

Minutes of the
MEETING OF THE FACULTY SENATE
March 31, 2008

APPROVED

- PRESENT: Bill Bedford, Bruce Bishop, Molly Faulkner, Jenny Fererro, Molly Faulkner, Gracie Fowler, Brent Gowen, Lawrence Hahn, Richard Hishmeh, Julie Ivey, Teresa Laughlin, Stan Levy, Chantal Maher, Jackie Martin-Klement, Marilee Nebelsick-Tagg, Patrick O'Brien, Kathleen Sheahan, Perry Snyder, Fari Towfiq
- ABSENT: Monika Brannick, Judy Cater, Sue Norton
- GUESTS: Jesse Lyn
- CALL TO ORDER: The meeting was called to order by the president, Brent Gowen, at 2:00 p.m., in Room SU-30.
- Approval of Minutes:
- Motion 1 MSC Nebelsick-Tagg, Laughlin: Faculty Senate approval of the minutes of March 17, 2008, as presented. The motion carried.
- Public Comments: There were none.
- Announcements: Brent Gowen announced the addition of a new Professional Development Workshop: "Suggested Strategies for the Prevention of Campus Violence." The seminar will present the causes of campus violence and will focus on prevention and intervention strategies. It is being hosted by Dr. Daniel Blumberg, Clinical Psychologist, and sponsored by the Palomar College Campus Police. It is scheduled for Tuesday, April 8, from 2:00 – 4:30 p.m., in room 0-12.
- ASG: Jesse Lyn indicated that members of the ASG recently attended the Region 10 meeting of the statewide student government, where it was reported that students are needed to run for at-large positions.
- Several events are planned for Springfest on April 16 and 17.
- Students, faculty, and staff enjoyed the ASG sponsored activities for Cesar Chavez Day and Women's History Month.
- Members of the ASG are currently scheduling events for Earth Day and Cinco de Mayo.
- President Deegan: Brent Gowen reported that he and Marilee Nebelsick-Tagg attended their weekly meeting with President Deegan earlier in the day. They discussed items on today's Senate agenda as well as issues surrounding the faculty contract.
- Governing Board: The next meeting of the Governing Board is scheduled for April 8, 2008.
- Strategic Planning Council: Molly Faulkner stated that members of the Strategic Planning Council continue their review of the Annual Implementation Plan and in particular the project of tying budgeting to planning.

Administrative Services
Planning Council:

A Senator is still needed to serve on the Administrative Services Planning Council. Jesse Lyn added that the meeting time is being changed to the 1st and 3rd Thursday of each month at 2:00 p.m., and members of the Council are discussing minor changes to the committee structure.

Motion 2

MSC Fererro, Laughlin: Faculty Senate approval of the appointment of Richard Hishmeh as the Faculty Senate representative on the Administrative Services Planning Council. The motion carried.

Palomar Faculty
Federation:

Julie Ivey reported that the PFF and the district have a negotiations session scheduled for Wednesday, April 2. The union hopes that negotiations will conclude at that meeting and that the ratification process can then begin.

Brent Gowen congratulated Julie on her upcoming interim assignment at Cerritos College, assisting its faculty with their first contract.

Learning Outcomes
Council:

Teresa Laughlin stated that the Learning Outcomes Council will meet on Thursday, April 3, and will be discussing accreditation and basic skills. The Senate has sent out a call for nominations for the four positions on the Steering Committee.

Teresa also briefly described to Senators how basic skills and learning outcomes provide a pathway to student success.

Equivalency:

Fari Towfiq stated that over spring break the committee reviewed several equivalency applications for full-time faculty.

Professional
Development:

Patrick O'Brien announced the need for faculty mentors for probationary faculty for the fall semester.

He also provided a brief overview of the process by which fulltime faculty indicate to the Professional Development office that they have completed their PD contracts for the year, reiterating the need for faculty to follow the PFF contract guidelines. He noted that last year, 1/3 of the faculty did not provide this information. This item will be placed on the Senate agenda for further discussion at next week's meeting.

Personnel Standards
& Practices Committee:

Patrick O'Brien provided an update on the evaluation process of the college's senior administrators. Tabulation of the documents continues, and the committee hopes that the return rate will exceed last year's 39%.

Committee
Appointments:

Motion 3

MSC Levy, Laughlin: Faculty Senate approval of the following committee appointment:

Food Services Committee
Kimberly Marshall (07-09)

The motion carried.

