

PALOMAR COLLEGE
COURSE OUTLINE OF RECORD FOR
CREDIT COURSE NOT APPLICABLE TO THE A.A. DEGREE

(Use this form only for courses which do not apply to the A.A. Degree)

COURSE NUMBER AND TITLE: ESL 3: Beginning ESL III

UNIT VALUE: 1-4

MINIMUM NUMBER OF SEMESTER HOURS: 48-192

BASIC SKILLS REQUIREMENTS: Appropriate language skills

ENTRANCE REQUIREMENTS

PREREQUISITE: None

COREQUISITE: None

RECOMMENDED PREPARATION: None

SCOPE OF COURSE:

3 Beginning ESL III

Three to twelve hours lecture/laboratory (1-4)

Listening, speaking, reading, and writing skills for non-native speakers of English at the high-beginning level.

SPECIFIC COURSE OBJECTIVES:

A. Listening Skills

1. Demonstrate understanding of familiar information in interactions that fulfill immediate personal needs
2. Demonstrate understanding of new information when the situation is strongly supportive
3. Identify subjects and details when listening to extended speech

B. Speaking Skills

1. Use basic concrete and abstract vocabulary

2. Use a limited range of grammatical structures correctly
 3. Maintain face-to-face conversations on familiar topics
 4. Express original ideas with some grammatical accuracy
- C. Reading Skills
1. Demonstrate understanding of most common words and phrases
 2. Locate facts in short, simple texts
 3. Demonstrate understanding of new information from texts with familiar language
 4. Use textual cues such as sentence connectors and transitional devices to comprehend the meaning and structure of a text
 5. Demonstrate understanding of the central meaning and details of a text when content and language are familiar
 6. Demonstrate understanding of common cultural references
 7. Demonstrate understanding of common sentence connectors and transitional devices
- D. Writing Skills
1. Write original statements or questions using familiar vocabulary and structures
 2. Create statements and questions well enough to meet practical needs and some limited social demands
 3. Write short messages, paragraphs, notes, and letters
- E. Core Skills
1. Apply knowledge and skills to new and varied situations
 2. Participate effectively in teams, committees, task forces, and in other group efforts to make decisions and seek consensus
 3. Respect and work with diverse people including those with different cultural and linguistic backgrounds and with different physical abilities
- F. Computer Literacy
1. Demonstrate understanding of ESL computer lab rules
 2. Demonstrate understanding of how to take care of a computer
 3. Identify and name main components of a computer system
 4. Demonstrate how to use a CD or floppy disk, a mouse, and a keyboard
 5. Demonstrate how to use windows
 6. Demonstrate writing and editing skills using Microsoft Word
 7. Demonstrate understanding of what the Internet is, how it works, and how to access particular websites
 8. Demonstrate how to use e-mail and manage an e-mail account
- G. Career Awareness
1. Read work- and school-related situations and answer questions based on the reading
 2. Compile personal checklists and monitor personal progress
 3. Communicate past and current work experiences
 4. Complete forms
 5. Use the Palomar College class schedule to find information about course offerings and to identify student services

CONTENT IN TERMS OF SPECIFIC BODY OF KNOWLEDGE:

- A. Listening, Speaking, Reading, and Writing Topics
1. Common events
 2. Community services
 3. Current events
 4. Customs
 5. Daily routine

6. Educational systems
 7. Employment
 8. Famous people
 9. Health matters
 10. Instructions
 11. Intercultural communication
 12. Money matters
 13. Narratives on familiar topics
 14. Nutrition
 15. Personal/biographical information
 16. Polite formulaic expressions
 17. Preferences
 18. Radio/television broadcasts
 19. Recreation, hobbies
 20. School/work experiences
 21. Social problems
 22. Talking on phone
 23. Transportation
 24. Travel
- B. Grammar Topics
1. Simple Past
 - a. Irregular forms
 2. Past Continuous
 - a. Affirmative
 - b. Negative
 - c. Yes/No questions and short answers
 - d. wh-questions
 3. Simple Future
 - a. Affirmative
 - b. Negative
 - c. Yes/No questions and short answers
 - d. wh-questions
 - e. Contractions
 4. Future Continuous
 - a. Affirmative
 - b. Negative
 - c. Yes/No questions and short answers
 - d. wh-questions
 5. Present Perfect
 - a. Affirmative
 - b. Negative
 - c. Yes/No questions and short answers
 - d. wh-questions
 - e. Contractions
 6. Present Perfect Continuous
 - a. Affirmative
 - b. Negative
 - c. Yes/No questions and short answers
 - d. wh-questions
 7. Modals

- a. Will/Would for volition
 - b. Can/Could for ability
 - c. Can/May/Could for permission
 - d. Should/Ought to for advisability
 - e. May/Might for possibility
 - f. Must/Have to for necessity
8. Nouns
- a. Irregular plural forms
 - b. Countable/noncountable
 - c. Possessive
9. Pronouns
- a. Indefinite
 - b. Reflexive
 - c. Object
 - d. Possessive
10. Adverbs
- a. Time
 - b. Duration
 - c. Manner
 - d. Comparatives
 - e. Superlatives
 - f. Intensifiers
11. Adjectives
- a. Comparatives
 - b. Superlatives
- C. Computer Literacy Topics
- 1. Basic computer operations
 - 2. Microsoft Word
 - 3. Internet
 - 4. E-mail
- D. Career Awareness Topics
- 1. Personal inventory
 - 2. Finding and applying for work
 - 3. Palomar College offerings

REQUIRED READING:

Texts such as the following:

- 1. Harris, T., & Rowe, A (1997). Exploring English, book 4. White Plains, NY: Addison-Wesley.
- 2. Broukal, M. (1996). Weaving it together, book 2. Boston: Heinle & Heinle.
- 3. Smith, L.C., & Mare, N.N. (1993). Insights for today. Boston: Heinle & Henle.
- 4. Azar, B.S. (1996). Basic English grammar. White Plains, NY: Addison-Wesley.

SUGGESTED READING:

None

REQUIRED WRITING:

- 1. Forms

2. Dictation
3. Sentences
4. Paragraphs

OUTSIDE ASSIGNMENTS:

1. Read texts
2. Practice skills
3. Study notes

INSTRUCTIONAL METHODOLOGY:

Check all that apply:

- lecture
- laboratory
- lecture-laboratory combination
- directed study

DISTANCE LEARNING:

This course may be offered as a distance learning course and meets Title 5 regulations 55370, 55372, 55374, 55376, 55378, and 55380.

Yes No

If yes, check all that apply.

- Television Course (Video one-way, e.g. ITV, video cassette, etc.)
- Online Course (Text one-way, e.g. newspaper, correspondence, electronic file, etc.)
- Two-Way Video Conferencing (Two-way interactive video and audio)
- One-Way Video Conferencing (One-way interactive video and two-way interactive audio)
- Computer Assisted Instruction (A specialized form of mediated instruction relying primarily on student access to information and prepared lessons or teaching materials through a computer terminal, but not under immediate supervision of a qualified instructor.)

GRADING POLICY AND STANDARDS (include methods of determining whether the stated objectives have been met by students):

Objective tests, class work, and homework will determine the mastery of specific objectives.

- 50% Quizzes and exams
- 25% Class work
- 25% Homework

IS COURSE REPEATABLE FOR REASON(S) OTHER THAN DEFICIENT GRADE?

Yes No Number of times course may be taken for credit: 1

If yes, identify specific provision of Title 5 Division 2 section(s) 55761-55763 and 58161 which qualifies course as repeatable:

CONTACT PERSON: Lynne Henson, 2270

SIGNATURES ON FILE: