

**PALOMAR COLLEGE**  
**COURSE OUTLINE OF RECORD FOR**  
**DEGREE CREDIT COURSE**

\_\_\_\_\_ Transfer Course  X  A.A. Degree applicable course  
(check all that apply)

**COURSE NUMBER AND TITLE:** ESL 98.3 Vocational ESL III

**UNIT VALUE:** 1-4

**MINIMUM NUMBER OF SEMESTER HOURS:** 48-192

**BASIC SKILLS REQUIREMENTS:** Appropriate language and computational skills

**ENTRANCE REQUIREMENTS**

**PREREQUISITE:** ESL 98.2

**COREQUISITE:** None

**RECOMMENDED PREPARATION:** None

**SCOPE OF COURSE:**

**98.3 Vocational ESL III**

**Prerequisite:** ESL 98.1 and ESL 98.2

*Three to twelve hours laboratory (1-4)*

Advanced English as a Second Language instruction in preparation for a vocational program. Provides advanced complementary instruction in language and academic skills necessary to succeed in a vocational program through self-paced modules. Includes reading, writing, speaking, listening, and advanced computer literacy skills. For students who are completing their Vocational ESL program of studies.

**SPECIFIC COURSE OBJECTIVES:**

Successful students will...

1. read and analyze entry college-level vocational material in English, and analyze and solve relevant problems at an advanced level using English;
2. compose paragraphs of at least 300 words and essays of at least 4 paragraphs in English relating to the world of work;
3. speak and listen to advanced English while applying critical thinking skills in discussion and/or collaborative learning situations;

4. utilize advanced oral and writing skills in English to identify, anticipate, or pose problems relevant to the process of learning, and to their own lives as they relate to their vocational and college education;
5. synthesize advanced computer skills to activities related to reading and interpreting technical material

### **CONTENT IN TERMS OF SPECIFIC BODY OF KNOWLEDGE:**

- I. Instruction in skills and content necessary for success in a companion vocational course
  - A. Note taking at an intermediate level
  - B. Basic outlining techniques as they apply to class notes and readings
  - C. Acquisition and use of technical/vocational vocabulary at an intermediate level
  - D. Intermediate reading, writing, speaking, and listening skills in English as necessary to complete in-class and homework assignments in a vocational course
  - E. Intermediate test-taking skills appropriate to a vocational course
  - G. Research skills as required by a vocational course
    1. library resources
    2. intermediate Internet searches
    3. oral interviews
- II. Computer use appropriate to a vocational course
  - A. advanced word processing techniques
  - B. complex level tables and graphs
  - C. advanced techniques for using Microsoft PowerPoint
- III. Oral presentations
  - A. Types of presentations
    1. small group
    2. individual
  - B. Intermediate presentation techniques
    1. poster board
    2. computer slides
  - C. Organizational styles

### **REQUIRED READING:**

Texts appropriate for the course, such as the following:

Price-Machado, Donna. Skills For Success. Cambridge: Cambridge University Press, 1998.

Elbaum, Sandra. More Grammar Practice 3. Boston: Heinle, 2001.

Handouts and materials related to vocational areas.

### **SUGGESTED READING:**

Newspaper articles and study sheets provided by instructor.

### **REQUIRED WRITING:**

Students will complete 2-4 writing projects during the semester. Writing topics may include goal papers, responses to text assignments, and/or teacher assigned research projects.

**OUTSIDE ASSIGNMENTS:**

**Students are expected to spend a minimum of three hours per unit per week in class and on outside assignments, prorated for short-term classes.**

Students will prepare for class by doing assigned homework. This may include written interpretation of course notes; practice in language skills needed for a vocational course; reading of the text; preparing for examinations; and completing other research and writing assignments outside of class.

**INSTRUCTIONAL METHODOLOGY:**

**Check all that apply:**

- lecture
- laboratory
- lecture-laboratory combination
- directed study

**DISTANCE LEARNING:**

**This course may be offered as a distance learning course and meets Title 5 regulations 55370, 55372, 55374, 55376, 55378, and 55380.**

Yes  No

**If yes, check all that apply:**

- Television Course (Video one-way, e.g. ITV, video cassette, etc.)
- Online Course (Text one-way, e.g. newspaper, correspondence, electronic file, etc.)
- Two-Way Video Conferencing (Two-way interactive video and audio)
- One-Way Video Conferencing (One-way interactive video and two-way interactive audio)
- Computer Assisted Instruction (A specialized form of mediated instruction relying primarily on student access to information and prepared lessons or teaching materials through a computer terminal, but not under immediate supervision of a qualified instructor.)

**GRADING POLICY AND STANDARDS** (include methods of determining whether the stated objectives have been met by students):

- 25% Projects (research projects and oral presentations)
- 25% Assignments (modular lessons related to vocational area)
- 15% Quizzes
- 10% Midterm examination
- 10% Final examination
- 15% Participation

**IS COURSE REPEATABLE FOR REASON(S) OTHER THAN DEFICIENT GRADE?**

Yes  No  Number of times course may be taken for credit: 1

If yes, identify specific provision of Title 5 Division 2 section(s), 55761-55763 and 58161 which qualifies course as repeatable:

**CONTACT PERSON:**

**Marty Furch**

**X2899**

**SIGNATURES ON FILE:**