Elections: Brent Gowen reported that the election of the Faculty Senate President will occur at next week's meeting.

Stan Levy announced that in regard to open Senate positions, the same number of candidates submitted their names for consideration as there were positions, so no election will be held. New and returning Senators will be invited to attend the first meeting in May and will be seated at the subsequent meeting. Faculty Council elections for the positions of Faculty Senate Vice President and Secretary will also occur at that meeting.

Curriculum: The following Curriculum items were distributed for information:

PALOMAR COLLEGE
CURRICULUM COMMITTEE ACTION ITEMS
Wednesday, March 19, 2008
Room SU-18 at 3:00 p.m.

I. CURRICULAR CHANGES EFFECTIVE FALL 2008

Details of all program and course proposals can be viewed at: <http://www.curricunet.com/palomar>

- Select Track, All Proposals.
- From the list of pending proposals, select the Check Status button for the program or course you wish to view.
- Select the Pencil Icon in order to navigate through the various pages of the proposal, or
- Select the "WR" Icon to view the Course Outline of Record or Program Report, or
- Select the "CC" Icon to view a report that displays proposed changes for the course outline of record or program
- Select the "CR" Icon to view a report that displays ALL proposed changes for the course

To view Packages:

- Select Packages under Create/Edit Proposals, then select the Pencil Icon to see the individual proposals included in the Package. Various Icons will be accessible for creating Reports or viewing the various pages of each proposal.

A. CONSENT CALENDAR

There will be no separate discussion of these items unless a Curriculum Committee member or guest requests that a particular item be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be routine and will be approved by one motion.

The following curricular changes, pending appropriate approvals, will be effective FALL 2008:

A. Credit Course/Program Packages

1. Package Title: Computer Science and Info. Systems Renumbering Impacts
Discipline: Counseling (COUN)
Description: Courses/Programs which contain Computer Science and Info. Systems courses. Changes reflect new Computer Science Disciplines/Numbers.
Instructional Services

A. Credit Course Changes

i. Course Number and Title: BUS 186/R CSIS 130 Microsoft Publisher

Discipline: Business Education (BUS)/Computer Science and Information Systems (R CSIS)
Recommended Prep: R CSIS 127, and R CSIS 170, or CSIT 130, or BUS 170, or OIS 136.1
Distance Learning Offering(s): Online
Repeatability: May be taken 4 times.
Changed R CSIS 170/CSIS 170 to R CSIS 170 or CSIT 130
Instructional Services

ii. Course Number and Title: R CSIS 121 Microcomputer Applications-Advanced
Short Title: MICROCOMPUTER APPLICATIONS-ADV
Discipline: Computer Science and Information Systems (R CSIS)
Prerequisites: CSIT 120/R CSIS 120
Transfer Acceptability: CSU
Grading Basis: Grade Only
Repeatability: May be taken 2 times.
Changed R CSIS 120/CSIS 120 to CSIT 120/R CSIS 120
Instructional Services

iii. Course Number and Title: R CSIS 125 Presenting with PowerPoint
Discipline: Computer Science and Information Systems (R CSIS)
Recommended Prep: R CSIS 170, or CSIT 130
Transfer Acceptability: CSU
Grading Basis: Grade Only
Changed R CSIS 170/CSIS 170 to R CSIS 170 or CSIT 130
Instructional Services

iv. Course Number and Title: R CSIS 138 Website Design with FrontPage
Discipline: Computer Science and Information Systems (R CSIS)
Recommended Prep: CSWB 110/R CSIS 110
Grading Basis: Grade Only
Changed R CSIS 137/CSIS 137 to CSWB 110/R CSIS 110
Instructional Services

v. Course Number and Title: R CUL 200 / CUL 200 Menu Planning and Purchasing
Discipline: Culinary Arts (R CUL)/Culinary Arts (CUL)
Prerequisites: R CUL 111 / CUL 111, and FCS 165 / HE 165, and
CSIT 120 / R CSIS 120
Transfer Acceptability: CSU
Grading Basis: Grade Only
Changed R CSIS 120/CSIS 120 to CSIT 120/R CSIS 120
Instructional Services

