



**STAFF DEVELOPMENT &  
TRAINING COMMITTEE**  
**Minutes**  
**April 12, 2007**

The meeting of the Staff Development and Training Committee was held on Thursday, April 12, 2007, in room SU-203.

**Roll Call**

Members Present: Byung Kang, Christopher Lowry, Patrick O'Brien, Wilma Owens, John Tortarolo

Members Absent: Diane Cummins, Jo Anne Giese, Becky McCluskey, Peggy Richardson, Teri Safranek

Recorder: Lisa Hornsby

John Tortarolo and Patrick O'Brien presented suggestions for allocating a portion of the funds to a campus wide initiative. The committee brainstormed and came up with the following

- Campus Read
- Development vs. Training
- Speaker or Trainer to complement what Palomar is already doing on campus
  - Open air
  - Classroom
  - Theatre
- Integrate with Campus Explorations
- Expand Campus Explorations
- Book Signing
- College Hour
  - 6-8 times per year
  - Once per month
- Promoting/advertising initiative
  - Bulletin Boards
  - Kiosks
  - Banners
    - Contact Banner Committee

**I. Minutes**

The minutes from the March 8, 2007 meeting were approved with changes.

**II. Old Business**

III. **New Business**

A. Role, Products, Reporting Relationships

The committee concurred that the following role, products and reporting relationship would be sent forward for Strategic Planning Council approval:

**Role:** Identify and assess staff development and training needs, recommend funding, and review outcomes.

**Products:** A Staff Development and Training Plan for the application and distribution of Staff Development and Training funds.

**Reporting Relationship:** Strategic Planning Council

B. Grant Proposal

Additional changes were made to the grant proposal and rubric.

C. Next steps/assignments

V. **Other**

VI. **Adjournment**

The meeting was adjourned at 12:07 p.m.