

PALOMAR COLLEGE
COURSE OUTLINE OF RECORD FOR
NONCREDIT COURSE

(Use this form only for Noncredit courses)

COURSE NUMBER AND TITLE: CNED 637 SUPERVISED TUTORING

MINIMUM NUMBER OF SEMESTER HOURS: 16

SCOPE OF COURSE:

This course provides supplemental instruction in academic subjects for individual students to improve their knowledge or abilities in the tutored subject.

SPECIFIC COURSE OBJECTIVES:

The successful student will:

1. Learn to establish short term and long range goals regarding study habits.
2. Understand the amount of time necessary to devote to sessions in order to affect a grade change.
3. Commit to scheduled sessions to achieve desired goal.
4. Be responsible for making and keeping individual appointments.
5. Gain insight into his/her individual learning style.
6. Attend all scheduled class meetings.
7. Demonstrate improvement in note-taking, time management, and organization of materials.
8. Demonstrate improvement in effectively using text book and any related reference materials.
9. Demonstrate understanding of test preparation strategies.

CONTENT IN TERMS OF SPECIFIC BODY OF KNOWLEDGE:

- A. The ethics of the tutoring relationship
- B. Time Management
- C. Goal setting
- D. Strategies for success
- E. Understanding primary learning style
- F. Test preparation
- G. How to effectively study textbooks.
- H. Essential and effective writing skills
- I. Effective use of reference materials, libraries, and learning centers
- J. Distinguishing main ideas when reading
- K. Interpreting inferences

MATERIALS REQUIRED:

Textbooks, current assignments, study guides and any reference materials related to student's course work as well as appropriate supplies

TEXTS RECOMMENDED OR REQUIRED:

As above

INSTRUCTIONAL METHODOLOGY:

Individual assessment and identification of learning problem; group and/or individual tutoring prescribed. Tutoring may be conducted one on one with tutor or in small group.

Check all that apply:

- lecture
 laboratory
 lecture-laboratory combination

DISTANCE LEARNING:

This course may be offered as a distance learning course and meets Title 5 regulations 55370, 55372, 55374, 55376, 55378, and 55380.

Yes No

If yes, check all that apply.

- Television Course (Video one-way, e.g. ITV, video cassette, etc.)
 Online Course (Text one-way, e.g. newspaper, correspondence, electronic file, etc.)
 Two-Way Video Conferencing (Two-way interactive video and audio)
 One-Way Video Conferencing (One-way interactive video and two-way interactive audio)
 Computer Assisted Instruction (A specialized form of mediated instruction relying primarily on student access to information and prepared lessons or teaching materials through a computer terminal, but not under immediate supervision of a qualified instructor.)

METHODS OF DETERMINING WHETHER THE STATED OBJECTIVES HAVE BEEN MET BY STUDENTS:

Student will receive a passing grade or achieve the grade set by the individual as his/her goal.

CONTACT PERSON: Lee Kerckhove X2154

SIGNATURES ON FILE