B. Program Changes

i. Program Title: Accounting
Discipline: Accounting (ACCT)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 37
Changed CSIS 105 to CSIT 105, Changed CSIS 120/R CSIS 120 to CSIT 120/R CSIS 120
Instructional Services

ii. Program Title: Advertising, Marketing, and Merchandising
Discipline: Business Education (BUS)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 31.00 - 34.00
Changed CSIS 105 to CSIT 105, Changed CSIS 120/RCSIS 120 to CSIT 120/R CSIS 120
Instructional Services

iii. Program Title: Applications Support Specialist
Discipline: Computer Science and Information Systems (R CSIS)
Award Type: Certificate of Proficiency
Total Units: 13.00
Changed R CSIS 120/CSIS 120 to CSIT 120/R CSIS 120, Changed R CSIS 137 to R CSIS 110, Changed CSIS
137 to CSWB 110, Changed R CSIS 170/CSIS 170 to CSIT 130 and R CSIS 170
Instructional Services

iv. Program Title: Architectural Drafting Technology

Discipline: Drafting Technology (DT)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 40.00
Changed CSIS 120/R CSIS 120 to CSIT 120/R CSIS 120
Instructional Services

v. Program Title: Aviation Operations and Management
Discipline: Aviation Sciences (AVIA)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 36.00
Changed CSIS 105 to CSIT 105
Instructional Services

vi. Program Title: Biology-General
Discipline: Biology (BIOL)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 32.00
Changed CSIS 105 to CSIT 105
Instructional Services

vii. Program Title: Business Administration
Discipline: Business Education (BUS)
Award Type: A.A. Degree Major
Total Units: 29 – 32
Changed CSIS 105 to CSIT 105, Changed CSIS 120/R CSIS 120 to CSIT 120/R CSIS 120
Instructional Services

viii. Program Title: Business-General
Discipline: Business Education (BUS)
Award Type: A.A. Degree Major
Total Units: 30.00 - 35.00
Changed CSIS 105 to CSIT 105, Changed CSIS 120/R CSIS 120 to CSIT 120/R CSIS 120
Instructional Services

ix. Program Title: Computer Assisted Drafting
Discipline: Drafting Technology (DT)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 30.00
Changed CSIS 105 to CSIT 105
Instructional Services

x. Program Title: Drafting Technology-Multimedia
Discipline: Drafting Technology (DT)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 32.00
Changed CSIS 120/R CSIS 120 to CSIT 120/R CSIS 120
Instructional Services

xi. Program Title: Drafting Technology-Technical
Discipline: Drafting Technology (DT)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 32.00
Changed CSIS 120/R CSIS 120 to CSIT 120/R CSIS 120
Instructional Services

xii. Program Title: Electro-Mechanical Drafting and Design
Discipline: Drafting Technology (DT)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 32.00
Changed CSIS 120/R CSIS 120 to CSIT 120/R CSIS 120
Instructional Services

xiii. Program Title: Electro-Mechanical Equipment Technician
Discipline: Electro-Mechanical Equipment Technician (EMET)
Award Type: Certificate of Achievement
Total Units: 28.50

Changed CSIS 105 to CSIT 105
Instructional Services

xiv. Program Title: Geographic Information Systems
Discipline: Geography (GEOG)
Award Type: Certificate of Proficiency
Total Units: 14.00 - 16.00
Changed CSIS 117 to CSIT 170
Instructional Services

xv. Program Title: Graphic Communications Emphasis in Electronic Publishing
Discipline: Graphic Communications - Imaging and Publishing (GCIP)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 28.00 - 31.00
Changed CSIS 105 to CSIT 105
Instructional Services

xvi. Program Title: Graphic Communications Emphasis in Management
Discipline: Graphic Communications - Imaging and Publishing (GCIP)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 28.00 - 31.00
Changed CSIS 105 to CSIT 105
Instructional Services

xvii. Program Title: Graphic Communications Emphasis in Production
Discipline: Graphic Communications - Imaging and Publishing (GCIP)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 28.00 - 31.50
Changed CSIS 105 to CSIT 105
Instructional Services

xviii. Program Title: Internet-Business Education Emphasis
Discipline: Business Education (BUS)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 25
Changed CSIS 137/R CSIS 137 to CSWB 110/R CSIS 110
Instructional Services

xix. Program Title: Internet-Graphic Communication Emphasis
Discipline: Graphic Communications - Multimedia and Web (GCMW)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 23
Changed CSIS 137/R CSIS 137 to CSWB 110/R CSIS 110
Instructional Services

