



***STUDENT EQUITY COMMITTEE***  
***Minutes***

***September 24, 2004***

The meeting of the Student Equity Committee was held on Friday, September 24, 2004 in room AA-109. The meeting was called to order by Dr. Miyamoto at 1:30 p.m.

**Roll Call**

Members Present: Pam Brown, Dr. Katheryn Garlow, Ron Haines, Byung Kang,  
Dr. Jack Miyamoto, Susan Snow, John Valdez, Colleen Weldele

Members Absent: Rosa Antonecchia, Bruce Bishop, Kara Garavito, Anne Stadler,  
Javier Williams

Guests Present: None

**A. Minutes**

1. Jack distributed meeting notes for May 14, 2004 and asked the Committee to review and forward any additions or corrections to him. He will bring them back for approval at the next meeting.

**B. Old Business**

1. Colleen reviewed the Sub Committee assignments with the Committee members and each Committee gave a status report on their progress. Jack reminded the Committee that the Chancellor's Office due date for this plan is January 31, 2005. Colleen suggested that the Committee complete its work as soon as possible so that the document will have time to be fine tune where needed.

**C. New Business**

1. Colleen asked that each Committee Member bring their written status report to the next meeting for review and asked that the Committee use the format that Byung's Sub Committee used.
2. The Committee discussed the appropriate process for submitting the final report. It was decided the report should go directly to the President.

3. Pam Brown answered Committee Members' questions regarding statistical data that had been provided. Pam encouraged members to contact her between meetings should they have questions or need further data. Pam said that data moved from PeopleSoft 7.6 to 8 is OK.
4. Susan Snow asked if the college or previous Student Equity Committee monitored the current plan for progress. Colleen responded that no formal monitoring of the Plan was done, but the college has implemented many of the activities listed in the current Plan. Dr. Garlow stated that many things have been done because they needed to be done and not necessarily because the Plan listed them.
5. Members of last year's Committee noted that refreshments had been provided for previous meetings and suggested that they again be provided. Jack will handle that request.

**D. Adjournment**

The meeting adjourned at 2:30pm.

**Next Meeting: October 8, 2004**