

Minutes of the
MEETING OF THE FACULTY SENATE
March 17, 2008

APPROVED

PRESENT: Bill Bedford, Bruce Bishop, Monika Brannick, Molly Faulkner, Jenny Ferrero, Molly Faulkner, Gracie Fowler, Brent Gowen, Richard Hishmeh, Julie Ivey, Teresa Laughlin, Stan Levy, Chantal Maher, Jackie Martin-Klement, Marilee Nebelsick-Tagg, Sue Norton, Patrick O'Brien, Perry Snyder, Fari Towfiq

ABSENT: Judy Cater, Lawrence Hahn, Kathleen Sheahan

GUESTS: Kelly Hudson-MacIsaac, Jesse Lyn, Tom Plotts

CALL TO ORDER: The meeting was called to order by the president, Brent Gowen, at 2:00 p.m., in Room SU-30.

Approval of Minutes:

Motion 1 MSC Nebelsick-Tagg, Laughlin: Faculty Senate approval of the minutes of March 10, 2008, as amended. The motion carried.

Motion 2 MSC Laughlin, Nebelsick-Tagg: To suspend the agenda to discuss Information item C, Safety and Security Committee. The motion carried.

Safety and Security
Committee:

Kelly Hudson-MacIsaac and Tom Plotts described to the Senate the status of the college's plans for responding to disaster or emergency.

Kelly and Tom provided an overview on the 7 goals and objectives being proposed by the Emergency Response Workgroup and discussed several at length.

1. Update plan to meet state and federal guidelines
2. Implement plan
3. Train members of the college community
4. Provide necessary equipment and supplies
5. Exercise and drill members of the college community
6. Initiate mass communication systems, both high and low technology
7. Upgrade facilities by installing additional locks, cameras, etc.

A question and answer period followed. Senators reiterated the immediate need for a notification system, such as cell phones, email, and telephone extensions, to minimize confusion and misinformation in case of a disaster or emergency.

Brent Gowen asked Senators to discuss these objectives with their colleagues and bring additional suggestions or recommendations to the March 31st Senate meeting. The Safety and Security Committee is especially eager to hear faculty response to the proposals to install inside locks on classroom doors and to mount additional security cameras around campus.

Motion 3 MSC Laughlin, Faulkner: To resume the agenda. The motion carried.

Public Comments: There were none.

Announcements: There were none.

ASG: Jesse Lyn provided the following ASG report:

- Members of the ASG attended an ASAAC National Conference in Washington, DC, last week. Some of the issues discussed were the Pell Grant, The Higher Education Act, Veterans Benefits, and age limitation restrictions.
- Nomination packets for the ASG President and Vice President positions are available in the Student Affairs office.
- Additional events have been scheduled to celebrate Women's History Month on Wednesday, March 19, and Cesar Chavez Day on Thursday, March 20.
- An All-Student Forum will be scheduled for sometime in April.

President Deegan: Brent Gowen stated that he and Marilee Nebelsick-Tagg attended their weekly meeting with President Deegan earlier in the day. Concerns they discussed included the college's insufficient number of fulltime faculty, class cancellations due to the state's budget outlook, and the number of online courses now offered by the college. They also emphasized the need to complete the faculty contract as soon as possible.

Governing Board: Brent Gowen reported that the Governing Board met on March 4. Michelle Barton presented the ARCC report, the district's response to accountability numbers reported by the System Office. The architect designing the new multi interdisciplinary building also made a presentation.

Instructional Planning Council: Chantal Maher indicated that the members of the Instructional Planning Committee continue to discuss Institutional Review and Planning documents, as well as accreditation, budget issues, and the possibility of the cancellations of low enrolled classes at centers and sites.

Student Services Planning Council: Jesse Lynn reported that at the recent Student Services Planning Council meeting the group discussed the district's budget and identified items that may be cut from the Student Services budget.

Administrative Services Planning Council: Brent Gowen reminded Senators that a Senate member is still needed to serve on the Administrative Services Planning Council.

Budget Committee: Teresa Laughlin reported that the Budget Committee is discussing the state's \$76 million dollar shortfall in property tax revenues, which will create a deficit in the district's growth funding.

Palomar Faculty Federation: Julie Ivey stated that the PFF has an Executive Board meeting scheduled for Friday, March 21, to discuss the ratification process of the proposed contract. The union anticipates that faculty could see the salary increase in their April paychecks.

Learning Outcomes
Council:

Teresa Laughlin indicated that the Learning Outcomes Council will meet again on April 3. This week the Senate will distribute to faculty a call for volunteers for Steering Committee members.

Equivalency:

Fari Towfiq stated that the Equivalency Committee continues to receive and review applications for full-time faculty members.

Personnel Standards &
Practices Committee:

Patrick O'Brien reported that faculty members continue to participate in the process of evaluating the college's senior administrators. The deadline has been extended until Friday, March 21.

Other:

Brent Gowen stated that the statewide Academic Senate is again beginning formal review of the Disciplines List, which establishes the minimum qualifications for the faculty of California Community Colleges. This review occurs in a two-year cycle. Such a review was recently completed, culminating with proposals being voted on at the spring 2007 Plenary Session and then adopted by the Board of Governors at their November 2007 meeting. Individual faculty may propose changes directly to the Academic Senate or may do so through the Palomar Faculty Senate. For more information see the Academic Senate's website at www.asccc.org. Click on "New! Disciplines List Revisions."

Committee
Appointments:

There were no committee appointments.

Elections:

Stan Levy reported that nominations for Faculty Senate vacancies close today.

Brent Gowen added that the Senate has recently distributed position announcements for the Curriculum Co-Chair, Professional Development Coordinator, and Academic Technology Coordinator.

Curriculum:

The next meeting of the Curriculum Committee is scheduled for March 19.

Accreditation:

Brent Gowen reported that Berta Cuaron, Tom Medel, and he will meet during the next several weeks with the leaders of the writing teams to review the first drafts of the Accreditation Self-Study reports.

ADJOURNMENT:

The meeting was adjourned at 2:58 p.m.

Respectfully submitted,

Teresa Laughlin, Secretary