xx. Program Title: Software Applications Specialist
Discipline: Computer Science and Information Systems (R CSIS)
Award Type: Certificate of Proficiency
Total Units: 11
Changed R CSIS 120/CSIS 120 to CSIT 120/R CSIS 120,
Changed R CSIS 137/CSIS 137 to CSWB 110/R CSIS 110,
Changed R CSIS 170/CSIS 170 to R CSIS 170 and CSIT 130
Instructional Services

xxi. Program Title: Web Data Base Design
Discipline: Graphic Communications - Multimedia and Web (GCMW)
Award Type: Certificate of Proficiency
Total Units: 16.00 - 17.50
Changed CSIS 173 to CSDB 220, Changed CSIS 268 to CSWB 210
Instructional Services

2. Package Title: Deactivation of Electronics & Computer Hardware Technology (ECHT)
Discipline: Electronic and Computer Hardware Technology (ECHT)
Description: Deactivation of the 3 programs of study under the discipline of ECHT: Advanced Electronic Technician, Computer Hardware/Telecommunication Technician, and Electronics Assembler

Mollie Smith

A. Program Deactivations

i. Program Title: Advanced Electronic Technician
Discipline: Electronic and Computer Hardware Technology (ECHT)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 39.00
Reason for Deactivation: Non-sustainable
Mollie Smith

ii. Program Title: Computer Hardware/Telecommunications Technician
Discipline: Electronic and Computer Hardware Technology (ECHT)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 27
Reason for Deactivation: Non-sustainable
Mollie Smith

iii. Program Title: Electronics Assembler
Discipline: Electronic and Computer Hardware Technology (ECHT)
Award Type: Certificate of Proficiency
Total Units: 7.5
Reason for Deactivation: Non-sustainable
Mollie Smith

3. Package Title: Fire Technology - State Fire Marshall
Discipline: Fire Technology (FIRE)
Description: State Fire Marshall courses
Carl Lofthouse

A. Credit Courses

i. Course Number and Title: FIRE 175 Fire Command 1A
Discipline: Fire Technology (FIRE)
Course Included in the following programs:
 A. Fire Technology-Emergency Management, Fire Technology-General – A.A. Degree Major or
 Certificate of Achievement
Transfer Acceptability: CSU
Added Hours, Updated Unit Value, Updated Scope, Updated Objectives, Added Methods of Instruction,
Updated Textbook, Added Required Reading, Added Critical Thinking, Added Method of Assessment
Carl Lofthouse

ii. Course Number and Title: FIRE 180 Fire Prevention 1A
Discipline: Fire Technology (FIRE)
Course Included in the following programs:
 A. Fire Technology-Emergency Management, Fire Technology-General – A.A. Degree Major or
 Certificate of Achievement
Transfer Acceptability: CSU
Added Hours, Updated Unit Value, Updated Scope, Updated Objectives, Added Methods of Instruction, Edited
Outline Content, Updated Textbooks, Added Required Reading, Added Critical Thinking, Updated Required
Writing, Added Method of Assessment
Carl Lofthouse

iii. Course Number and Title: FIRE 181 Fire Prevention 1B
Discipline: Fire Technology (FIRE)
Course Included in the following programs:
 A. Fire Technology-Emergency Management, Fire Technology-General – A.A. Degree Major or
 Certificate of Achievement
Transfer Acceptability: CSU
Added Hours, Updated Unit Value, Updated Objectives, Added Methods of Instruction, Updated Outline
Content, Updated Textbooks, Added Required Reading, Updated Added Critical Thinking, Added Methods of
Assessment
Carl Lofthouse

iv. Course Number and Title: FIRE 185 Fire Management I
Discipline: Fire Technology (FIRE)

Course Included in the following programs:

A. Fire Technology-Emergency Management, Fire Technology-General – A.A. Degree Major or Certificate of Achievement

Transfer Acceptability: CSU

Added Hours, Updated Unit Value, Updated Scope, Updated Objectives, Added Methods of Instruction, Edited Outline Content, Updated Textbooks, Added Required Reading, Added Critical Thinking, Added Methods of Assessment

Carl Lofthouse

v. Course Number and Title: FIRE 190 Fire Investigation 1A

Discipline: Fire Technology (FIRE)

Course Included in the following programs:

