

Minutes of the
MEETING OF THE FACULTY SENATE
May 5, 2008

APPROVED

PRESENT: Bill Bedford, Bruce Bishop, Monika Brannick, Molly Faulkner, Gracie Fowler, Brent Gowen, Lawrence Hahn, Richard Hishmeh, Teresa Laughlin, Stan Levy, Chantal Maher, Jackie Martin-Klement, Marilee Nebelsick-Tagg, Sue Norton, Patrick O'Brien, Kathleen Sheahan, Perry Snyder, Fari Towfiq

ABSENT:

GUESTS: Paul Barboa, Mary Cassoni, M. Jayne Conway, Judy Dolan, Claudia Duran, Dillon Emerick, Jose Fernandez, Marty Furch, Jesse Lyn, Anita Sugar, Judy Wilson

CALL TO ORDER: The meeting was called to order by the president, Brent Gowen, at 2:00 p.m., in Room SU-30.

Approval of Minutes:

Motion 1 MSC Nebelsick-Tagg, Faulkner: Faculty Senate approval of the minutes of April 28, 2008 as amended. The motion carried.

Public Comments: There were none.

Announcements: Brent Gowen announced that this year's recipient of the Gift of Time Award is Judy Cater.

Welcome: New Senators Marty Furch, Jose Fernandez, and Judy Wilson were welcomed. All recently elected Senators will be seated officially at the May 12 Senate meeting.

ASG: Jesse Lynn reported on the special events that the ASG scheduled for today's Cinco de Mayo celebration.

ASG elections begin today for several open positions. Jesse asked Senators to remind their students to vote in room SU-102.

Several ASG members attended the Student Senate for California Community Colleges meeting this past weekend, where ten at-large Senators were elected.

President Deegan: Marilee Nebelsick-Tagg and Brent Gowen did not meet with President Deegan today due to his monthly SDICCCA meeting.

Governing Board: Brent Gowen stated that the Governing Board held a special meeting on Tuesday, April 29, to ratify the faculty contract. The next regularly scheduled board meeting will be held on May 13.

Strategic Planning Council: Brent Gowen reported that the Strategic Planning Council reviewed and discussed the Learning Outcomes Council Governance Structure at its special meeting last week, as well as the Annual Implementation Plan and draft reports of Standards I and II of the accreditation self-study.

Administrative Services

Planning Council: Jesse Lyn stated that the Administrative Services Planning Council discussed upcoming construction projects as well as the proposal of Aramark, Palomar's main food and beverage provider, to add security cameras in the cafeteria and snack shack.

Budget Committee: Brent Gowen indicated that the semester's last meeting of the Budget Committee has been cancelled to allow members to attend the presentation of the actuarial study conducted by Total Compensation Systems, Inc. At the previous meeting, the group began discussing the principles that will guide the adoption of a budget development process.

Palomar Faculty
Federation:

Perry Snyder reminded the Senators that part-time faculty members who lose classes to cancellations do not have "bumping" rights.

Learning Outcomes
Council:

Teresa Laughlin stated that the Learning Outcomes Council held its last meeting of the semester last week. The group approved the LOC Governance Structure that includes a Basic Skills Committee and co-coordinators of the Teaching and Learning Centers at the Escondido center and San Marcos campus. The group also endorsed Service Learning in concept, and looks forward to more information about its realization. Marty Furch was welcomed as co-chair, as well as steering committee members Jose Fernandez and Judy Wilson.

Other:

Molly Faulkner expressed concern about the Faculty Hiring Priority Recommendations for 2009-10 of the Instructional Planning Council, which the IPC has forwarded to the Strategic Planning Council for review and approval. The IPC recommends Health, Physical Education, and Athletics for positions #1 and #4. Molly questioned why one program has been chosen for two faculty hires, particularly when so many departments on campus are in need of fulltime faculty members.

Senators discussed the process and criteria utilized by the Instructional Planning Council, and some Senate members expressed a reluctance to interfere in the shared governance process. Because the item was not included on today's agenda, the Senate will not take any formal action on this issue, although any faculty member can attend tomorrow's Strategic Planning Council meeting to speak to this matter.

Committee
Appointments:

Motion 2

MSC Laughlin, Faulkner: Faculty Senate approval of the following committee appointments:

Learning Outcomes Council
Richard Albistegui-DuBois (08-10)

Financial Aid Appeals Committee
Sheri Jennum (08-10) (part-time) Athletics

Tenure & Evaluations Review Board

Shannon Lienhart (08-10) MNHS
Shayla Sivert (07-09) at-large

Academic Technology Committee

Erin Hiro (08-10) Arts, Media, and Computing Systems
Sandra Andre (08-10) Career and Technical Education

International Education Advisory Committee

Shayla Sivert, Languages and Literature

Sabbatical Leave Committee

Gary Zacharias (08-11) Languages and Literature

Personnel Standards & Practices Committee

Billy Hawkins (08-10) Arts, Media, and Computing Systems

Strategic Planning Council

Sheri Jennum (08-10)(part-time) Athletics

Government Affairs Committee

Sheri Jennum (08-10)(part-time) Athletics

Instructional Planning Council

Judy Cater (08-10) Social and Behavioral Sciences

Vocational and Technical Educational Act Planning and Advisory Committee

Lisa Faas (08-10) Arts, Media, and Computing Systems

Scholarship Committee

Veronica Aguilera (08-10) Student Services

Learning Outcomes Council

Jackie Martin-Klement (07-09)

Professional Procedures Committee

Richard Albistegui-DuBois (08-10)

The motion carried.

