The meeting of the Student Services Planning Council was called to order by Joseph L. Madrigal, Chair, at 9:30 a.m. on December 11, 2002, in the Oak Room of the temporary dining facilities.

I. Approval of Minutes – November 13, 2002 Meeting

The minutes were approved as submitted.

II. The United States Department of Education Request for Fiscal Year 2003 Designation as an Eligible Institution for The Developing Hispanic Serving Institutions Program

Calvin One Deer Gavin and Michelle Barton provided a handout and an explanation of the program / proposal. Background information and statistical data relating to college attendance and drop-outs offered a justification for pursuing this designation. Mr. Madrigal explained the advantages / benefits to the institution, and the importance of alliance between Instruction and Student Services should Palomar College become successful in receiving this designation. The proposal is due January 31, 2003.

MSC: (Halttunen) to support the necessary efforts to pursue the designation.

III. Student Services Annual Implementation Plan – November 2002 Progress Report

Handouts were provided from each area of Student Services detailing progress through November 2002. Mr. Madrigal stressed that the end of the year report will be most important.

Being no further business, the meeting was adjourned at 10:30 a.m.