A. Fire Technology-Emergency Management, Fire Technology-General – A.A. Degree Major or Certificate of Achievement

Transfer Acceptability: CSU

Added Hours, Updated Unit Value, Updated Scope, Updated Objectives, Added Methods of Instruction, Edited Outline Content, Updated Textbook, Added Required Reading, Deleted Suggested Reading, Added Critical Thinking, Added Methods of Assessment

Carl Lofthouse

vi. Course Number and Title: FIRE 193 Fire Instructor 1A

Discipline: Fire Technology (FIRE)

Course Included in the following programs:

A. Fire Technology-Emergency Management, Fire Technology-General – A.A. Degree Major or Certificate of Achievement

Transfer Acceptability: CSU

Added Hours, Updated Unit Value, Updated Scope, Updated Objectives, Added Methods of Instruction, Updated Textbook, Added Required Reading, Updated Suggested Reading, Added Critical Thinking, Added Methods of Assessment

Carl Lofthouse

vii. Course Number and Title: FIRE 194 Fire Instructor IB

Discipline: Fire Technology (FIRE)

Course Included in the following programs:

A. Fire Technology-Emergency Management, Fire Technology-General – A.A. Degree Major or Certificate of Achievement

Transfer Acceptability: CSU

Added Hours, Updated Unit Value, Updated Scope, Updated Objectives, Added Methods of Instruction, Updated Textbooks, Added Required Reading, Updated Suggested Reading, Added Critical Thinking, Added Methods of Assessment

Carl Lofthouse

B. New Programs

1. There are no New Programs for this agenda

C. Program Changes

1. Program Title: American Indian Studies

Discipline: American Indian Studies (AIS)

Award Type: Certificate of Achievement

Total Units: 18.00

Added AIS 295 to Certificate Electives

Patricia Dixon

2. Program Title: Economics

Discipline: Economics (ECON)

Award Type: A.A. Degree Major or Certificate of Achievement

Total Units: 22.00 - 23.00

Changed CSIS 105 to CSIT 105

Teresa Laughlin

3. Program Title: Library Technology

Discipline: Library Technology (LT)

Award Type: A.A. Degree Major or Certificate of Achievement

Total Units: 27.00 - 28.00

Changed CSIS 105 to CSIT 105 and CSIS/R CSIS 120 to CSIT 120/R CSIS 120

Judy Cater

D. Program Deactivations

1. There are no individual Program Deactivations for this agenda. Please see 'Packages' section for Program Deactivations contained within packages.

E. Credit Courses - New

1. There are no New Credit Courses for this agenda.

F. Credit Course – Change

2. There are no individual Credit Course Changes for this agenda. Please see 'Packages' section for Credit Course Changes contained within packages.

G. Credit Courses - Deactivations

1. Course Number and Title: CSIS 294 Enterprise JavaBeans and J2EE
Discipline: Computer Science and Information Systems (CSIS)
Recommended Prep: CSIS 273
Transfer Acceptability: CSU
Distance Learning Offering(s): Online
Reason for Deactivation: Inactive
Instructional Services on behalf of Richard Stegman

2. Course Number and Title: ZOO 205L Physiology Laboratory
Discipline: Zoology (ZOO)
CSU GE Area B: Physical and its Life Forms - B2, B3
IGETC Area 5: Physical and Biological Sciences - B, C
Transfer Acceptability: UC, CSU
Reason for Deactivation: Inactive
Instructional Services on behalf of Ralph Ferges

H. Credit Courses - Reactivations

1. There are no Credit Course Reactivations for this agenda.

I. Noncredit Course - New

1. There are no New Noncredit Courses for this agenda.

J. Noncredit Course - Change

1. There are no Noncredit Course Changes for this agenda.

K. Noncredit Course - Deactivation

1. There are no Noncredit Course Deactivations for this agenda.

L. Distance Learning

1. There are no Distance Learning Approvals for this agenda.

B. RESUMPTION OF REGULAR AGENDA

A. ITEMS REMOVED FROM THE CONSENT CALENDAR

B. TECHNICAL CORRECTIONS

1. Computer Science Department Renumbering Impacts – The following courses were approved at prior Curriculum Committee meetings but have technical corrections due to the Computer Science Department's renumbering.

A. Entertainment Technology Certificate of Achievement, approved January 30, 2008 Curriculum Committee meeting. CSIS 108 to CSNT 110

B. Public Works Management Level II A.A. Degree Major or Certificate of Achievement, approved November 14 Curriculum Committee meeting. CSIS 120/R CSIS 120 to CSIT 120/R CSIS 120.

