballot in 2016.

Lienhart also reported that the dependent eligibility documentation required for the new health benefits is currently being reviewed after some eligibility issues have been raised,

particularly as it relates to registering domestic partners and dependents over the age of 26.

Lastly, Lienhart stated that she has recently been made aware that some full and part-time faculty members who are not honoring their contract requirements for class meeting days and times have been called in to see their deans. For example, some have been cancelling classes or arriving late to their class or leaving early, which is considered a contract violation, and could be grounds for discipline.

Budget Committee:

Joel Glassman indicated that the Budget Committee met on October 13. The district will “borrow” 250 FTES from 2015-16 and apply it to 2014-15 as a re-count situation, which would generate \$1 million in funding for the 2014-15 year. This will result in 19,570 FTES cap which would be funded for the 2015-16 year based on the same number. The FTES rate is going up slightly, which would generate another \$1.1 million potentially this year. The two figures would provide a windfall of \$2.3 million. In February the state does a re-calculation and potentially Palomar can push 250 FTES from last year that would ultimately result in the \$2.3 million.

Glassman added that ACCJC has placed Palomar under a category known as, “Enhanced Monitoring,” due to ongoing deficit spending over the past several years.

Instructional Planning Council (IPC):

Jackie Martin reported that members of the IPC reviewed the Program Review and Planning (PRP) forms. Next year there will be discussion on revising those forms. Members also discussed non-credit programs and the movement from Workforce & Community Development in this area. Faculty involvement in this process is essential.

Learning Outcomes Council (LOC):

Marty Furch stated that members of the Learning Outcomes Council continue their work on collecting data from departments as SLO facilitators continue to move forward in planning for the upcoming year. This information will also be used to analyze progress being made by the LOC to assist faculty in areas such as using TracDat to writing SLOs.

At their next meeting, LOC members will discuss actions needed to assess writing and report qualitative data.

Student Success & Equity Council:

Greg Larson reported that as part of the Student Equity Plan, members of the Student Success & Equity Council are seeking ways to reach out to AB540 students who qualify for state tuition.

Academic Technology Committee:

Lillian Payn provided the following Blackboard Activity Report for October:

- Total enrollments in Blackboard: 66,844
- Courses available: 1,461 out of 2,385 (61.3% adoption rate)
- Work continues on a Canvas pilot program. A careful assessment will occur on utilizing Canvas as a possible Course Management System. Faculty from several disciplines will begin participating in its evaluation next semester.
- Dr. Manea has negotiated a new contract with CCC Confer “Zoom.” It will be used in place of Blackboard Collaborate and will be available in Blackboard as well. The benefit is that there is no Java component. It is available for review now by going

into your Blackboard courses and a content area. Under Web Tools there is a LTI link for Zoom.

Committee
Appointments:

Motion 2 MSC Ritt, Kelber: Faculty Senate approval of the following committee appointment:

Tenure & Evaluations Review Board
(14-16) David Wright (Career, Technical, and Extended Education)

The motion carried.

Curriculum:

Motion 3 MSC Fererro, Laughlin: Faculty Senate ratification of the Curriculum Committee Meeting Actions dated October 21, 2015. The motion carried.

Jenny Fererro added that there is a Curriculum Committee on November 4. At that meeting there will be discussion on the University Studies degrees and the potential challenges of cross listing and de-cross listing courses. All interested faculty are invited to participate in the discussion.

Giving Tuesday:

Richard Talmo, Executive Director of the Palomar College Foundation, shared information with Senators about a fundraising event titled, "Giving Tuesday." Giving Tuesday is a national effort celebrated on the Tuesday after Thanksgiving, where organizations arrange for fundraising events to benefit their communities. Palomar will participate in the event on Tuesday, November 30 with an ice cream social for faculty and staff. The Foundation's goal is to have 100% participation from faculty and staff in donating to the Foundation. Students will benefit with scholarships for tuition and books. Students, the community, and faculty and staff are invited to attend. After brief discussion, Senators expressed their support for the event.

ASCCC Meetings:

Copies of the [Resolutions](#) for the Fall Session of the Statewide Academic Senate were distributed. Senate members discussed several of the Resolutions specifically, and provided comments and input.

Senate Support of
Chancellor's
Accreditation
Task Force:

Senate members agreed to express their support for Statewide Academic Senate Resolution 2.02 F15 *Endorse the CCCCCO Task Force on Accreditation Report*.

Motion 4

MSC Laughlin, Sinnott: To move Information item C, Senate Support of Chancellor's Accreditation Task Force, to Action. The motion carried.

Motion 5

MSC Ritt, Laughlin: The Faculty Senate at Palomar College supports the Chancellor's Accreditation Task Force Report and urges the Board of Governors to move forward with the recommendations contained in the report. The motion carried.

Professional
Development Contracts:

Shannon Lienhart stated that this item was brought to the Senate for discussion after some changes were noticed in the Professional Development (PD) contracts. She

questioned the reporting relationship between the Senate and PD, and whether proposed changes to PD policies should come to the Senate for discussion and/or approval.

Senators discussed the process in filling the PD coordinator position, which is similar to the process utilized by the TERB and Academic Technology Coordinator positions. Though they are positions jointly appointed by the Senate and the Superintendent/President and some report administratively to the Vice President of Instruction, all fall under the umbrella of Academic and Professional Matters and the district's 10 + 1 + 1. Though they are not named positions on the Senate, there was agreement that there should be a reporting relationship in place and Faculty Senate input should be sought before changes are made to the contracts of positions held by faculty members. Senators expressed support for adding Professional Development as a standing report on the Senate agenda.

Constitutional Review: Travis Ritt reported that members of the Constitutional Review Task Force will meet next Monday, November 9, immediately after the Senate meeting.

ADJOURNMENT: The meeting was adjourned at 3:30 p.m.

Respectfully submitted,

Jenny Fererro, Secretary