The meeting of the Student Services Planning Council was called to order by Joseph L. Madrigal, Chair, at 9:35 a.m. on March 19, 2003, in the Oak Room of the temporary dining facilities.

I. Approval of Minutes – February 26, 2003 Meeting

The minutes were approved with the correction reflecting that the ASG representative, Paul Charas, was not the appointed student member of the committee at the time of the last meeting and, therefore, should not be listed as absent.

II. Considerations for Budget Reductions Fiscal Year 2003/04 – Student Services – 1st Reading

Mr. Madrigal, Vice President of Student Services, offered an update on the most recent developments related to the state budget crisis. He reported that the governor had just signed SB18X, detailing the midyear budget cuts for community colleges. He initiated a lengthy discussion related to the process employed by each of the vice presidents to address the predicted “worst case scenario” for the current fiscal year budget. He explained that he has met personally with each individual (along with a representative from CCE/AFT) who occupies a potentially impacted position related to budget reductions. He then detailed the process that would be followed by each of the planning councils and the forwarding of recommendations to the Strategic Planning Council.

Mr. Madrigal distributed two (2) documents detailing and explaining the proposed budget reduction strategies recommended by his managers in Student Services. The first document, “Considerations for Budget Reductions—Restricted and Unrestricted,” detailed total cuts of $509,251 for unrestricted funds, and $478,253 against the restricted funds in Student Services. He indicated that there will also be changes in student services positions at Camp Pendleton. Thus far, no cuts have been recommended in Health Services; however, this may change as the budget situation...
shapes up for next year. Mr. Madrigal explained each of the proposed cuts, and answered questions from the Student Services Planning Council members and guests. He suggested that the proposed cuts to the restricted programs funds, EOP&S and DSP&S, would have a very negative impact on the programs. The second document distributed, “Budget Reduction Plan,” provided detailed information (impact of proposal, amount of savings, and how the savings would be achieved) related to the proposed change in each area of Student Services.

Mr. Madrigal addressed a number of questions from the Student Services Planning Council members and guests related to the current budget situation, the proposed cuts, and the next fiscal year budget situation. Again, he stressed the lack of clarity in the state budget situation for this year, and the even greater unknown of the next fiscal year budget. He explained that the proposals from each planning council will be continually evaluated as more information becomes available.

Several questions focused on how the severely impacted programs (EOP&S and DSP&$S$) could survive with such drastic cuts? Ron Haines, Director of DSP&S, and Suzanne Gavin, Director of EOP&S, offered as best explanation as they could, suggesting that they will continue to do the best they can with significantly less resources. Lise Telson, Dean of Student Support Programs, urged members and guests to support these programs and the students they serve as a statement of the values of our society.

This item will be placed on the agenda for a second (2\textsuperscript{nd}) reading at the March 26\textsuperscript{th} Student Services Planning Council meeting.

Mr. Madrigal encouraged those present to continue to work together and stay focused on meeting the needs of our students the best that we can under the circumstances.

III. Diploma Fee

Herman Lee, Director of Enrollment Services, explained that his office has been continually examining the services they offer in an effort to cut costs and become more efficient. He said one of the services he is currently looking at is the providing of the diploma covers free of charge to students participating in our commencement ceremony. He reported that his area spends approximately $8,000 yearly on diplomas and diploma covers. Mr. Lee proposed a modest “diploma fee” of $5.00 that could be collected by the Bookstore at the time a student purchases a cap and gown for participation in Commencement.

Being no further business, the meeting was adjourned at 10:45 a.m.