C. Archaeology A.A. Degree Major, approved October 17 Curriculum Committee meeting. CSIS 179 to CSIT 135.

2. The scope of CSIT 105 Computer Concepts and Applications, approved at the December 5 Curriculum Committee meeting, has been changed as follows: The study of computer concepts and basic proficiency in modern application software. Computer concepts will focus on basic terminology; computer literacy; information literacy; hardware; software; information systems; state-of-the-art technology; structured design techniques, overview of the computer industry; ethics and current issues including virus protection and prevention. Hands-on introduction to Windows operating system and application software including basic proficiency of the Internet; browsers; e-mail; word processing; electronic spreadsheets; data base and presentation graphics application programs. browsers and e-mail. The Microsoft Office Suite will be taught using Word, Excel, Access and PowerPoint.

3. CSWB 295 Directed Study in Web Technology – Add Prerequisite: Approval of Project or Research by instructor or department chair.

4. The Computer Technology program was approved at the January 30 meeting with changes due to the Computer Science department renumbering. However, new courses R CSIS 195 and R CSIS 196 are added to the program. These courses are elective options in the program.

5. The Electronic Tune-up and Computer Control Systems and Mechanics – General AA Degree Majors/Certificates of Achievement were approved at the December 5 Curriculum Committee meeting. New Course AT 165 is an elective to these programs.

6. The Microcomputer Operating Systems Certificate of Proficiency was approved at the January 30 Curriculum Committee meeting with changes due to the Computer Science department renumbering. New Course R CSIS 196 is added to this program as a program requirement.

7. Remove Standalone Course Status for the following New Courses:

AIS 295

Added to American Indian Studies Certificate of Achievement as elective option.

R CSIS 195

Added to Computer Technology AA Degree Major/Certificate of Achievement as elective option.

R CSIS 196

Added to Computer Technology AA Degree Major/Certificate of Achievement as elective option. Added to Microcomputer Operating Systems Certificate of Proficiency as requirement.

8. The Welding Technology AA Degree Major/Certificate of Achievement was approved at the January 30 Curriculum Committee meeting. WELD 197 was added as an elective to this program.

These items will be brought forward for Senate action at next week's meeting.

Accreditation: Brent Gowen reported that Berta Cuaron, Tom Medel, and he continue to meet with the leaders of the writing teams to review the first drafts of the Accreditation Self-Study reports.

Negotiations: Teresa Laughlin provided Senate members with a brief overview of Palomar College's salary matrix versus matrices of other colleges in the area.

Safety & Security
Committee:

Kelly Hudson-MacIsaac and Tom Plotts attended the March 17 Senate meeting to provide information on the status of the college's plans for responding to a disaster or an emergency, as well as to outline the goals and objectives being proposed by the Emergency Response Workgroup. The Safety & Security Committee asked for Faculty Senate input and recommendations on proposals to install inside locks on classroom doors and to mount additional security cameras around campus.

Senate members agreed that improving campus security is of a high priority and were appreciative of the committee's desire to receive input from all campus constituencies.

There was reluctance, however, to make recommendations on behalf of the entire faculty. Instead, Senators offered that the committee should seek recommendations and suggestions of those with experience and expertise in the field.

Senators did agree that the college should make improving lighting, providing two-way communication in all classrooms, and installing a public address system on campus high priorities in implementing a security plan on campus.

Academic Technology
Committee:

Gracie Fowler provided an update on the activities of the Academic Technology Committee, including the three high priorities adopted by the committee at its most recent meeting:

- Providing faculty additional training for teaching online classes as well as developing various ways of evaluating online classes.
- Improving communications with Information Systems within departments and divisions, i.e., as per software updates, etc.
- Informing faculty of additions and improvements to the Blackboard system.

Faculty can access a variety of information, as well as receive training and tutorials, by visiting the Academic Technology website at <http://www.palomar.edu/atrc/>.

A question and answer period followed. When asked if the committee has discussed the issue of whether there should be a limit to the percentage of workload that a fulltime faculty member teaches online, Gracie indicated that at present the committee's position is that this number needs to be determined at the departmental level.

Brent Gowen also noted that Haydn Davis will be attending next week's Senate meeting to provide additional information on academic technology at Palomar.

ADJOURNMENT: The meeting was adjourned at 2:56 p.m.

Respectfully submitted,

Teresa Laughlin, Secretary