

Palomar College
Student Financial Aid
REQUEST FOR REVIEW OF FINANCIAL NEED STATUS
"Projected Year Income/Benefits"
2007-2008 Award Year

The Financial Aid Office is granted authority by federal law (Public Law 102-325, Sec 479(A)) ". . . on the basis of adequate documentation, *to make adjustments on a case by case basis* to the cost of attendance or the values of the data items required to calculate the expected student or parent contribution (or both) *to allow for treatment of an individual eligible applicant with special circumstances*. However, this authority shall not be construed to permit aid administrators to deviate from the contributions expected in the absence of special circumstances.

Special circumstances shall be conditions that differentiate an individual student from a class of students. . . ."

Special Circumstances

The Financial Aid Office MAY be able to adjust your data items required to determine your family contribution (i.e., EFC) and your financial need if special circumstances exist that affect your ability to pay for the cost of education. Examples of special circumstances are: emergency medical and dental expenses; unforeseen & emergency related expenses that occur beyond your control; unforeseen reduction in income or benefits. If your family situation involves a special circumstance such as those described above, you may request for a review of your financial need status.

Required Documentations

In order for our office to consider your request for a review of your financial need status, we need additional information and documentation of your family circumstances. You must complete ALL of the attached forms listed below.

- A personal statement of explanation, and
- Completion of "Student's **OR** Parents' Statement of Reduction in Income and/or Benefits"

In addition, you must provide the required documents that support the type of situation you are requesting for review of your financial need. The required documents are listed on the reverse side.

**SUBMIT ATTACHED FORMS AND PERTINENT DOCUMENTS TO THE
FINANCIAL AID OFFICE**

02/07

**Student Financial Aid
REQUEST FOR REVIEW OF FINANCIAL NEED STATUS
"Projected Year Income/Benefits" 2007-2008 Award Year
Continued**

TYPE OF SITUATION SUPPORTING REQUEST FOR REQUIRED

PROJECTED YEAR INCOME/BENEFITS

DOCUMENTATION

Unemployment

Statement From Employer
--states last date of employment
--provides year-to-date earnings for current year

Unemployment Agency Certification
--indicates date benefits started
--indicates monthly benefit amount

Death of spouse

Death Certificate

Disability of student

Physician's Statement

Agency Certification
--indicates date benefits started
--indicates monthly benefit amount

One-time income and/or benefits
received in 20_____

Agency Certification
--indicates date benefits started
--indicates monthly benefit amount

**ALL REQUIRED FORMS MUST BE COMPLETELY FILLED OUT AND
DOCUMENTATION SUBMITTED BEFORE SCHEDULING AN APPOINTMENT
WITH A FINANCIAL AID ADVISOR.**

DO NOT SUBMIT THIS INSTRUCTION SHEET

Student's Name

Student I.D.#

PERSONAL STATEMENT OF EXPLANATION
For Review of Financial Need Status
2007-2008 Award Year

Please print or type below your statement of "special circumstances" as to why you feel the Financial Aid Office should make an adjustment to your financial need status. (If you need additional space, please continue on the back of this form.)

I, hereby, certify that the above statement is true and correct.

Student's Signature

Date

If change in parent's financial situation is basis for this request, parent must sign below:

Parent's Signature

Date

