



- C. The role of the production team
- II. The Production System
    - A. Camera basics
    - B. Camera setup
    - C. Film and videotape basics review
    - D. Audio setup and operation
  - III. Production Idea Development
    - A. The creative process
    - B. Video aesthetics
    - C. Creating the program idea
    - D. The production proposal
  - IV. Shooting Techniques
    - A. Lenses: operation and use
    - B. Visualization and composition
    - C. Shooting to edit: transitions
    - D. Production audio
  - V. Production Planning
    - A. Preproduction
    - B. Scripting
    - C. Scheduling, budgeting and record keeping
    - D. Post production
  - VI. Location Lighting
    - A. Lighting instruments and equipment
    - B. Basic principles
    - C. Aesthetics
  - VII. Computer Editing
    - A. The computer edit system
    - B. SMPTE time code
    - C. Edit lists
    - D. Non-linear edit systems
  - VIII. Editing Aesthetics
    - A. Styles of editing
    - B. Flow and pacing
    - C. Time base correction/sweetening

**REQUIRED READING:**

One of more of the following at the instructor's discretion:

Douglass, John S. The Art of Technique. Boston: Allyn and Bacon Inc., 1996.

Compesi, Ronald J. Video Field Production & Editing. 3rd edition. Boston: Allyn and Bacon Inc., 1994.

Hawkes, Dana. RTV 225 Student Resource Handbook. San Marcos: Palomar College, 1995.

**SUGGESTED READING:**

None

**REQUIRED WRITING:**

1. Program ideas for three possible productions (two pages).
2. A program presentation/proposal for a five-to-six-minute production (approximately 10 pages).
3. A preproduction package, including a script, facilities request forms, location and talent releases and a shooting schedule (2 to 5 pages).
4. A production notebook including forms and evaluations appropriate to assigned final production role (approximately 10 pages).

**OUTSIDE ASSIGNMENTS:**

Students are expected to spend a minimum of three hours per unit per week in class and on outside assignments, prorated for short term classes.

Reading and reviewing assigned chapters in text; reviewing class lecture notes; preparing required written assignments; pre-production work on remote production and editing exercises; pre-production, production and post-production work on final productions; and completion of assigned individual and group production and editing exercises.

**INSTRUCTIONAL METHODOLOGY:**

Check all that apply:

- lecture
- laboratory
- lecture-laboratory combination
- directed study

This course may be offered as a distance education course and meets Title 5 regulations 55370, 55372, 55374, 55376, 55378, and 55380.

Yes  No

If yes, check all that apply. (See guidelines for preparation for definitions.)

- telecourse
- mediated instruction
- computer assisted instruction

**GRADING POLICY AND STANDARDS:**

The course letter grade will be based upon the following:

Production exercises	20%
Written assignments	20%
2 Exams	25%
Final production	25%
Production notebook	<u>10%</u>
TOTAL:	100%

**IS COURSE REPEATABLE FOR REASON(S) OTHER THAN DEFICIENT GRADE?**

Yes  No  Number of times course may be taken for credit: 1

If yes, identify specific provision of Division 2 section(s) 55761-55763 and 58161 which qualifies course as repeatable:

**CONTACT PERSON:** Robert Sheppard, extension 2444

**SIGNATURES:**

SIGNATURES ON FILE