

**PALOMAR COLLEGE**  
**COURSE OUTLINE OF RECORD FOR**  
**DEGREE CREDIT COURSE**

  X   Transfer Course   X   A.A. Degree applicable course  
(check all that apply)

**COURSE NUMBER AND TITLE:** RTV 120 BASIC TELEVISION PRODUCTION

**UNIT VALUE:** 3

**MINIMUM NUMBER OF SEMESTER HOURS:** 96

**BASIC SKILLS REQUIREMENTS:** Appropriate language and computational skills

**ENTRANCE REQUIREMENTS**

**PREREQUISITE:** none

**COREQUISITE:** none

**RECOMMENDED PREPARATION:** none

**SCOPE OF COURSE:**

The terminology, practices, and aesthetic considerations of visual and sound productions. Principles of producing, staging, shot composition, directing, blocking, graphics, studio techniques, and lighting for television. CSU

**SPECIFIC COURSE OBJECTIVES:**

Successful students will:

1. Identify television production tools, techniques and conventions.
2. Analyze how various television techniques and conventions communicate specific meanings to the audience.
3. Apply principles of effective television production planning to pre-production exercises and assignments.
4. Apply principles of effective television communication in the production of final projects.
5. Analyze and solve novel production problems in exercises/assignments.

## **CONTENT IN TERMS OF SPECIFIC BODY OF KNOWLEDGE:**

- I. Introduction to Television Production
  - A. The Television Studio
    - 1. Description of the Studio Facility
    - 2. Studio Equipment
    - 3. The Television Team
  - B. The Three States of Television Production
    - 1. Preproduction
    - 2. Rehearsal/Setup
    - 3. Production
  - C. Videospace and Audiospace
- II. The Television Camera
  - A. How the Camera Works
    - 1. Scanning and Reproduction
    - 2. Color Reproduction
    - 3. Cameras
    - 4. The Camera Chain
    - 5. Lens
- III. Television Lighting
  - A. Equipment & Operation
    - 1. Objectives of TV Lighting
    - 2. The Nature of Light
    - 3. Contrast Range
    - 4. Lighting Equipment
  - B. Production Techniques
    - 1. Three-Point Lighting
    - 2. Special Lighting Effects
    - 3. Planning the Lighting
    - 4. Common Lighting Situations
- IV. Television Audio
  - A. Equipment and Operation
    - 1. The Nature of Sound
    - 2. Microphones
    - 3. The Audio Control Console
    - 4. Recorded Sound Sources
  - B. Production Techniques
    - 1. Sound Mixing
    - 2. Prerecording Program Material
    - 3. Audio in Production
    - 4. Postproduction Sound
- VI. The switcher
  - 1. Basic switcher layout
  - 2. Multifunction Switchers
  - 3. Switcher operation

- VII. Graphics and Sets
  - A. Television Graphics
    - 1. Types of Graphics
    - 2. Graphic Design
    - 3. Using Graphics in Production
  - B. Sets and Staging
    - 1. Functions of sets and staging
    - 2. Elements of Design
    - 3. Sets and Staging in Production
- VIII. Talent
  - 1. Performing techniques
  - 2. Clothing
  - 3. Acting Techniques
  - 4. Makeup
- IX. The Producer
  - A. The Producer's Role in Preproduction
    - 1. Developing Program Ideas
    - 2. Presentations
    - 3. Scripting
  - B. The Producer in Production
  - C. The Producer in Postproduction
- X. The Director
  - A. The Director's Role in Preproduction
    - 1. Analyzing the Script
    - 2. Planning the Shots
  - B. The Director in Setup/Rehearsal
  - C. The Director in Production
    - 1. Communications with the Crew
    - 2. Communications with the Audience
  - D. The Director in Postproduction
  - E. Directing the Staff
    - 1. Duties of the assistant Director
    - 2. Duties of the Floor Director
- XI. Remote Production
  - A. Definition of Remote Production
  - B. Types of Remote Production
    - 1. ENG
    - 2. EFP

**REQUIRED READING:**

Zettl, Herbert. Video Basics. Belmont, CA: Wadsworth, 2003  
 Handouts as provided by instructor.

**SUGGESTED READING:** none

**REQUIRED WRITING:**

Student Information/Background	(1-2 pp.)
Final Production Proposals	(2-3 pp.)
Preproduction Work	(3-4 pp.)
Final Production Notebook	(10 pp.)
Questions and Answers for workbook	(16-20 pp.)

**OUTSIDE ASSIGNMENTS:**

**Students are expected to spend a minimum of three hours per unit per week in class and on outside assignments, prorated for short-term classes.**

In addition to readings and writings indicated above, there will be lecture note review and preproduction work on final productions.

**INSTRUCTIONAL METHODOLOGY:****Check all that apply:**

- lecture  
 laboratory  
 lecture-laboratory combination  
 directed study

**DISTANCE LEARNING:**

**This course may be offered as a distance learning course and meets Title 5 regulations 55370, 55372, 55374, 55376, 55378, and 55380.**

Yes  No

**If yes, check all that apply:**

- Television Course (Video one-way, e.g. ITV, video cassette, etc.)  
 Online Course (Text one-way, e.g. newspaper, correspondence, electronic file, etc.)  
 Two-Way Video Conferencing (Two-way interactive video and audio)  
 One-Way Video Conferencing (One-way interactive video and two-way interactive audio)  
 Computer Assisted Instruction (A specialized form of mediated instruction relying primarily on student access to information and prepared lessons or teaching materials through a computer terminal, but not under immediate supervision of a qualified instructor.)

**GRADING POLICY AND STANDARDS** (include methods of determining whether the stated objectives have been met by students):

Final Examination	350 p
Mid Term	300
Final Productions participation	200 pt
Quizzes (EIGHT TOTAL)	320 p
Production notebook	200 pts
Lab Participation	160 pt (10 pts ea)
Homework WORKBOOK	375 pt (25 pts ea)

Cd lab quizzes	300 pt (20 pts ea)
3 Q & A per chapter	375 pt (25 pts ea)
In-class lecture participation	15 pts each class session

**TOTAL      3060 pts (SUBJECT TO CHANGE)**

**BONUS POINTS**      200 POINTS- IF STUDENT'S PRODUCTION PROPOSAL IS SELECTED FOR PRODUCTION.

**IS COURSE REPEATABLE FOR REASON(S) OTHER THAN DEFICIENT GRADE?**

Yes \_\_\_\_ No X Number of times course may be taken for credit: \_\_\_\_

If yes, identify specific provision of Title 5 Division 2 section(s), 55761-55763 and 58161 which qualifies course as repeatable:

**CONTACT PERSON: Pat Hahn ext 2964**

**SIGNATURES ON FILE:**

