

**EOPS, CARE, CalWORKS
Office Policy on
Disruptive or Sick Students, Adults and Children**

The EOPS/CARE and CalWORKS Department is committed to providing efficient services to students. In an effort to ensure these services are provided along with the health, safety, and welfare of students, counselors and staff must also be considered. Therefore, the following policy will be implemented immediately.

If students bring their children or request that another adult join them in their counseling meeting, all who are present at the counseling appointment are expected to not disrupt the appointment. The Counselor may decline to meet with a student if he/she, their child/children or the invited adult is ill or disruptive. Children will not be allowed to remain in the lobby area without responsible adult supervision. Students will be asked to turn off their cell phones during counseling appointments.

Students not abiding by these policies will be advised by their Counselor that their appointment is terminated or cancelled. Students will be advised to reschedule their appointment.

2/8/11