Motion 3

MSC Levy, Laughlin: Faculty Senate approval of the following committee appointment:

Learning Outcomes Council Steering Committee

Martha Martinez, Faculty Liaison focusing on outcomes at the course level

The motion carried.

Other:

Brent Gowen reminded Senators of discussion at the April 21 Senate meeting where the Senate endorsed the creation of a workgroup composed of representatives of the PFF and the Senate to address issues concerning faculty workload. Brent noted that the PFF has named three Executive Board members to participate, and the Senate needs to appoint three Senators as well. Brent noted that this item will be brought back for Action at next week's meeting.

Faculty Emeriti:

Motion 4 MSC Nebelsick-Tagg, Laughlin: The Faculty Senate grants Emeritus status to this year's eligible retirees:
David H. Boyd, Performing Arts
Kathleen G. Clyne, Nursing
Linton John Dise, Counseling
R. Anthony Guerra, Multicultural Studies/Behavioral Sciences
James Luna, Counseling
Rena V. Stevens, Business

The motion carried.

Senators congratulated this year's faculty Emeriti.

Brent Gowen noted that next week the Senate will vote on Emeritus status for faculty member Marc Newman, who has served Palomar College for 16 years.

Academic Standards
& Practices Committee:

Brent Gowen reminded Senate members that a Senator is still needed to chair the Academic Standards & Practices Committee.

Elections:

Stan Levy announced that the following Senators will be officially seated at next week's meeting. No election was necessary for these positions as there were the same number of candidates as positions available:

Jose Fernandez
Katy French
Marty Furch
Diane Studinka
Judy Wilson

Returning Senators are Richard Hishmeh, Stan Levy, and Jackie Martin Klement.
Senator Kathleen Sheahan will be serving as an at-large member of the Faculty Council.

Curriculum:

The next meeting of the Curriculum Committee will be held on Wednesday, May 7. Monika asked Senators to review the items prior to next week's Senate meeting as they will be brought forward for Action.

Service Learning:

At last week's meeting, members of the Service Learning Workgroup provided Senators with a detailed proposal of how Palomar and its students can benefit from a Service Learning program.

Motion 5

MSC Laughlin, Nebelsick-Tagg: Faculty Senate endorsement of Service Learning in concept. The motion carried.

Accreditation: Brent Gowen reported that members of the college community continue to review the second drafts of the Accreditation reports, and the Steering Committee has invited all faculty to participate in "Reading Circles." Additional information is available on the college's accreditation web site.

Personnel Standards

& Practices Committee: Patrick O'Brien, Chair of the Personnel Standards & Practices Committee, shared with the Senate copies of the recent faculty evaluations of senior administrators. Faculty members can review the documents in the Faculty Senate office and can call ext. 2446 for more information.

Senators expressed thanks to Mike Large and other members of the Research & Planning Department for their assistance in the distribution and tabulation of the evaluation reports.

Motion 6 MSC Laughlin, Nebelsick-Tagg: To suspend the agenda to discuss Information items D & E. The motion carried.

Computer Coordinating
Committee:

A description of the role and purposes of the Computer Coordinating Committee (CCC) was distributed for discussion. When the Technology Resources Committee was recently disbanded, the Computer Coordinating Committee ceased officially to exist. The Senate must determine whether it wants to keep this committee active by placing it as a subcommittee of the Strategic Planning Council or of the Senate or whether it is no longer necessary.

This item will be brought back for further discussion and/or action at next week's meeting.

Smoking Policy: Senators discussed the ASG proposal to designate smoking areas on campus. Senators considered whether the policy would be enforceable and what the penalties, if any, would be for infractions.

Because the Senate already endorsed a smoking policy two years ago that calls for voluntary compliance with smoking areas, there is no need to take further formal action on this issue.

Motion 7 MSC Laughlin, Faulkner: To resume the agenda. The motion carried.

ROP: In December of 2007, the Faculty Senate approved the recommendations of the ROP workgroup for the transition of Auto Body, Computer Application, Diesel Mechanics Technology, Graphics, and Drafting Technology into the "mainstream" college while letting Culinary Arts remain at Mission Hills High School and Optical Technology "sunset."

The Senate has not yet formally addressed the transition of the remaining programs or of the faculty who have been teaching in ROP.

Jackie Martin-Klement provided copies of the recent recommendations of the ROP Task Force for the remaining programs and faculty transitions, as well as a transition schedule. She also provided copies of motions voted upon unanimously by the PFF at its meeting of May 2, 2008, recommending the transition of Jackie Martin Klement, Anita Sugar, Eric Duvall, Bruce Gan, and Ed Kirk to the appropriate departments on campus with full tenure and placement on the salary schedule.

Senators discussed several issues, including departmental autonomy: whether an individual or group outside a department can insist that the department take on programs or faculty. Senators also expressed concern that the PFF motions call for awarding tenure, without a probationary period, to faculty members who have been serving in non-tenure track positions. One Senator noted the lack of discussion about whether these positions would be considered “set-asides” or whether they would be subject to the IPC faculty hiring priority process.

Brent Gowen indicated that this item will remain on the agenda for further discussion and/or action at next week’s meeting.

ADJOURNMENT: The meeting was adjourned at 3:30 p.m.

Respectfully submitted,

Teresa Laughlin, Secretary